

**MANTUA TOWNSHIP TRUSTEES  
REGULAR MEETING**

Held March 5, 2015

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The Board of Trustees of Mantua Township convened in regular session from 7:00 p.m. to 10:40 p.m. in the Mantua Township Hall. Vice Chairman Victor Grimm called the meeting to order with the following members and visitors present: John Festa, Victor Grimm, Trustees. Marie Stehli, Fiscal Officer. Sue Skrovan, Zoning Commission Secretary. Attorney Anthony Coleman. Bill Steiner, Portage County Solid Waste Management District director.

**Introduction**

**RES 46-15** Motion to enter into executive session in accordance with ORC 121.22 Public Meetings to discuss pending or imminent court action by Victor Grimm, seconded by John Festa. Vote as follows: John Festa yes, Vic Grimm yes. Meeting recessed, 7:01 and reconvened, 7:15.

**RES 47-15** Motion to reconvene the meeting by Victor Grimm, seconded by John Festa. Vote as follows: John Festa yes, Vic Grimm yes.

**RES 48-15** Motion to recess the meeting until 7:30 by Victor Grimm, seconded by John Festa. Vote as follows: John Festa yes, Vic Grimm yes.

**RES 49-15** Motion to reconvene the meeting by Victor Grimm, seconded by John Festa. Vote as follows: John Festa yes, Vic Grimm yes.

At this time Trustee Jason Carlton joined the meeting along with Jim Aldrich, Sexton, John Dickey, Zoning Inspector. Road Crew members Brian Tayerle and Dan Wysznski. Zoning Commission member Lynn Harvey. Sean Sprouse of Burnham & Flower. Several other residents and Stacey Turner from the Villager.

Chairman Jason Carlton called the meeting to order and requested that everyone silence their cell phones.

The pledge of allegiance was led by Jim Aldrich.

**RES 50-15** Motion to approve the February 19 regular meeting minutes as corrected and suspend the reading thereof by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

Jason mentioned the Health Department dinner on March 18.

**Financial Report**

**RES 51-15** Motion to approve a supplementary appropriation of \$405 from Machinery & Equipment to Travel in the General Fund by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

The Fiscal Officer presented the following financial report:

2015 Temporary Appropriations:	\$	374,080.34
2015 Payments:	\$	92,664.23
Encumbered, not paid:	\$	41,839.79
2015 Receipts:	\$	41,276.41
Cash balance:	\$	524,463.51 with
	\$	517,713.22 invested

The Fiscal Officer presented the following correspondence:

- March 2015 Grassroots Clippings
- Marlboro Supply open house
- Anthem fraud alert

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- Careworks consolidation with York & Frank Gates
- PUCO case filing
- Year end 2014 Health Department report

**Main Meeting**

Bill Steiner reported that the plan has finally been signed by the director of the Ohio EPA. They will be going to single stream recycling, and we will get 2 wheeled carts. The website is being redesigned in-house. Residents will be able to print their recycling schedule by address. The tire clean-ups will be limited to one per community. The chipper program is gone, but he plans to bid out the chippers. Jason suggested a shared purchase with another community. Vic said that the spring clean-up will be May 9. Tires at that time too. Bill would like a copy of the weight tickets so that he can track tonnage to make sure we are being charged right. The EPA needs to know if we are staying with the District. He needs to order new trucks. The normal contract is 5 years. There will be no additional cost. He likes to hire within the county. **RES 52-15** Motion by Jason Carlton to continue using the Portage County Solid Waste Management District for recycling, seconded by Victor Grimm. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes. Bill said we are one of the lowest cost districts in the state, and are used as a marquee program. The state standard is 25% diversion rate. We are at 36% in Portage County.

Sean Sprouse from Burnham & Flower presented the Public Employees Benefit Association (PEBA) ACA health care plan. He said that Aetna was the most competitive ACA compliant plan. Our current plan is "traditional" with co-pays and a maximum HRA of \$26250 with an expected annual cost of \$77,000. His plan is Aetna's Bronze plan. This uses a debit card and there is no wait for reimbursement. The out of pocket maximum is \$5250/10,500 with an HRA. (Health Reimbursement Account) Required wellness plans are included. Prescriptions are not required to be mailed in. The employee maximum is \$6600/13,200, but the out of pocket would be \$6600-5250/\$13200-10500. (1350 single/2700 family) There is no medical underwriting. Once we leave our current plan, we can't go back. Its ACA or nothing. John Festa asked what Sean sees in the future for rate increases? Sean still feels increases will be 10-15%. John asked about sick groups. We are rated with all Aetna plan customers in Ohio. Sean said that most plans are switching. The grandfathered plans are higher. Also through the Aetna plan, UH doctors get a better rate. (University Hospitals). Marie asked about funding the HRA. It is direct debit from our account-it is usually set up as a sweep account. John asked about pediatric dentistry. Sean said that there is unlimited orthodontia *as long as it is medically necessary*. We would self-insure the plan to the first \$5250/10,500. There would be a deductible credit for what has already been met to date. HRA is Health Reimbursement Account and is employer owned. HAS is a Health Savings Account and is owned by the employee.

