

**MANTUA TOWNSHIP TRUSTEES
REGULAR MEETING**

Held March 3, 2016

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The Board of Trustees of Mantua Township convened in regular session from 7:30pm to 9pm in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Jodie Thompson, Fiscal Officer. Susan Skrovan, Zoning Commission Secretary. Several residents.

Introduction

Chairman Jason Carlton called the meeting to order and requested that everyone silence their cell phones. The pledge of allegiance was led by Victor Grimm.

RES 46-16 Motion to approve the February 18th meeting minutes by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Financial Report

The Fiscal Officer presented the following financial report:

2016 Appropriations:	\$ 1,092,385.13
2016 Payments:	\$ 60,840.01
Encumbered, not paid:	\$ 106,836.62
2016 Receipts:	\$ 37,150.88
Cash balance:	\$ 648,099.90 with
	\$ 642,330.05 invested

The Fiscal Officer presented the following correspondence:

- CareWorksComp Public Employee Worker Compensation & Safety Seminar
- Portage County Regional Planning Orientation Meeting Information.
- NOPEC letter
- U-Shredd-It Flyer
- Marlboro Supply Contractor Appreciation Open House

Custodian Report

Sue Skrovan reported that she had a renter that did not clean up after renting the Civic Center. She ended up holding the deposit of \$150. She submitted to be paid for an additional 4 hours of cleaning. Sue will be compiling a list of everything she did to clean and make a determination on how much of the deposit will be held.

Zoning Report

John Dickey-Income from permits \$160, attended quarterly zoning meeting

Cemetery Report

Jim Aldrich-Income from burial fees, foundation fees & sale of lots totaled \$1435.

Road Report

None

Club & Committee Reports

None

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Trustee Reports

Jason proposed adjusted ~~the~~ rental fees for the township buildings. The fees for the Civic Center had been the same since 2010. Will be reviewing the proposed fee changes and will revisit at the next meeting.

The health department is having their advisory dinner. It's a free dinner on March 10th. John will be attending.

Stated he sent a letter of recommendation to Senator Eklund

from ~~Ryan Shackelford~~ the trustees. Ryan Shackelford also sent one.

For Septic servicing and working in the road right of way, we currently charge \$30 for a permit to allow the work to be done. Portage County is now offering their engineers to do it for us instead of our road guys having to go out. Jason will be gathering more information to have at the next meeting.

John mentioned that Jodie should attend the care works seminar.

Recycle bin got dropped off but was left in the center of his driveway. Various resident complaints about size and driveway placement were discussed. It was mentioned about the old bins and that residents may keep them or drop them off at the salt shed for pickup.

Vic said that on March 23rd there will be a county wide tornado drill at 9:50am, sirens will be tested. On February 17th, met with Doug Fuller & Lisa Graves, they provided a timeframe and specs for continuation of the elevator project.

Old Business

John discussed the indigent burial policy. Chris Meduri had sent back some small change suggestions to the policy. John had updated the policy with these changes. Vic mentioned that he had found the resolution that was passed which states all indigent burials will be cremations. (Res: 224-15, which was passed on December 3rd, 2015) Jason will be making calls to try and get some local bids on burial pricing, in hopes of getting a monetary value in place for at least two years so that we can finish & adopt indigent burial policy.

John asked if the shield on the light at the civic center was fixed so it's not shining into Mr. Foster's yard. It was also mentioned that the light outside the door of the civic center needs replaced.

Jason said Ohio Edison should be completing street light work next week. East side light needs to be fixed before the election on March 15th.

Jason will be meeting with Teresa at the high school about our logo, it's a possibility we will have some drawings by the end of the school year.

Jason stated Brent will be updating the website with Jodie Thompson's info. He also will be adding a banner to run across the webpage announcing the date of township cleanup, when it gets closer to May 14th.

Vic none

The following spoke during Public Comments

Amy Janca reminded people to get out and vote.

Deanna Barkett went to the land bank meeting, they determined the assessment was not done properly and going to write up a

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resolution for our trustees to sign to drop all the charges. Wanted to make sure the trustees will sign, all agreed. The land bank will be reviewing their procedures on how to do property assessments, since there were multiple residents that were improperly assessed.

Carole Pollard said the restoration society will be doing another proposal for the CDBG grants. Stated things are going well especially after the community meeting. She said they are considering doing some other fundraisers in an effort to raise money.

Dave Pollard asked if the public will have any input on the township logo. Jason said no because we are running out of time to make a decision and the process has taken too long already.

Gene Marks stated that there are still people who are going right out into the intersections of Pioneer and State Route 44 but that the light has helped. The school signs are too close to the road and the busses are clipping them with their mirrors. Wanted to know what the school zone hours are because there aren't any posted. Vic stated that Brian & Dan can move the signs back away from the road and that he will call about getting a school zone hour sign.

Finale

RES 47-16 Motion by Jason Carlton to pay the following bills, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

MANTUA TOWNSHIP PAID BILLS		3/3/2016	
21765	Jason Carlton	Reimbursement	12.26
21766	Dollar General Corp	Supplies	39.15
21767	Ohio Edison	Street Lights	142.37
21768	Industrial Connections	INV 66608 & 66683	100.63
21769	Staples Credit Plan	Office Supplies	43.35
21770	Cargill	Road Salt	3,770.86
21771	Portage Co Regional Planning	Zoning Maps	13.00
21772	Ohio Insurances Services	Dental, Vision, Life	502.48
21773	Miller & Co	February Service	75.00
21774	Lake Business Products	March Service	143.95
21775	Chase Bank	Credit card	456.90
21776	Brian Tayerle	February 16-Feb 29	2,018.98
21777	Dan Wysznski	February 16-Feb 29	1,745.12
21778	AT&T	Internet	55.89
21779	AT&T	March Service	48.11
21780	AT&T	March Service	445.95
21781	McMaster Carr	Supplies	42.25
21782	Time Warner Cable	Internet	75.06
21783	Ohio Public Entity	Funding Plan & Draw	62.64
21784	Jim Aldrich	Reimbursement	5.19
21785	Sunburst Environmental Co	Trash Service	45.35
21786	Western Reserve Coop	Fuel	420.38
21787	Mantua Auto Parts	Supplies	162.34
21788	Industrial Connections	Supplies	14.67
21789	Aetna	Health Insurance	140.26
21790	AFLAC	Supplemental Insurance	39.40
21791	Ohio Deferred Comp	Feb Withholding	125.00
21792	David Sommers & Assoc	Master Plan	7,596.25
21793	Cargill Inc	Road Salt	10,000.92
TOTAL PAID BILLS			28,343.71

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RES 48-16 Motion to adjourn made by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

Victor Grimm

Jason Carlton

John Festa

Jodie Thompson, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.