

# MANTUA TOWNSHIP TRUSTEES REGULAR MEETING

Held March 19, 2015

Page 1 of 5

The Board of Trustees of Mantua Township convened in regular session from 7:00 p.m. to 10:46 p.m. in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Marie Stehli, Fiscal Officer. Jim Aldrich, Sexton. Theresa Nielsen, BZA. Sue Skrovan, Zoning Commission Secretary. Several residents.

## Introduction

Chairman Jason Carlton called the meeting to order and requested that everyone silence their cell phones.

The pledge of allegiance was led by Marie Stehli.

**RES 57-15** Motion to approve the March 5 regular meeting minutes as presented and suspend the reading thereof by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

## Financial Report

The Fiscal Officer presented the following financial report:

2015 Appropriations:	\$1,111,829.68
2015 Payments:	\$ 110,961.05
Encumbered, not paid:	\$ 47,696.93
2015 Receipts:	\$ 45,678.16
Cash balance:	\$ 510,568.44 with
	\$ 495,713.22 invested

The Fiscal Officer presented the following correspondence:

- OTARMA quarterly newsletter
- Portage County RPC CDBG grant
- Marshall power equipment open house
- Portage County Commissioners block grant letter
- Sherwin Williams sale
- NOPEC letter with annual report
- Lakeside prices
- Mantua NAPA having a sale on filters
- Year end 2014 NOPEC annual report
- Letter from Insurance Risk Management asking why we haven't responded to last October's suggestions.

## Main Meeting

### Custodian Report

None.

### Zoning Report

None.

### Cemetery Report

Jim Aldrich presented a revised draft of cemetery rules. Vic had his revision too and notes were compared. Discussed sections included whether Mantua Village residents still

# MANTUA TOWNSHIP TRUSTEES REGULAR MEETING

Held March 19, 2015

Page 2 of 5

should get resident prices-the Village doesn't reciprocate-and time frame for residency. We need a form for the inheritance list. Chris said rules need to be to address a need and to be reasonable. Vic asked why there were specific rules on the kind of burial vault. It just needs to be watertight. Ohio doesn't require vaults, and a liner is a family choice. John Festa wants it simplified. Vic also addressed urns inside vaults. One burial and one urn is allowed per grave. Jim said current rules permit full burials with up to 3 urns. Vic said if there is no vault we can fit up to 3 urns. Amy Janca said that they were relying on the guidance from the local funeral director. Footer deadlines were also discussed. Vic doesn't want to cut the road crew too short.

## Road Report

None.

## Club & Committee Reports

Sue Skrovan reported that the Garden Club is tagging plants so they won't get sprayed. The annual plant sale is June 6. Carole Pollard spoke for MRSI. The annual meeting will be April 25.

John Festa said that the Chamber met at Millers in Mantua. Congressman Dave Joyce was the speaker.

## Trustee Reports

Terrie Nielsen and Linda Ehlert spoke for the Fundraising and Sponsorship committee. Terrie said that grants require approval of the trustees and some need 501C3 organizations to get money. The township is not a 501C3. They need the commitment of the trustees to work with the committee to apply for the grants. Five grants were discussed:

1. CDBG grant-Todd Peetz encouraged them to apply to help make the building accessible. They are seeking money to help access through the front steps and door of the building, and also through the basement doors. Deadline is April 10, for over \$100,000 available.
2. Swift Grant-Todd will apply through the county. This will help fix the parking lot and lighting.
3. Hiram Foundation-small grant with match required. This would help move the church clothing donation center to the building. Terrie said the match could be free or reduced rent for a year. Deadline is April 3.
4. Lowes grant-to 501C3 to fix the front steps. MRSI will help apply. No deadline, around \$40,000 is available.
5. First Energy-large grant to replace all windows in the school. Again, 501C3 help is needed. MRSI will help. About \$200,000 can be applied for.

Terrie stressed the need for action tonight due to deadlines. There was a lot of discussion about accessibility and ADA requirements. John Festa said he would not accept anything less than full ADA. Terrie said that the building is accessible through the cafeteria and that ADA is not required

# MANTUA TOWNSHIP TRUSTEES

## REGULAR MEETING

Held March 19, 2015

Page 3 of 5

on the historic building. John wanted a report from the Utilization Committee, then the Assessment Committee before the Fundraising Committee got to work. Terrie stressed that that wasn't part of the instructions to the group, and that they were following instructions. They have worked with the Assessment Committee on needs. Grants are only funded in the spring and fall. If we don't act now we will have to wait 2 years. Elevators, lifts etc. were discussed.

Jason said he appreciates the committee's work. He is concerned about the short notice. A decision at this time is difficult. Terrie said she is hearing resistance rather than support for an offer of approval of applications for hundreds of thousands of dollars' worth of grants. It was decided to have the committee get the grants together and present them to the trustees before the next meeting via email, since the earliest deadline is April 3. They have an engineer and an architect working on this, and Cal Brant said that Randy Roberts is willing to work with us.

Jason Carlton asked about the e-check report. Vic will handle it.

The ODOT summer salt contract needs to be approved by April 3.

The lawn maintenance ad has run and Builders Exchange has the information.

**RES 58-15** Motion to certify the road mileage to the Portage County Engineer by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes. There has been no change.

~~Jason-Vic~~ had an agreement with Homeland Security and EMA about a Haz-mat agreement which would assess us \$.21/resident and ~~and~~ \$.02 for Urban search & Rescue team. This should run about \$1100/year. Marie asked if this would replace the existing Haz-mat bill that we get. We budget \$600/year because we share the cost with the Fire Department. John will check with the fire department and Jason will check with Homeland security.

John Festa talked about the Sirna Letter and John Dickey's response. The Fiscal Officer asked for a copy, since she didn't have one.