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**Custodian Report**

None.

**Zoning Report**

John Dickey gave his zoning report. He had receipts of \$15 last month for a re-plat. Portage County has been notified of all open citations. A new day care will be opening at Timber Pointe and a new retail facility is in the works on State Route 44. He has fielded many calls. He is reviewing old zoning records for BZA stipulations and non-conforming uses.

Lynn Harvey handed out updated zoning resolution sign updates and the Carlton hearing information. The 30 day clock starts now. She also handed out draft minutes. **RES 53-15** Motion by Jason Carlton to hold the public hearing on the Gary Carlton Application #611853 on April 2 at 6:30 p.m., to be followed immediately by the regular meeting, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

**Cemetery Report**

Jim Aldrich reported income for last month of \$975. He also started reading through the cemetery rules. Vic went through his changes. It will be deferred to April. Jim said they have not been plowing the cemetery so people don't go in the back and get stuck.

**Road Report**

Brian Tayerle said that they will start patching holes next week. Vic said that they went over truck specs. One of the Auburn Trustees was there and gave his input. Marie said that she gave the road crew the inventory in January and then the snow started. When the weather breaks, can they please finish it up. She has received inventory updates back from Vic, John Dickey and Jim Aldrich to date.

**Club & Committee Reports**

None.

**Trustee Reports**

Jason Carlton discussed a 2 year lawn care contract. Last year there was no input from Builders Exchange. They need a walk-thru to bid. Trimming hedges and maintaining flower beds are included as well as weed control in the playground areas. The budget was then discussed.

MANTUA TOWNSHIP  
ANNUAL APPROPRIATION RESOLUTION  
2015

John Festa moved the adoption of the following Resolution:

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**BE IT RESOLVED** by the *Board of Trustees* of Mantua Township, Portage County Ohio that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending **December 31, 2015** the following sums be and the same are hereby set aside and **appropriated** for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, viz

ANNUAL TOWNSHIP APPROPRIATIONS  
2015  
GENERAL FUND

That there be appropriated for GENERAL GOVERNMENT:

General Government

*Administrative*

Personal Services	\$	47,841.00	
Employee Fringe Benefits	\$	64,322.00	
Other	\$	41,053.00	<b>153,216</b>

*Townhalls, Memorial Buildings and Grounds*

Personal Services	\$	1,800.00	
Supplies and Materials	\$	3,000.00	
Purchased Services		41,000.00	
Other	\$	0.00	<b>45,800</b>

*Zoning*

Personal Services	\$	0.00	
Purchased Services	\$	4,600.00	
Other	\$	0.00	<b>4,600</b>

**TOTAL GENERAL GOVERNMENT**

**203,616**

That there be appropriated for PUBLIC WORKS:

Public Works

*Lighting*

Purchased Services	\$	1,700.00	
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*Highways*

Purchased Services	\$	0.00	
Supplies and Materials	\$	0.00	
Other	\$	0.00	

**TOTAL PUBLIC WORKS**

**1,700**

That there be appropriated for HEALTH:

Health

*Cemeteries*

Purchased Services	\$	0.00	
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Supplies and Materials	\$	0.00
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*Health Districts*

Purchased Services	\$	0.00
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**TOTAL HEALTH**

That there be appropriated for CONSERVATION-RECREATION:

**Conservation - Recreation***Parks and Recreation*

Personal Services	\$	3,600.00
Purchased Services	\$	8,500.00
Supplies and Materials	\$	1,000.00
Other	\$	0.00

**TOTAL CONSERVATION - RECREATION****13,100**

That there be appropriated for CAPITAL OUTLAY:

**Capital Outlay**

Land	\$	0.00
Buildings	\$	5,000.00
Improvement of Sites	\$	7,000.00
Machinery, Equipment and Furniture	\$	4,595.00
Motor Vehicles	\$	0.00
Other Capital Outlay	\$	0.00

**TOTAL CAPITAL  
OUTLAY****16,595**

That there be appropriated for OTHER FINANCING USES:

**Other Financing  
Uses**

Operating Transfers Out	\$	7,000.00
Advances Out		0.00

**TOTAL OTHER FINANCING USES****7,000****TOTAL GENERAL FUND****242,011****MOTOR VEHICLE LICENSE TAX FUND**

That there be appropriated for PUBLIC WORKS:

**Public Works***Highways*

Supplies and Materials	\$	14,000.00
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**TOTAL MOTOR VEHICLE LICENSE TAX FUND****14,000****GASOLINE TAX FUND**

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That there be appropriated for PUBLIC WORKS:

**Public Works***Highways*

Personal Services	\$	99,200.00
Employee Fringe Benefits	\$	0.00

**TOTAL GASOLINE TAX FUND****99,200****ROAD & BRIDGE FUND**

That there be appropriated for PUBLIC WORKS:

**Public Works***Highways*

Personal Services	\$	0.00
Employee Fringe Benefits	\$	36,802.00
Purchased Services	\$	156,257.68
Supplies and Materials	\$	55,000.00
Other	\$	0.00
Capital Outlay	\$	55,000.00

**TOTAL ROAD & BRIDGE FUND****303,059****CEMETERY FUND**

That there be appropriated for HEALTH:

**Health***Cemeteries*

Personal Services	\$	4,800.00
Supplies and Materials	\$	5,000.00
Purchased Services	\$	16,700.00
Other	\$	200.00
Capital Outlay	\$	16,750.00

**TOTAL CEMETERY FUND****43,450****ZONING FUND**

That there be appropriated for ZONING

**Zoning**

Personal Services	\$	10,200.00
Supplies and Materials	\$	400.00
Purchased Services	\$	600.00
Other	\$	800.00

**TOTAL ZONING FUND****12,000****ROAD LEVY FUND**

That there be appropriated for PUBLIC WORKS:

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**Public Works***Highways*

Purchased Services	\$	110,000.00
Supplies and Materials	\$	100,000.00
Transfers Out	\$	20,000.00

**TOTAL ROAD LEVY  
FUND**

230,000

**PERMISSIVE MOTOR VEHICLE LICENSE TAX FUND**

That there be appropriated for PUBLIC WORKS:

**Public Works***Highways*

Supplies and Materials	\$	0.00
Capital Outlay	\$	0.00
Purchased Services	\$	0.00

**TOTAL PERMISSIVE MOTOR VEHICLE LICENSE TAX FUND**

0

**PUBLIC WORKS FUND**

That there be appropriated for CAPITAL OUTLAY:

**Capital Outlay**

Purchased Services	\$	0.00
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**TOTAL PUBLIC WORKS FUND**

0

**STATE GRANTS**

That there be appropriated for CAPITAL OUTLAY:

*Highways*

Supplies and Materials	\$	0.00
Capital Equipment	\$	0.00
Improvement of Sites	\$	0.00

**TOTAL STATE GRANTS FUND**

0

**PUBLIC WORKS**

That there be appropriated for CAPITAL OUTLAY:

**Capital Outlay**

Purchased Services	\$	155,100.00
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**TOTAL PUBLIC WORKS FUND**

155,100

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CAPITAL PROJECTS

That there be appropriated for CAPITAL OUTLAY:

Capital Outlay

Capital Equipment	\$	10,000.00
Mantua Center School	\$	0.00

**TOTAL CAPITAL OUTLAY FUNDS** **10,000**

CEMETERY BEQUEST-WASHBURN-REED FUND

Supplies and Materials	\$	2.00
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**TOTAL CEMETERY BEQUEST-WASHBURN-REED FUND** **2**

CEMETERY BEQUEST-WAY-MERRIFIELD FUND

Supplies and Materials	\$	2.00
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**TOTAL CEMETERY BEQUEST-WAY-MERRIFIELD FUND** **2**

CEMETERY BEQUEST-OLIN FUND

Supplies and Materials	\$	1.00
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**TOTAL CEMETERY BEQUEST-OLIN FUND** **1**

CEMETERY BEQUEST-KEYES FUND

Supplies and Materials	\$	1.00
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**TOTAL CEMETERY BEQUEST-KEYES FUND** **1**

CEMETERY BEQUEST-LANGE FUND

Supplies and Materials	\$	3.00
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**TOTAL CEMETERY BEQUEST-LANGE FUND** **3**

FIRE INSURANCE AGENCY FUND

Other	\$	0.00
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**TOTAL FIRE INSURANCE AGENCY FUND** **0**

