

MANTUA TOWNSHIP TRUSTEES

END OF THE YEAR MEETING

Held January 7, 2016

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The Board of Trustees of Mantua Township convened in special session from 7:00 to 7:35 p.m. in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Marie Stehli, Fiscal Officer. Jim Aldrich, Sexton. Sue Skrovan, Zoning Commission Secretary. Fiscal Officer elect Jodie Thompson. Charles Cocoran, Portage County Building Department head. A few residents and Stacey Turner of the Weekly Villager.

Introduction

Chairman Jason Carlton called the meeting to order and requested that everyone silence their cell phones.

The pledge of allegiance was led by John Festa.

RES 242-15 Motion by Victor Grimm to accept the minutes of the last regular meeting as presented and suspend the reading thereof, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Financial Report

RES 243-15 Motion to approve the following supplemental appropriations in the General and Road & Bridge Funds by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

	From	To
<u>General Fund</u>		
Admin Bldg Electricity	\$ 40.00	
Street Lights		\$ 40.00
Medical	\$305.00	
OPERS		\$305.00
<u>Road & Bridge Fund</u>		
Medical	\$120.00	
OPERS		\$120.00

Victor Grimm asked about the \$10,000 for the elevator. Marie said that they had used it on the master plan. **RES 244-15** Motion by Victor Grimm to transfer \$10,000 from the General Fund to the School Capital Fund, seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The Fiscal Officer presented the following financial report:

2015 Appropriations:	\$1,263,202.78	
2015 Payments:	\$ 858,471.05	
Encumbered, not paid:	\$ 83,551.87	
2015 Receipts:	\$ 954,235.25	
Cash balance:	\$ 671,642.73	
with	\$ 652,175.31	invested

The Fiscal Officer presented the following correspondence:

- OPERS Employer Outreach
- January Grassroots Clippings
- Letter from Randy Alger for BZA re-appointment

The Fiscal Officer also handed the Trustees her letter of resignation, effective January 31, 2016 and requested that

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Jodie Thompson be appointed to fill her vacant term effective February 1, 2016.

Jim Aldrich gave his cemetery report for 2015.

Burials-28 burials, of which 13 were ashes	\$6,675.00
Sales of graves	\$7,650.00
Foundations	<u>\$6,841.46</u>
Total	21,166.46

The Fiscal Officer reported that the Zoning Department had \$5999.87 in revenue.

Jason gave John Dickey's monthly report. He has issued a couple of verbal notices, sent notices to PJC Enterprise and Skiba's on Winchell Road and Chris Meduri is sending violation notices out on PJC and Zuver. There have been several calls and BZA applications in the works. Portage County has low interest loans available for home improvements.

RES 245-15 Motion by Jason Carlton to pay the following bills, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

MANTUA TOWNSHIP PAID BILLS	12/31/2015		
21631 LAKE BUSINESS PRODUCTS	COPIER LEASE	143.95	
21632 TIME WARNER CABLE	DECEMBER SERVICE	74.89	
21633 JOHN DICKEY	MILEAGE & POSTAGE	120.67	
21634 VICTOR GRIMM	REIMBURSEMENT	3.68	
21635 BRIAN TAYERLE	REIMBURSEMENT	32.24	
21636 MARIE STEHLI	REIMBURSEMENT	80.00	
21637 CHASE BANK	TRAVEL & POSTAGE	135.87	
21638 OHIO EDISON	DECEMBER SERVICE	139.19	
21639 AT&T	DECEMBER SERVICE	113.47	
21640 AT&T	DECEMBER SERVICE	339.93	
21641 MILLER & COMPANY	DECEMBER SERVICE	75.00	
21642 SPIRIT SERVICE COMPANY	DECEMBER SERVICE (FINAL)	85.56	
21643 BRENT SIMON	WEBSITE MAINTENANCE	210.88	
ROBECK FLUID POWER			
21644 SUPPLY	MAINTENANCE ITEMS	181.48	
21645 HARPER WELL & PUMP	MAINTENANCE ITEMS	69.85	
21646 LOWES	MAINTENANCE ITEMS	228.58	
	DECEMBER 16-31, 2015 & SICK		
21647 BRIAN TAYERLE	PAY	2,184.74	
	DECEMBER 16-31, 2015 & SICK		
21648 DANIEL WYSZNSKI	PAY	1,219.75	
VOUCHERS	INTERNAL REVENUE SERVICE	DECEMBER FEDERAL DEPOSIT	1,825.73
VOUCHERS	TREASURER, OHIO	DECEMBER WITHHELD	294.14
21649 PERS	DECEMBER CONTRIBUTIONS	3,000.73	
21650 AFLAC	DECEMBER WITHHELD	105.44	
21651 OHIO DEFERRED COMP	DECEMBER WITHHELD	1,550.00	
21652 OHIO INSURANCE SERVICES	DECEMBER WITHHELD	146.30	
MEMO			
REC'T	PERRIN ASPHALT	OPWC PAYMENT	<u>108,770.45</u>
			121,132.52

Sue Skrovan turned in her fourth quarter report for the Civic Center showing 36 rental events totaling \$1850.

RES 246-15 Motion to adjourn made by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

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Victor Grimm

Jason Carlton

John Festa

Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.