

MANTUA TOWNSHIP TRUSTEES REGULAR MEETING

Held March 17, 2016

Page 1 of 4

The Board of Trustees of Mantua Township convened in regular session from 7:30pm to 9:20pm in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Jodie Thompson, Fiscal Officer. Susan Skrovan, Zoning Commission Secretary. Jim Aldrich, Sexton. Several residents.

Introduction

Chairman Jason Carlton called the meeting to order and requested that everyone silence their cell phones.

The pledge of allegiance was led by John Festa.

RES 49-16 Motion to approve the amended March 3rd meeting minutes by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Financial Report

The Fiscal Officer presented the following financial report:

2016 Appropriations:	\$ 1,092,385.13
2016 Payments:	\$ 10,722.75
Encumbered, not paid:	\$ 82,804.01
2016 Receipts:	\$ 281,158.74
Cash balance:	\$ 845,925.02 with
	\$ 577,330.05 invested

The Fiscal Officer presented the following correspondence:

- OPERS update to reporting for accounting
- Allied Corp-asphalt pricing for 2016
- Signed records retention application
- 2016 CDBG Community Development Allocation grant application form

Zoning Report

None

Cemetery Report

Jim Aldrich- Stated that the decorations have to be removed by April 15. Would like to have a new maple tree by the mausoleum because the old tree is dropping limbs and be taken down. Jim noticed that the lawn service may have accidentally moved stones while moving and will be speaking to them. Jim asked the trustees whether or not we should be charging a processing fee for changing ownership on deeds. Jodie explained that there is not a whole lot of work involved.

Jim also suggested some sprucing up ideas for the bullpen.

Road Report

None

Club & Committee Reports

Garden Club had their first meeting of the year on March 16th and elected officers. They discussed moving plants and pruning other shrubs. Sue reminded everyone that the club meets March, April, May, September, October, & November on the 3rd Wednesday of the month. May 1st the garden club will be selling plants at the sale in Mantua on 44 by the Lutheran Church. Sue asked about old windows being stored in the 12 holer, would like to use them for crafts and selling them to make money for the garden club to buy shrubs & flowers.

MANTUA TOWNSHIP TRUSTEES
REGULAR MEETING

Held March 17, 2016

Page 2 of 4

RES 50-16 Motion to donate windows to Garden club & be removed from the 12 holer by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Restoration Society

April 23rd is their annual celebration meeting. They are looking for a secretary to take minutes at their meetings, which are on the first and third Mondays of the month.

Main Meeting

Eric Hummel stated that the next step is to get an elevator that will work. He will be meeting with Gable & ~~Kone ohn~~ elevators next week. After that, we need to hire Doug to finish the drawings to get the project to specifications. Hal Stamm will do the portion of the quote from Doug that was priced ~~s~~ at ~~\$8500~~ 2000 for structural engineering. They discussed wanting to meet with Doug to try and get a more simplified quote for a cheaper price. They have been reviewing items that can be removed from the \$30,000 quote from Doug. The possibility of holding a special meeting was discussed to go over the funds that will be needed for this project.

Vic suggested looking into doing a lease purchase through the OTA for this versus coming up with the money outright.

Trustee Reports

New Business:

Jason stated that he had spoken to the road crew about summer help. Sam, who was employed last year, is not available. He will be running an ad in the paper. Jodie is to email summer employee wage rate to the trustees.

John discussed risk management recommendations made by OTARMA. He will be working with Jason to help Brian & Dan to get a road sign inventory sheet together. Discussed Meadow Creek & Mill Creek Circle have no signs and will need to be ordered.

Vic discussed trash pickup pricing for Spring Cleanup. We received 2 quotes from Republic & Waste Management.

RES 51-16 Motion to use Waste Management and spend a total of \$4680 on their dumpster service provided we have no overages by Victor Grimm, seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Old Business:

John stated that we had missed the Care Works Seminar that was being help this spring but they may offer an online seminar or attend the one they have in the fall.

We are waiting on quotes for cremation fees to finish our indigent burial policy. Jason stated the Greens will be sending quotes. Shorts Funeral Home states that Ravenna City has a “3rd page” policy that if a family wants the ashes they can have them but the family cannot come back at a later date to ask township to pay expenses for burial, grave, marker, etc. They will discuss further at next meeting.

John also discussed the dinner he attended at the health department and the various programs they have available.

John said that he had a few residents that had complained about the lighting and parking issues at the school on Election Day. Agreed that the lighting is still not sufficient and discussed adding another pole on school lane. Jason to look at pricing.

Jason asked if Sue was all set with her bad rental. Jodie advised that there was a partial refund check of the deposit for the renter and cleaning hours were added to Sue’s check.

Vic provided updated pricing sheets & rental agreements for rental of the township buildings.

MANTUA TOWNSHIP TRUSTEES
REGULAR MEETING

Held March 17, 2016

Page 3 of 4

RES 52-16 Motion to adopt new rental fees for gym & civic center as proposed, effective March 17th, 2016 by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 53-16 Motion to adopt new rental agreements for gym & civic center as proposed, effective March 17th, 2016 by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The following spoke during Public Comments

Carole Pollard stated the parking flow at the school on Election Day was terrible. Need to talk to the Board of Elections about setting up parking, flow & better signage. She agreed that the school needs a lighting design.

Amy Janca asked if the new rental rates & agreements will be posted on our website.

Dave Pollard suggested that renting a light pole with a generator may be more cost effective until we have a finalized plan for remodeling of the school. He is hoping we can save money and use the township equipment for some upcoming projects. Also, urging the trustees to move quickly on the elevator so that we don't lose our money from the grant. On Election Day, he rented the Civic Center so that people could stop by for food & fellowship after voting, this will be put on again for the General Election.

Finale

RES 54-16 Motion by Jason Carlton to pay the following bills, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

21801	Dominion East Ohio	March Service	458.42
21802	OPERS	February withholding	3,320.73
21803	Charles E Harris & Assoc	2014/2015 Audit	1,980.00
21804	Carrie Fabry	Partial refund of deposit	70.00
21805	Ohio Edison	March service	1,176.23
21806	Dominion East Ohio	February service	891.98
21807	P & S Welding	Truck parts	191.15
21808	Dollar General	Supplies	45.65
21809	Miller & Co	March Service	75.00
21810	Deluxe Cleaners	Uniform service	301.50
21811	AT&T	Feb Service	95.54
21812	Jim Aldrich	March payroll	400.00
21813	Jason Carlton	March payroll	857.34
21814	John Dickey	March payroll	600.00
21815	John Festa	March payroll	900.17
21816	Victor Grimm	March payroll	857.34
21817	Rhetta Hall	March payroll	200.00
21818	Susan Skrovan	March payroll & additional hours	470.00
21819	Brian Tayerle	March payroll	1,792.34
21820	Jodie Thompson	March payroll	1,414.75
21821	Dan Wysznski	March payroll	1,885.75
21822	Aetna	health insurance	159.36
21823	Aflac	Supplemental insurance	39.40
21824	Ohio Deferred Comp	March withholding	62.50
21825	OPERS	March withholding	2,250.66
21826	Portage County Health Dept	Annual fees	675.00
	TOTAL PAID BILLS		18,805.93

MANTUA TOWNSHIP TRUSTEES
REGULAR MEETING

Held March 17, 2016 _____ Page 4 of 4

RES 55-16 Motion to adjourn made by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

Victor Grimm

Jason Carlton

John Festa

Jodie Thompson, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.