

MANTUA TOWNSHIP TRUSTEES

SPECIAL MEETING

Held May 7, 2014

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The Board of Trustees of Mantua Township convened in special session from 6:30 p.m. to 7:45 p.m. in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees, Marie Stehli, Fiscal Officer. Phil Derthick, Roger Hurd, Zoning Commission. Susan Skrovan, Zoning Commission Secretary. Todd Peetz from Regional Planning.

Jason Carlton opened the meeting by saying that this is a special meeting to discuss the focus groups for volunteer committees for the Administration building. Todd Peetz will join later.

He said that Regional Planning had recommending forming several committees as a result of their survey: a needs assessment committee, a grant & foundation committee, a volunteers and sponsors committee and a building utilization committee.

John Festa said he had questions for Todd regarding 1) cost of rehabilitation of the site, a needs assessment & cost analysis should be done. 2) Regional Planning suggested the trustees establish volunteer committees, and 3) the building and property are zoned residential-do they recommend re-zoning to commercial?

Victor Grimm said that we need to set up the committees. The Grant committee should be later after uses are determined. He felt we should start with the uses.

Jason said we should advertise for the committees. The grant & foundation committee can be set up to investigate resources. Building utilization is the key. We need to hone in on ideas to focus the other committees.

Jason felt that the needs assessment committee should be comprised of professionals. John agreed, saying we should put contractors on committees to discuss structure, HVAC, and electricity. He doesn't think we need to revisit uses-the public has already provided input.

Jason pointed out that Steve Coon had suggested checking on what other projects did to get funded. John pointed out that we can't use tax credits. Jason said that foundations have to donate money each year. Vic said that we do have a lot of information already. Architects can provide cost data. John agreed.

John asked Todd Peetz about cost analysis. Todd said that contractors and architects would be ideal. Committees should identify all needs and then prioritize. Also, get the utilization committee to look for possible tenants. The volunteers/sponsors committee can't do much until the other stuff is set. The cost assessment committee should be first, then the utilization committee, grant committee and lastly the volunteers. Jason asked Todd about committee size. Todd said there should be no more than 1 trustee on a committee. Committee size could be 3-5, except the volunteers. Todd suggested talking to Randy Roberts on selection. Todd suggested keeping to the community. Vic explained how DB Hartt had selected the land use committee. Todd would be willing to help set up committees. We still have all of our technical assistance hours left.

John asked about the re-zoning. Todd said that the zoning should be correct before starting. Government use is OK. This could take 3-5 months. Watch precedents. Existing homes in the

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area need to be considered. Vic asked about a co-op store. Todd asked if it was government run or private.

Dave Pollard said that government use would not require a change in zoning. Todd said that he thinks our zoning permits it.

Tim Bennett brought up a free clothing give-away at the church. It takes up a lot of room. Todd said we would want some revenue generating uses, to partially pay for the building utilities and upkeep.

Phil Derthick asked about home-based businesses.

Mark Hall pointed out that it is in the historical district. There is a blend of residential and business. Todd discussed a neighborhood commercial zone.

Carole Pollard asked Jason if he was trying to meet all identified uses. On the first floor, Marie has one room, Zoning and Cemetery share a room, there is a restroom, and the remaining room is ideal for meetings. The gym is used on Tuesdays and food can be served. Did the trustees decide they do want the building? Jason and John are still up in the air. Jason pointed out that tonight's discussion is how to use the building, not how to raze it. Carole addressed the historical status of the building. She can start sending Jason Heritage Ohio information.

Phil asked if we should look into the cost of having to move the existing offices out. Jason said we are discussing committees.

Mark said we should define the committees and keep the trustees as resources.

Matt Parsons suggested using MRSI for grants.

Sue Skrovan said that MRSI has applied for 501c3 status. This should facilitate grants and foundations. She agreed that Trustees should keep off the committees. She warned about spot zoning.

Linda Ehlert said she would be willing to research other communities.

Carole said that the DMRC has provided funds to the village. MRSI will have money available already in small amounts.

Dave said that each committee needs a mission statement. MRSI knows architects.

The trustees thanked Todd for coming. Todd recommended looking to people's strengths. TA hours average \$65.

RES 106-14 Motion to adjourn made by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

Victor Grimm

Jason Carlton

John Festa

Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.