

MANTUA TOWNSHIP TRUSTEES REGULAR MEETING

Held December 17, 2015

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The Board of Trustees of Mantua Township convened in regular session from 7:30 to 9:59 p.m. in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Marie Stehli, Fiscal Officer. Lynn Harvey, Zoning Commission. Terrie Nielsen, BZA. Sue Skrovan, Zoning Commission Secretary. Fiscal Officer elect Jodie Thompson. School Committee members Doug Fuller, Dan Tillett and John Zeits. A few residents.

Introduction

Chairman Jason Carlton called the meeting to order and requested that everyone silence their cell phones.

The pledge of allegiance was led by Marie Stehli.

Marie Stehli swore in returning Trustee John Festa and incoming Fiscal Officer Jodie Thompson.

RES 229-15 Motion by Victor Grimm to accept the minutes of the last regular meeting as corrected and suspend the reading thereof, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 230-15 Motion by Victor Grimm to accept the minutes of the last regular meeting as presented and suspend the reading thereof, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Financial Report

RES 231-15 Motion to approve the following supplemental appropriations in the General Fund by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

	From	To
Admin Bldg Electricity	\$1030.17	
Trustees Salaries		\$1030.17
Tools & Equipment	\$450.00	
UAN Fees		\$450.00
Tax Collection Fees	\$70.00	
Civic Center Salary for cleaning		\$70.00

RES 232-15 Motion to transfer \$4000 from the General Fund to the Zoning Fund as budgeted by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The Fiscal Officer presented the following financial report:

2015 Appropriations:	\$1,263,202.78	
2015 Payments:	\$ 737,338.53	
Encumbered, not paid:	\$ 228,921.28	
2015 Receipts:	\$ 831,095.68	
Cash balance:	\$ 669,608.48	
with	\$ 651,637.91	invested

The Fiscal Officer presented the following correspondence:

- Anthem letter regarding medicare as secondary payer
- Chagrin River watershed partners agenda

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Main Meeting

Doug Fuller and Dan Tillett are working on the Master Plan. Doug is requesting modifications to the DS Architects purchase order, as certain items no longer have to be done, (John Zeits got the building permit) and the elevator grant has been successful. Diana Wellman from Naylor Wellman is a state preservationist, and will do some work to make sure that everything is OK with the Ohio History Center. (Formerly the Ohio Historical Society). \$500 is a bargain for this service. Jason said we need to get started to get it out for bid. Terrie Nielsen said that Regional Planning will take care of the bidding process. Doug thinks it can be done before Christmas. Dan said that we need to keep the process going. If the historical preservation letter is not addressed the project could be dead. We need to start the clock at the state to move it along. **RES 233-15** Motion by Victor Grimm to transfer \$1500 from the Transfers account to the Administration building account, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. **RES 234-15** Motion to approve the contract amendment dated 12/9/15 by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Marie asked where the elevator will go. Where the copier room is now. Doug thanked John Zeits and Victor Grimm. Jason thanked all who helped on this. Carole Pollard stated that she had met Wendy Naylor 5 years ago.

Terrie Nielsen has emailed a funding request to the Trustees as of last night, which is due to Senator John Eklund tomorrow. The initial request was for \$200,000-through conversations to get prices, this has increased to \$400,000. Also suggested is a new roof, electric upgrade, generator, HVAC and plumbing, so that there can be restrooms on all floors, improved heat and air conditioning. The new request is for \$388,000 with no matching funds. Letters have been sent throughout the community for donations. We need letters of support. Vic added that Regional Planning has hired a grant writer.

Custodian Report

None.

Zoning Report

None.

Cemetery Report

None.

Road Report

The truck will go to Gledhill on December 28. Thanks to Carl Zeleznik for lettering the truck at no charge.

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Club & Committee Reports

Sue Skrovan reported that the Garden Club had a Christmas dinner and elected officers. She will be president, Rose Nolan Vice President, and Shirley Ferris Secretary/Treasurer. The next meeting is in March, and they would like to look at the crabapple tree in the bullpen. They also would like to use the now vacant records room. Jason asked if the JayCees still have a room. Yes, Vic said that the Gold Wings also use it. The Trustees would like the JayCees to get their stuff out.

Amy Janca reported that the LCA also had a Christmas dinner. Carole Pollard reported that MaRSI has sent out letters for donations.

Amy asked about putting the logo on T-shirts (or hats) for fundraisers.

Trustee Reports

Jason Carlton wants to get going on evaluations and reviews.

Victor Grimm met with the EPA. We have to have a new license for drinking water. The County has always checked our water. Now there will be 4 tests and annual inspections on all 3 buildings. The first test will be \$500 for any public drinking source. The well is 73' deep. New requirements for steel casings. The administration building is already set up.

Marie announced that the 2014-2015 audit will start January 11.

Old Business

The public works project is done and we turned back around \$40,000. We came in \$22,000 under budget on our local share as well as \$10,000 under budget on force account work.

Brian Savage has assured us that we are covered for health insurance.

The following spoke during Public Comments-

Sue Skrovan asked about lights on the large blue spruce by the church and civic center. Should she buy new lights? OK.

Carole Pollard is delighted with the school progress.

Cal Brant started work in the fiscal officer's new office. He has proposals for flooring refinishing. He gave estimates for work in the room, not including the flooring. There will be another work day on Saturday from 8-10 a.m. Jason said he appreciated that Cal has not billed us for a lot of his man-hours and has worked with volunteers. The Fiscal Office really needs to be completed. Jodie will need it. He is amazed that Marie can work in her cramped space.

Terrie Nielsen said that the BZA hearing is re-scheduled. They are searching for documents.

