Mantua Township Cemetery Rules
Westlawn Cemetery

Sexton, 330-274-8882*

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1. Burial Graves
   - A. Burial Graves must be purchased from Mantua Township.
   - B. Purchaser will receive a deed for their grave to acquire the right of burial only, subject to the rules of the cemetery and any amendments to those rules.

2. Burial Requirements
   - A. A two (2) working day notice is required for any burial in Mantua Township cemetery.
   - B. All burials will be in a suitable casket and vault. Casket must be a recognized Casket of current construction and the casket must be placed in a top seal vault.
   - C. Ashes from cremation will be buried in a suitable container/urn or vault.
   - D. There will be no above ground burials in Mantua Township cemeteries.
   - E. Only one full burial in each grave unless it is a body/ashes combination.
   - F. Payment for opening and closing of the grave shall be made at the time of the funeral.
   - G. Cemetery employees shall conduct all interments.
   - H. Burials are for human remains only. (This pertains to cremations or full burials)

3. Cremation Requirements
   - A. A two (2) working day notice will be required for the interment of ashes in Mantua Township cemetery.
   - B. Ashes must be buried in a suitable container/urn or vault.
   - C. A maximum of four (4) urn/vault combinations may be buried in each grave.

4. Days and Fees
   - A. See current schedule for Days and Fees. Fee schedules are reviewed by the Township Trustees.
   - B. Fee schedules and cemetery rules are available from the Sexton or Fiscal Officer.

5. Definitions/Closure
   - A. A resident is defined as one who lives in the Township, or has lived in the Township within the five years prior to death, or who went to a nursing home directly from the Township.
   - B. The Sexton/Trustees shall have charge of grounds, buildings, and at all times shall have supervision and control of all persons in the cemetery, including the conduct of funerals, traffic, employees, grave owners and visitors.

6. Disinterment
   - A. Disinterment will be scheduled with weather and ground conditions being considered as factors.

7. Footer
   A. Footers are poured twice annually usually in May and October. Deadline for ordering footers is April 15th for spring pouring and September 15th for fall pouring.
   B. Footers will not be poured until the second pouring after the grave is closed to allow for settling or at the discretion of the sexton.
   C. Footers must be paid for in advance.
   D. In the event that a monument/headstone will require a footer beyond the capability of the Township, the Township will hire a firm to prepare the footer to the monument company's specifications and bill the responsible party for the cost incurred.
   E. Cemetery employees must install all monument footers.

8. Headstones
   A. There will be no more than one (1) headstone per grave. Additional government markers will be allowed if they are either (a) attached to the primary stone or (b) flush mounted in the ground.
   B. Headstones must face drive or walkway, never crossways.
   C. Headstones shall not be moved except by the Township or its hires.
   D. No Sunday delivery of headstones.
   E. No vehicles (including Monument Companies) are permitted off of the roadways. All headstones must be delivered by hand cart only.

9. Hours
   A. The cemeteries are open to visitors from sunrise to sunset.
   B. Funerals should be scheduled between 9:00 a.m. and 4:00 p.m., exceptions will incur additional charges to cover the additional manpower expenses.

10. Landscaping
   A. There will be no planting of trees or shrubs. A section of the cemetery has been set aside for this purpose. If a tree is to be dedicated to someone, the cemetery sexton will plant it.
   B. No walks, stones or any permanent change may be made in any cemetery without permission of the sexton.
   C. The planting of flowers shall extend no more than one (1) foot from the headstone on the grave side of the headstone. Potted plants are preferred.
   D. Flower arrangements and decorations must be removed by April 30th and November 15th.
   E. The Mantua Township Trustees are not responsible for stolen urns, vases, or potted plants.
   F. Mantua Township Trustees have the right to remove any adornments that interfere with the normal operations or do not contribute to the appearance of the cemetery.
   G. Grave enclosures of any kind are prohibited.
   H. The Trustees reserve the right to alter and/or remove any such permanent plantings which interfere with other gravesites, natural drainage paths, roads or walkways or in any other way interfere with the area surrounding the planting.

11. Prohibitions
    A. No motorized or wheeled vehicle or toys of any kind will be permitted in the Cemeteries except for passenger or funeral vehicles on the roads or the equipment of the Township or it's hires.
    B. The cemeteries are not playgrounds and are not to be used for playing games or other such activities.
    C. No vehicles (including Monument Companies) are permitted off of the roadways. All headstones must be delivered by hand cart only.
    D. No fences, stones, edging, trees, shrubs, benches, or other obstructions shall be placed around any grave or anywhere in the cemetery without specific written permission.

12. Scheduling
    A. A two (2) working day notice is required for any burial in Mantua Township cemetery.
    B. All scheduling must be done with the Sexton.

13. Repurchase of Lots
    A. The Board of Mantua Township Trustees may repurchase lots at the purchased price but not at a greater amount than that price.
    B. All cemetery lots sold after July 1, 2005, and not used within twenty-five (25) years, such lot(s) revert back to the Township unless the purchaser requests in writing for renewal which shall be provided at no charge. A designation of use may be handled at the time of purchase to avoid this problem.

14. Vaults
    A. Vaults usable in Mantua Township cemetery must meet the following criteria:
        1. Must be constructed of concrete
        2. Must be of the top seal type and,
        3. Must be water tight.

* Change of phone number effective: August 1, 2013