

**MANTUA TOWNSHIP TRUSTEES
REGULAR MEETING**

Held February 4, 2016

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The Board of Trustees of Mantua Township convened in regular session from 7:30 to 9:37 p.m. in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Jodie Thompson, Fiscal Officer. John Dickey, Zoning Inspector. Terrie Nielsen, BZA. Lynn Harvey, Zoning Commission. Susan Skrovan, Zoning Commission Secretary. Bill Steiner from Several residents.

Introduction

Chairman Jason Carlton called the meeting to order and requested that everyone silence their cell phones. The pledge of allegiance was led by Jodie Thompson.

RES 29-16 Motion to approve the January 21st meeting minutes as corrected by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Financial Report

The Fiscal Officer presented the following financial report:

2016 Appropriations:	\$ 1,092,385.13
2016 Payments:	\$ 37,912.98
Encumbered, not paid:	\$ 160,512.18
2016 Receipts:	\$ 37,876.18
Cash balance:	\$ 668,752.32 with
	\$ 642,330.05 invested

The Fiscal Officer presented the following correspondence:

- Zoning meeting minutes
- OPERS Employer notice regarding election workers
- Chagrin Watershed trustee designation request form & conflict of interest form (John Festa to email designations)

Main Meeting

Bill Steiner from Portage County Solid Waste announced that the single stream recycling will begin this month. Recycling carts will start being delivered the week of February 15th and the program begins on February 22nd. Residents are able to keep old bins but can return to the township garage if they are no longer needed. They have a new website www.portagecountyrecycles.com, where residents are able to sign up for the newsletter. February 17th from 1-3pm is the open house to view the new single stream collection trucks and introduce the program. Also, the first and second weekends in May was discussed to hold tire collection for the township. May 14th was set as the tentative date.

Custodian Report

None.

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Zoning Report

John Dickey reported that he took in \$90 from permits. He gave temporary occupancy approval to Kelly Supply, as long as they complete everything required within two years. He reported some various violations and sent notices. John asked the trustees to approve a resolution to pursue legal action against the residents on Winchell Rd, for continuing to violate the road right of way and other zoning violations. Discussed whether or not the fencing in said residents' yard was in front or the side of the house. Further investigation is needed.

Lynn Harvey said that the CDCD section 408 was added and the map was modified & recorded, including the new table of contents.

Cemetery Report

None.

Road Report

None.

Club & Committee Reports

Terrie Nielsen - sent links for the National Trust Preservation Foundation. She stated that the township has to be a member in order to receive any grants from them. Membership fees are \$250. This is one of the only organizations that she has found that has grants that will help with funding of the master plan, architect plans/fees, etc. The next deadline to apply for the grant is June 1st. John asked if all grants are matching. Terrie said they were but not all are a 50% match. Jason asked if the \$250 was a yearly fee, Terrie said yes.

Res 30-16 Motion to join the National Trust Preservation Foundation by Jason Carlton, seconded by Victor Grim. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Terrie also asked for letters of support to send to Senator Eklund. Jodie asked where she had gotten letters from already. Terrie stated she has gotten them from the elders at Mantua Center church, some local businesses and residents.

Trustee Reports

Jason announced the community meeting was set for February 23 at 6:30pm at the Civic Center. Jason had contacted Ohio Edison about lighting at the school. Pricing & options were discussed. It was decided to add lighting under the POL program that Ohio Edison offers, with no installation charge and a monthly fee of \$24.09 utilizing a white light. Jason asked if the postal box that the township had switched to was working out well. Jodie replied that it was.

John reported that Joe Stoneberg had resigned as the chief of Mantua Shalersville Fire Department effective February 1st. He

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will remain as the temporary assistant chief. Matt Roosa has been promoted to the chief position. John also discussed the indigent burial policy that is on the OTA's website. OTA recommends that we adopt the policy and then we can always go back and tailor to our needs.

Vic stated that we are through the first compliance with the EPA. Now we have to go the water test and bring the well casing up above ground in the civic center. Kyle ~~Hurd Herr~~ wants to do water test and extend well casing. Kyle quoted \$450 for the water test, \$550 to extend the well casing.

Res 31-16 Motion to have Kyle ~~Hurd Herr~~ conduct water test and extend well casing by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Vic proposed that the township scrap the abandoned car at the school. He has the ~~salvage~~ title for the car.

Res 32-16 Motion to scrap abandoned car at the school by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Jodie inquired about adding changing table stations to the restrooms located across from the gym in the Admin building. Vic will check into pricing.

Old Business

None.

The following spoke during Public Comments-

Deanna Barkett purchased the vacant lot next to her residence on Samuel Drive by sheriff's sale. Ownership was transferred and then a property assessment of \$9000 was added to their tax bill. She is extremely upset that between the township trustees, the county auditor and the land bank, no one knows what the appropriate course of action is supposed to be. It is now up to the land bank to determine whether or not the owners will be responsible for this charge. Land bank meeting is set for February 24th.

Carole Pollard presented a letter to the trustees stating that the Mantua Restoration Society will be contributing \$25,000 to the elevator project and they will be certifying the money with regional planning.

Dave Pollard asked if the committee reports for Terrie can be moved to the first of the month. Jason explained that he asks prior to the meeting if she has any information to provide and if she would like to be added to the agenda.

Finale

RES 33-16 Motion by Jason Carlton to pay the following bills, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

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MANTUA TOWNSHIP PAID
BILLS

2/4/2016

21689	BRIAN TAYERLE	JANUARY 16-31, 2016	1,653.44
21661	DANIEL WYSZNSKI	JANUARY 16-31, 2016	1,519.38
21717	SUNBURST	GARBAGE DUMPSTER	45.35
21718	OHIO EDISON	JANUARY SERVICE	23.08
21719	MANTUA AUTO PARTS	MAINTENANCE ITEMS	495.49
21720	OHIO INS SERVICES	DENTAL, VISION, LIFE	371.71
21721	TIME WARNER CABLE	INTERNET	75.06
21722	CHASE BANK	CREDIT CARD	437.03
21723	GATTO ELECTRIC	LIGHTING SUPPLIES	423.21
21724	INDUSTRIAL CONNECTIONS	MAINTENANCE ITEMS	4.06
21725	WEISKOPF INDUSTRIES	SUPPLIES	108.81
21726	CARGILL	SALT	2,597.58
21727	VICTOR GRIMM	REIMBURSEMENT	381.38
21728	1 ST AYD CORP	CLEANING SUPPLIES	204.71
21729	AT&T	FEBRUARY SERVICE	202.24
21730	OHIO EDISON	JANUARY SERVICE	118.95
21731	AT&T	INTERNET	60.89
			\$8135.58

RES 34-16 Motion to enter executive session to discuss wage increases made by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 35-16 Motion to reconvene made by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 36-16 Motion to increase Townhall custodial salary from \$150 to \$200 a month made by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 37-16 Motion to increase Civic Center custodial salary from \$150 to \$200 a month and scheduling from \$150 to \$200 a month made by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 38-16 Motion to increase Brian Tayerle's hourly wage to \$19.75 made by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 39-16 Motion to increase Dan Wyszynski's hourly wage to \$19.00 made by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 40-16 Motion to make all wage increases retroactive to January 1st, 2016 made by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

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RES 41-16 Motion to adjourn made by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

Victor Grimm

Jason Carlton

John Festa

Jodie Thompson, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.