

**MANTUA TOWNSHIP TRUSTEES
REGULAR MEETING**

Held February 18, 2016

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The Board of Trustees of Mantua Township convened in regular session from 7:31pm to 8:55pm in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Jodie Thompson, Fiscal Officer. Terrie Nielsen, BZA. Susan Skrovan, Zoning Commission Secretary. Brad Cromes candidate for Portage County Treasurer. Several residents.

Introduction

Chairman Jason Carlton called the meeting to order and requested that everyone silence their cell phones. The pledge of allegiance was led by Brian Tayerle.

RES 42-16 Motion to approve the February 4th meeting minutes as corrected by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Financial Report

The Fiscal Officer presented the following financial report:

2016 Appropriations:	\$ 1,092,385.13
2016 Payments:	\$ 47,926.03
Encumbered, not paid:	\$ 98,641.68
2016 Receipts:	\$ 35,536.68
Cash balance:	\$ 660,399.68 with
	\$ 642,330.05 invested

The Fiscal Officer presented the following correspondence:

- Zoning meeting minutes
- Portage County Regional Planning brochure about tenant/landlord rights 7 obligations
- NOPEC letter
- Chagrin Valley Watershed Meeting minutes & annual report
- Marzane Materials pricing sheets for 2016
- US Dept. of Commerce notification of US Census Government Units Survey

Main Meeting

Brad Cromes, who is running for Portage County Treasurer, provided information about the improved website and that they are not on Facebook. A new feature that was added for Portage County residents was online bill pay for taxes. He said tax bills being emailed to residents was a possibility in the future. Brad also explained the land bank and its role.

Custodian Report

Sue Skrovan said that the Christmas decorations were taken down, but would like for each building to start storing its own decorations instead of hauling them back and forth to the Civic Center during the Christmas season.

Zoning Report

None

Cemetery Report

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None

Road Report

Brian Tayerle stated that the new truck is great. Asked how much money was able to be spent on the purchase of a chipper. Brian and Dan are interested in attending a road conference in April. Jodie will be filling out application and sending in. Jason said they did a good job clearing the snow this week.

Club & Committee Reports

None

Trustee Reports

Jason reminded everyone that the community meeting was set for February 23 at 6:30pm at the Civic Center. He also said Jodie will need to send a photo to Brent to update the township website.

Vic looked into baby changing stations for the restrooms in the school. Two will cost between \$400-\$500 and with the purchase of liners, the total will be about \$550. We will have to install them. Standing table stations would be about \$1000.

Res 43-16 Motion to purchase two baby changing stations for \$550 by Victor Grim, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Vic stated that he met with Doug Fuller and Lisa. Both said that they were concerned that we are lagging behind on our timeframes. They provided us a timeline. We still need finished drawings for the elevator. Everything was approved through the historic preservation as long as we stick to the original plan that was sent to them.

Old Business

Zoning violations at 4609 Winchell Rd were discussed. It was determined that the fencing in the resident's yard was not a violation. Certified letter that was sent to them was never picked up and Jodie Thompson will be re-sending the letter via 1st class mail. In addition, there are still items in the road right of way that need to be cleaned up.

Vic discussed the indigent burial policy. He said he had sent some paragraphs for clarification to Chris Meduri. Amy Janca stated that she had sent Bainbridge's indigent burial policy for review. Also discussed was bidding out burial fees to area funeral homes.

Jason said Ohio Edison will be installing a street light at the school. The job is about two weeks out. Brian & Dan fixed/replaced many existing lights at the school and it looks much better. He is still in contact with the high school regard the township logo. Reminded everyone that the township trash day is May 14th.

The following spoke during Public Comments

Carole Pollard asked if the custodial salary was raised and by how much.

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Mark Hall asked that the trustees make sure that the new street light at the school does not illuminate residents' yards.

Sue Skrovan said the shield on the light at the civic center has shifted and is now shining into Mr. Foster's yard.

Terrie Nielsen - Again asked for letters of support to send to Senator Eklund.

Dave Pollard asked what the deadline was for sending the letters to Senator Eklund. Terry stated that we have up until the money decision is made this spring.

Larry Lietzow congratulated the trustees on giving the road guys a raise.

Finale

RES 44-16 Motion by Jason Carlton to pay the following bills, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

MANTUA TOWNSHIP PAID			
BILLS			2/18/2016
21732	OPERS	January Contributions	2,899.83
21733	AFLAC	January withholding	105.44
21734	OHIO DEFERRED COMP	January withholding	1,393.26
21735	AETNA	January payment	163.26
21736	RECORD PUBLISHING	Advertising	42.80
21737	HAYLETT'S CORP	Gas	121.31
21738	DOMINION EAST OHIO	January service	1,098.00
21739	JOHN FESTA	REIMBURSEMENT	666.60
21740	USPS	Cemetery PO Box	68.00
21741	OHIO EDISON	Electric-Admin building	567.85
21742	OHIO EDISON	Electric-Civic Center	138.04
21743	OHIO EDISON	Electric-Townhall	109.04
21744	OHIO EDISON	Electric-garage	429.52
21745	DOMINION EAST OHIO	January service	513.85
21746	LAKE BUSINESS PRODUCTS	Copier Usage Charge	56.83
21747	MANTUA HARDWARE	Supplies	75.58
21748	VALLEY FREIGHTLINER	INV#475106	180.19
21749	SOUTHEASTERN EQUIPMENT	Switch	39.39
21750	OHIO PUBLIC ENTITY	Funding plan & draw	48.00
21751	LYNN HARVEY	REIMBURSEMENT	26.99
21752	VICTOR GRIMM	REIMBURSEMENT	17.00
21753	WESTERN RESERVE FARM COOP	DIESEL FUEL	356.80
21754	LAKE BUSINESS PRODUCTS	COPIER LEASE	143.95
21755	JAMES ALDRICH	FEBRUARY WAGES	400.00
21756	JASON CARLTON	FEBRUARY WAGES	857.34
21757	JOHN DICKEY	FEBRUARY WAGES	600.00
21758	JOHN FESTA	FEBRUARY WAGES	900.17
21759	VICTOR GRIMM	FEBRUARY WAGES	857.34
21760	RHETTA HALL	FEBRUARY WAGES	250.00
21761	SUE SKROVAN	FEBRUARY WAGES	500.00
21762	BRIAN TAYERLE	FEBRUARY WAGES	2,382.78
21763	JODIE THOMPSON	FEBRUARY WAGES	1,414.75
21764	DAN WYSZNSKI	FEBRUARY WAGES	<u>2,498.83</u>
	<u>TOTAL PAID BILLS</u>		19,922.74

RES 45-16 Motion to adjourn made by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

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Victor Grimm

Jason Carlton

John Festa

Jodie Thompson, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.