AGENCY FUND-FLOW THROUGH FUND

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Other	\$	3,000.00
<b>TOTAL AGENCY FLOW THROUGH FUND</b>		<b>3,000</b>
<u>RECAPITULATION OF FUNDS</u>		
GENERAL FUND	\$	242,011
MOTOR VEHICLE LICENSE TAX FUND	\$	14,000
GASOLINE TAX FUND	\$	99,200
ROAD & BRIDGE FUND	\$	303,059
CEMETERY FUND	\$	43,450
ZONING FUND	\$	12,000
ROAD LEVY FUND	\$	230,000
PERMISSIVE MOTOR VEHICLE LICENSE TAX FUND	\$	0
PUBLIC WORKS FUND	\$	155,100
STATE GRANTS FUND	\$	0
CAPITAL PROJECTS	\$	10,000
CEMETERY BEQUEST-WASHBURN-REED FUND	\$	2
CEMETERY BEQUEST-WAY-MERRIFIELD FUND	\$	2
CEMETERY BEQUEST-OLIN FUND	\$	1
CEMETERY BEQUEST-KEYES FUND	\$	1
CEMETERY BEQUEST-LANGE FUND	\$	3
FIRE INSURANCE AGENCY FUND	\$	0
AGENCY FUND-FLOW THROUGH FUND	\$	3,000
<u>GRAND TOTAL OF ANNUAL APPROPRIATIONS FOR ALL FUNDS</u>	<u>\$</u>	<u>1,111,829</u>

Jason Carlton seconded the **Resolution** and the roll being called upon its adoption the vote resulted as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

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**Old Business**

The OTARMA MORE grant will cover only the admission to the convention, not the other travel expenses.

Joe DeFuria from ODOT will get a look-back sign and the State Route 82 sign will be moved. The road right of way will be marked on State Route 82 so we can begin improving sight lines.

Jason asked about ads for building rentals. Vic said that we are getting quite a few calls for building rentals. John Festa is not inclined to rent out the Civic Center because it is not profitable. Vic said it is a government building. The taxpayers own it. John asked who is benefitting from using it.

Jason is getting lots of emails about the School meetings. Todd has proposed getting all of the groups together. The Chairs, Co-chairs, Trustees and Todd need to get on the same page. Cal Brant said that the Trustees are getting anxious. The utilization committee has finished up. They are waiting for the assessment committee. He will check with Dan Tillett. The Funding and utilization committees met. Todd will arrange a meeting, possibly on March 30. It will be put on the website.

**Public Comments-**

The following spoke during public comments:

Carole Pollard thanked the Trustees for trusting the committees.

Dave Pollard said someone plows his snow onto Skinner Road from his driveway. Also short grass begats more weeds. Vinegar and salt kill weeds.

Cal Brant said that the building is community property. The road crew is doing well.

**Finale**

**RES 55-15** Motion made by Jason Carlton to pay the following bills, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

MANTUA TOWNSHIP PAID BILLS			3/5/2015
21004	BRIAN TAYERLE	FEBRUARY 15-28, 2015	1,462.76
21005	DANIEL WYSZNSKI	FEBRUARY 15-28, 2015	1,481.60
VOUCHER	INTERNAL REVENUE SERVICE	FEBRUARY FEDERAL DEPOSIT	1,653.52
VOUCHER	TREASURER, STATE OF OHIO	FEBRUARY WITHHELD	328.86
21006	PERS	FEBRUARY CONTRIBUTIONS	3,513.87
21007	AFLAC	FEBRUARY WITHHELD	26.52
21008	ANTHEM BLUE CROSS	FEBRUARY WITHHELD	284.06
21009	OHIO DEFERRED COMP	FEBRUARY WITHHELD	150.00
21010	ANTHEM BLUE CROSS OHIO PUBLIC ENTITY	HEALTH INSURANCE	5,319.37
21011	CONSORTIUM	FUNDING PLAN	35.00
21012	OHIO INSURANCE SERVICES	DENTAL, VISION, LIFE INS PRINTER INK & CONVENTION	316.95
21013	CHASE BANK	COSTS	860.21
21014	OHIO EDISON	FEBRUARY SERVICE	143.48
21015	AT&T	FEBRUARY SERVICE	102.38
21016	AT&T	FEBRUARY SERVICE	325.07
21017	TIME WARNER CABLE	FEBRUARY SERVICE	74.89

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21018	SUNBURST ENVIRONMENTAL	FEBRUARY SERVICE	45.35
21019	SPIRIT SERVICES COMPANY	FEBRUARY SERVICE	121.08
21020	F&S AUTOMOTIVE	TOW SERVICE	325.00
21021	ROBECK FLUID POWER COMPANY	MAINTENANCE ITEMS	184.41
21022	SOUTHEASTERN EQUIPMENT	MAINTENANCE ITEMS	265.65
21023	MORTON SALT	77.14 TONS SALT	8,331.89
21024	MUNICIPAL SIGNS & SALES	SIGNS	358.20
21025	OSCAR BRUGMANN SAND & GRAVEL	GRAVEL & GRITS	971.30
21026	WW WILLIAMS	EMERGENCY MAINTENANCE ON TRUCK	199.50
			26,880.92

**RES 56-15** Motion to adjourn made by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

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Victor Grimm

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Jason Carlton

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John Festa

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Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.