

MANTUA TOWNSHIP TRUSTEES
BEGINNING OF THE YEAR MEETING

Held January 7, 2016

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The meeting was called to order by the Fiscal Officer at 7:35 p.m. with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Marie Stehli, Fiscal Officer. Jim Aldrich, Sexton. Susan Skrovan, Zoning Commission Secretary. Fiscal Officer Elect Jodie Thompson. Building Department director Charles Corcoran, A few residents and Stacey Turner from the Weekly Villager.

The following officers were nominated and elected:

RES 1-16 Motion by John Festa to nominate Jason Carlton for Chairman for 2016, seconded by Victor Grimm. No further nominations. **RES 2-16** Motion to close the nominations by John Festa, seconded by Victor Grimm. All voting Yes. Vote for Jason Carlton as Chairman for 2016 as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Jason Carlton is Chairman for 2016.

RES 3-16 Motion by John Festa to nominate Victor Grimm for Vice Chairman for 2016, seconded by Jason Carlton. No further nominations. **RES 4-16** Motion to close the nominations by Jason Carlton, seconded by John Festa. All voting Yes. Vote for Victor Grimm as Vice Chairman for 2016 as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Victor Grimm is Vice Chairman for 2016.

RES 5-16 Motion by Victor Grimm to nominate John Festa for Representative to the Mantua-Shalersville Fire District for 2016, seconded by Jason Carlton. No further nominations. **RES 6-16** Motion to close the nominations by Victor Grimm, seconded by Jason Carlton. All voting Yes. Vote for John Festa as Fire Board Representative for 2016 as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. John Festa is Fire Board Representative for 2016.

RES 7-16 Motion by John Festa to nominate Victor Grimm for Alternate Representative to the Mantua-Shalersville Fire District for 2016, seconded by Jason Carlton. No further nominations. **RES 8-16** Motion to close the nominations by Victor Grimm, seconded by John Festa. All voting Yes. Vote for Victor Grimm as Alternate Fire Board Representative for 2016 as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Victor Grimm is Alternate Fire Board Representative for 2016.

The Mantua Township Zoning Commission members are as follows:

Philip Derthick	12/31/15
Roger Hurd	12/31/16
Joy Brunetti	12/31/17
Lynn Harvey	12/31/18
Nick Ehlert	12/31/19

Alternate to the Zoning Commission is Vacant. Meetings remain the second and fourth Thursdays of each month at 7:30 p.m.

The Mantua Township Board of Zoning Appeals members are as follows:

Randy Alger	2/28/16
Theresa Nielsen	2/28/17
Kathy Kelley	2/28/18
Robert Stehli	2/28/19
Joan Martin	2/28/20

Alternate to the Board of Zoning Appeals is Sandy Engelhart, with one vacancy for alternate. The Board of Zoning Appeals meets on demand, usually on a Monday. Marie said that she hadn't sent a letter

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to the alternates this year. Since there is only one she wasn't sure about expiring terms.

RES 9-16 Motion by Jason Carlton to appoint Victor Grimm Regional Planning Commission Representative for 2016, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 10-16 Motion by Victor Grimm to appoint Sandy Engelhart as Alternate Regional Planning Commission Representative for 2016, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 11-16 Motion by Victor Grimm to appoint John Festa as Chagrin River Watershed Partners Representative for 2016, seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes.

Victor Grimm, Yes. **RES 12-16** Motion by Victor Grimm to appoint Jason Carlton as Alternate Chagrin River Watershed Partners Representative for 2016, seconded by John Festa. Vote as follows: Jason Carlton, Yes. Victor Grimm, Yes. John Festa, Yes.

Payroll is as follows:

- Road Man Brian Tayerle's hourly rate is \$18.50.
- Road Man Dan Wysznski's hourly rate is \$17
- Part Time Road Man CDL hourly rate is \$15
- Part Time labor minimum wage of \$8.10 per hour
- Sexton Salary is \$400 per month.
- Assistant Sexton pay is minimum wage, which is \$8.10 per hour, with a \$50 per month cap, unless position is held by an elected officer.
- Custodian salaries is \$150/month for cleaning and \$150/month for scheduling
- Trustees salaries are \$51.44 per day, maximum 200 days pay for Trustees Carlton and Grimm, and \$54.01 for Trustee Festa.(11318)
- Fiscal Officer salary is \$1414.75 until April, and 1485.50 for the rest of 2016.
- Zoning Inspector salary is \$600 per month.
- Both Zoning Board members are paid \$15 per meeting.
- The Zoning Commission Secretary is paid \$25 per meeting and \$35 per hearing, with an additional \$5 per hour for hearings that extend more than 6 hours.
- The BZA secretary is paid \$50 per meeting or hearing, with an additional \$5 per hour for hearings that extend more than 6 hours.

The legal and township holidays on the days observed for 2016 are:

January 1	New Year's Day
February 15	Presidents Day
March 25	Good Friday
May 30	Memorial Day
July 4	Independence Day
September 5	Labor Day
October 10	Columbus Day
November 24	Thanksgiving
November 25	Day after Thanksgiving
December 23	Christmas Day
December 26	Day after Christmas

Vacation Schedule: After 6 months: = 1 week
1 full year service = 2 weeks
5 full year service = 3 weeks

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Additional vacation is awarded on the anniversary date.

Sick Pay: One (1) paid sick day per month earned, maximum of twelve (12) paid sick days a year, non-cumulative. Unused sick time will be bought back on December 31. Doctor's release needed if sick more than 3 consecutive days.

Funeral: 3 bereavement days with pay for immediate family only, as defined in the Employee Policy Manual.

Overtime: Employees will be paid overtime for all hours worked over 40 hours in any calendar week. No compensatory time, unless expressly approved by the Trustees. Pay periods begin on the 1st and 16th (except February). Vacation and Holidays are considered work days (8 hours) in calculating overtime. Overtime is time and one half.

RES 13-16 Motion by Victor Grimm that the meeting dates remain the first and third Thursdays of each month at the Mantua Township Hall at 7:30 p.m. Motion was seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 14-16 Motion to adjourn the beginning of the year meeting by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The meeting was adjourned at 7:55 pm. till January 7, 2016 immediately following this one at the Mantua Township Hall.

Jason Carlton

John Festa

Victor Grimm

Marie Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.