The bike time trials will be July 25-26.

John has the videos backed up on a hard drive.

Frank Gates will be having online training.

Victor Grimm and the road crew met with truck salesmen. They may be going to check on truck bodies tomorrow.

Marie Stehli asked about paying Jim to work with the road crew.

### Old Business

Cal is working on the Townhall shutters.

Jason agreed that we can use the OTARMA MORE grant to look at the insurance company recommendations.

# MANTUA TOWNSHIP TRUSTEES REGULAR MEETING

Held March 19, 2015

Page 4 of 5

Joe DeFuria from ODOT has checked into accidents southbound and westbound at Mantua Center and State Route 82, and the right of way has been staked.

Shred Day was discussed. Infoshred has May 23 available, which it turns out to be Memorial Day. John Festa has had no response from either the fire department or Shalersville. We will check for June.

There will be a joint meeting of the Mantua Center School committees on March 30 at 7 p.m.

Vic said everyone needs to get the insurance paperwork in to Brian Savage. He will try to match Sean Sprouse's plan. Vic said that the road crew is happy where they are at and want to stay with the plan. Aetna offers gold and silver plans but they would be more expensive. Both would have co-pays and out of pocket expenses. Marie was concerned. She has never turned in co-pays or deductibles (to save the township money) and with an HAS plan it would be forced. John said that the guys said that they would switch to save money. Vic said the guys actually said they didn't want to. He feels there is too much variables.

The website was not discussed. Vic felt the committees are very active and heading in the right direction. Jason asked the committee members to be civil and not be disrespectful.

John Festa asked about the building permit. It has expired. He wants a permit to work in the Fiscal Officer's office.

## Public Comments-

The following spoke during public comments:

Matt Parsons asked when the permit expired? 2014. Then why be concerned now?? Vic said it is a \$50 maintenance permit and will follow up.

Carole Pollard asked about the ditch schedule.

Cal Brant said that the work is painting and patching.

Dave Pollard addressed accessibility and ADA. The architect is on the committee and working on proposals.

Steve Zielinski asked about an occupancy permit. There is none. Do we need one? No. Cal said that Dan Tillett and Eric Hummel met with Randy Roberts. He will come over, inspect and give the occupancy permit with no money needed. Randy said to "just use the building". The school never had a permit. Vic said that the building has always been set for "business, assembly and education".

## Finale

**RES 59-15** Motion made by Jason Carlton to pay the following bills, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

MANTUA TOWNSHIP PAID BILLS

3/19/2015

21027	BRIAN TAYERLE	MARCH 1-15, 2015	1,396.68
21028	DANIEL WYSZNSKI	MARCH 1-15, 2015	1,307.13
21029	JAMES ALDRICH	MARCH SALARY	352.53
21030	JASON CARLTON	MARCH SALARY	512.85
21031	JOHN DICKEY	MARCH SALARY	527.43
21032	JOHN FESTA	MARCH SALARY	740.03
21033	VICTOR GRIMM	MARCH SALARY	520.60

# MANTUA TOWNSHIP TRUSTEES REGULAR MEETING

Held March 19, 2015

Page 5 of 5

21034	RHETTA HALL	MARCH SALARY	132.27
21035	SUSAN SKROVAN	MARCH SALARY	253.69
21036	MARIE STEHLI	MARCH SALARY	1,050.00
21037	SHORTS SPICER FUNERAL HOME	REFUND OVERPAYMENT	50.00
21038	VOID	VOID	VOID
21039	CHAGRIN RIVER WATERSHED	ANNUAL DUES	1,051.00
21040	TREASURER, OHIO	CPIM CERTIFICATION	100.00
21041	PORTAGE COUNTY HEALTH DEPT	ANNUAL HB 110 FEES	675.00
21042	RECORD PUBLISHING	LEGAL ADS	64.50
21043	DOMINION EAST OHIO	FEBRUARY SERVICE	1,844.43
21044	OHIO EDISON	FEBRUARY SERVICE	1,874.13
21045	MILLER & COMPANY	FEBRUARY SERVICE	75.00
21046	HAYLETTS CORNER STORE	FUEL	58.01
21047	MARATHON	FUEL	136.39
21048	WESTERN RESERVE FARM COOP	FUEL	1,818.63
21049	MANTUA HARDWARE	MAINTENANCE ITEMS	53.06
21050	E&H HARDWARE	MAINTENANCE ITEMS	30.41
21051	MANTUA AUTO PARTS	MAINTENANCE ITEMS	200.12
21052	GEEVILLE AUTO PARTS	MAINTENANCE ITEMS	19.50
21053	KIMBALL MIDWEST	MAINTENANCE ITEMS	289.88
		FIRE EXTINGUISHER	
21054	WARREN FIRE EQUIPMENT	MAINTENANCE	342.05
21055	HOME DEPOT	MAINTENANCE ITEMS	284.62
21056	LOWES	MAINTENANCE ITEMS	17.75
21057	MORTON SALT	20.6 TONS ROAD SALT	2,225.01
	OSCAR BRUGMANN SAND &		
21058	GRAVEL	16.44 TONS #8 WASHED GRAVEL	203.57
			18,206.27

**RES 60-15** Motion by Jason Carlton to enter into executive session in accordance with ORC 121.22 Public Meetings-exceptions-paragraph (G) section 1. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official by Jason Carlton, seconded by John Festa. Vote as follows: John Festa yes, Jason Carlton yes, Vic Grimm yes. Meeting recessed, 10:40 and reconvened 10:45. **RES 61-15** Motion to reconvene by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

**RES 62-15** Motion to pay Jim Aldrich \$13.25/hour while working with the road crew by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

**RES 63-15** Motion to adjourn made by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

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Victor Grimm

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Jason Carlton

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John Festa

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Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.