Steve Zielinski thanked the Trustees, Fiscal Officer and other groups for a fine job. Thanks to Marie for many years of service.

Dave Pollard is amazed that people have been available when needed to help with work and committees. There is good momentum. Put the logo on caps too.

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Finale

RES 235-15 Motion by Jason Carlton to pay the following bills, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

MANTUA TOWNSHIP PAID BILLS		12/17/2015
VOUCHER	SIDLEY TRUCK & EQUIPMENT	MACK TRUCK 96,644.50
21574	BRIAN TAYERLE	DECEMBER 1-15, 2015 1,211.66
21575	DANIEL WYSZNSKI	DECEMBER 1-15, 2015 1,164.85
21576	JAMES ALDRICH	DECEMBER SALARY 352.58
21577	JASON CARLTON	DECEMBER SALARY 594.19
21578	JOHN DICKEY	DECEMBER SALARY 527.55
21579	JOHN FESTA	DECEMBER SALARY 805.77
21580	VICTOR GRIMM	DECEMBER SALARY 627.15
21581	RHETTA HALL	DECEMBER SALARY 132.29
21582	SUSAN SKROVAN	DECEMBER SALARY 253.74
21583	MARIE STEHLI	DECEMBER SALARY 1,050.00
21584	JOY BRUNETTI	JULY-DEC ZONING COMM FEES 30.00
21585	PHILIP DERTHICK	JULY-DEC ZONING COMM FEES 90.00
21586	NICK EHLERT	JULY-DEC ZONING COMM FEES 60.00
21587	LYNN HARVEY	JULY-DEC ZONING COMM FEES 90.00
21588	ROGER HURD	JULY-DEC ZONING COMM FEES 75.00
21589	TERRI VECHERY	JULY-DEC ZONING COMM FEES 30.00
21590	SUSAN SKROVAN	JULY-DEC ZONING COMM SEC FEES 170.00
21591	RANDY ALGER	JULY-DEC BZA FEES 30.00
21592	KATHY KELLEY	JULY-DEC BZA FEES 45.00
21593	JOAN MARTIN	JULY-DEC BZA FEES 45.00
21594	THERESA NIELSEN	JULY-DEC BZA FEES 30.00
21595	ROBERT STEHLI	JULY-DEC BZA FEES 45.00
21596	BETSY WOOLF	JULY-DEC BZA SEC FEES 150.00
21597	VOID	VOID VOID
21598	VOID	VOID VOID
21599	VOID	VOID VOID
21600	VOID	VOID VOID
21601	VOID	VOID VOID
21602	VOID	VOID VOID
21603	SUSAN SKROVAN	REIMBURSEMENT 14.47
21604	BRIAN TAYERLE	COVERALLS 117.41
21605	DANIEL WYSZNSKI	COVERALLS 117.41
21606	MARIE STEHLI	REIMBURSEMENT 120.48
21607	BRANT CARPENTRY	WORK ON FIRE ESCAPE AT TOWNHALL 150.00
21608	TREASURER, OHIO	UAN FEES 762.00
21609	TREASURER, OHIO	EPA WASTE WATER SYSTEM PERMIT 112.00
21610	TREASURER, OHIO	EPA CERTIFICATION 25.00
21611	RECORD PUBLISHING	LEGAL ADS 78.10
21612	OHIO EDISON	NOVEMBER SERVICE 963.28
21613	SUNBURST ENVIRONMENTAL	NOVEMBER SERVICE 45.35
21614	MANTUA CTR CHRISTIAN CHURCH	ANNUAL DUMPSTER FEE 714.27
21615	WESTERN RESERVE FARM COOP	FUEL 474.40
21616	HAYLETTS CORNER STORE	FUEL 94.31
21617	MANTUA HARDWARE	MAINTENANCE ITEMS 160.06
21618	MANTUA AUTO PARTS	MAINTENANCE ITEMS 377.02
21619	ROBECK FLUID POWER CO	MAINTENANCE ITEMS 268.20
21620	VALLEY FREIGHTLINER	MAINTENANCE ITEMS 5.37
21621	MCMASTER CARR SUPPLY	MAINTENANCE ITEMS 78.79
21622	LOWES	MAINTENANCE ITEMS 30.62
21623	INDUSTRIAL CONNECTIONS	MAINTENANCE ITEMS 83.57
21624	NEWBURY SANDBLASTING	SANDBLASTING FIRE ESCAPE 500.00
21625	GRAINER	PAINT FOR FIRE ESCAPE 269.20
21626	INDUSTRIAL LANDSCAPING	LAWN CARE CONTRACT 1,850.00

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21627	CARGILL	150.16 TONS ROAD SALT	8,171.70
21628	SHALERSVILLE TOWNSHIP	50 CHAIRS	500.00
21629	SHORTS FUNERAL	INTER BONNIE BECK	900.00
21630	PERRIN ASPHALT	TOWNSHIP SHARE ISSUE 2 PAVING	<u>66,543.55</u>
			187,780.84

RES 236-15 Motion to have the Fiscal Officer get a PO Box by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 237-15 Motion by Jason Carlton to enter into executive session under ORC 121.22 Public meetings - exceptions. Paragraph G.,1. To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official second by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Meeting recessed, 9:40 and reconvened, 9:55. **RES 238-15** Motion to reconvene by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Jason noted that the CDL rate has been \$12.75 for a number of years. **RES 239-15** Motion to increase the part time CDL rate to \$15/hour by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 240-15 Motion to pay Jim Aldrich \$60/cut in the back of the cemetery during the summer months by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Reviews will be conducted the second meeting in January.

RES 241-15 Motion to adjourn made by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. MERRY CHRISTMAS!

Victor Grimm

Jason Carlton

John Festa

Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.