

MANTUA TOWNSHIP TRUSTEES REGULAR MEETING

Held May 15, 2014

Page 1 of 6

The Board of Trustees of Mantua Township convened in regular session from 7:30 p.m. to 10:35 p.m. in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees, Marie Stehli, Fiscal Officer. Jim Aldrich, Sexton. Phil Derthick, Zoning Commission. Susan Skrovan, Zoning Commission Secretary. Heidi McArthur from Love Insurance. Several residents.

Introduction

The Pledge of Allegiance was led by John Festa.

RES 107-14 Motion to accept the minutes of the last regular meeting as corrected and suspend the reading by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes. **RES 108-14** Motion to accept the minutes of the special meeting of May 7, 2014 as presented and suspend the reading by John Festa, seconded by Victor Grimm. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

Financial Report

The Fiscal Officer presented the following financial report:

| | |
|-----------------------|------------------------|
| 2014 Appropriations: | \$ 901,304.54 |
| 2014 Payments: | \$ 213,338.07 |
| Encumbered, not paid: | \$ 87,021.57 |
| 2014 Receipts: | \$ 308,128.08 |
| Cash balance: | \$ 660,840.80 with |
| | \$ 641,329.34 invested |

The Fiscal Officer presented the following correspondence:

- Coon restoration & Sealants insurance certificate
- Kaufman Tire has sold business
- Frank Gates recommends CareWorks
- Zoning Commission April minutes
- Ohio Insurance Services funding plan renewal
- Carters would like to cut trees
- OPERS notice
- Infoshred introduces Berman Moving & Storage
- Mantua Corners Liquor Permit

RES 109-14 Motion to not request a hearing to transfer the liquor permit from the Deck to Mantua Corners LLC by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

Jason discussed the Carter's request to cut down trees, and suggested Brian meet with them. Vic asked to table, saying that our guys have already cut down trees.

Heidi from Love Insurance presented the Ohio Plan, which is a non-profit for municipalities. It is run by public officials. The Ohio Plan is based on an occurrence basis. A claims made policy (OTARMA) only covers claims that are made within the policy period. If you have claims made, you can't move if you have an open claim (like we have) unless you purchase "tail" (Prior acts) coverage. We currently get credit for good coverage. There is re-insurance also-by all "A" rated

MANTUA TOWNSHIP TRUSTEES REGULAR MEETING

Held May 15, 2014

Page 2 of 6

companies. We have a reduction in premiums because we follow recommendations. Jason asked about credits. We got \$1368 in credits. Travis made recommendations and we complied. John Festa asked-if we change, why wouldn't we want to jump ship. Heidi said that the pricing is stable. Marie Stehli said that tail coverage could cost over \$1000. The price difference between the two plans is only about \$500. Our price is \$9364 and we have had consistent coverage. Marie asked about legal services. Heidi said that the Ohio Plan only deals with public entities. We would get an attorney that specializes. Vic asked about Hylant. The Ohio Plan is a pool. Hylant administers the plan and claims are serviced in-house. Jason, who is president of the Portage County Township Association pointed out that OTARMA handles 17 of the 18 Portage townships. Discussion was tabled for the moment.

Main Meeting

Zoning Report

None.

Cemetery Report

None.

Road Report

Brian is on vacation-Dan provided Jason with a write-up. There were severe storms Monday and Wednesday. Dan is working on Mantua Center Road wash-outs. The phone has been down since Saturday. Vic called in a repair order on Monday, and the work was to be done today. It will probably be done tomorrow. You can't talk to a person at AT&T. There will be a lot of patching planned for next week, as well as cemetery work. They need better weather to work on the erosion problem on Pioneer Trail.

Club & Committee Reports

Sue Skrovan said that the LCA was going to work in the cemetery at 3:30 on Monday. The Garden Club will be working on the flower beds on Saturday.

Matt Parsons gave out the agenda for the Veteran's Memorial dedication.

Trustee Reports

Jason Carlton has talked to Arden Sommers about a high school project to develop a logo. The graphic design teacher will look into it next year. It would be a good community project for the school.

John Festa said that John Dickey has called for filing help. The courts are asking for paperwork. John Festa thinks that the Trustees should help file. Vic will call Theresa Nielsen, who has volunteered. John Festa thinks that John Dickey should make the call.

MANTUA TOWNSHIP TRUSTEES

REGULAR MEETING

Held May 15, 2014

Page 3 of 6

We need a ground for the cable. Vic will call Frank Horack Jr. We can put wifi in the entire administration building, with a central modem and each having its own router.

There have been complaints from Quailcrest about explosions. The sheriff has been called. Someone is target practicing. Jason said that the issue has come up in the past. It is almost impossible to prove. There are safety concerns. Marie asked about the noise ordinance posted in the bulletin board. Jim Aldrich asked about the location. John Festa said it comes from the gravel pit. Windows are rattling.

Zac Bogden met with John Festa and gave him \$400 in cash and returned the trash can. He wants the charges dropped. John said that we owe Zac back \$145.

John said that the Civic Center rental revenue last year was \$2150. The Township lost \$5214.56 in 2013 on the Civic Center. The custodian salary is \$3600, Electric was \$1456.65 and gas was \$1947.91. He asked Sue how to increase the number of events. Sue suggested advertising-we could put a sign, put it on the website, etc. With no air conditioning in the summer and the economy down since 2008, rents are down.

Marie said we would save \$40480 next year by not having election expenses, audit expenses and the administration building will be paid off.

Victor Grimm has been getting calls on the Mantua Center Road berm. We may need to meet with Blackbrook.

Are we doing anything for Round 29? We missed the pre-meeting date already, and we only have until June 13. Jason said that Anthony Zumba asked about it. Vic suggested a section of Winchell. A meeting was set for May 27 at 6:45 p.m. to discuss Round 29 and insurance. Jason said that Winchell would be chipped & sealed.

Vic had a quote on crack seal. Asphalt Fabrics was concerned about Timber Pointe. The total projected area is 13.39 miles. The cost is about \$38460 (the correct price added to \$48670), averaging \$2872/mile. Marie said that there is \$90,000 in Road & Bridge Contracts, \$128,800 in the Road Levy contract account. **RES 110-14** Motion by Victor Grimm to have Asphalt Fabrics crack seal the roads per their bid, pending approval by Chris Meduri, seconded by Jason Carlton. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

The spring clean-up brought in \$1775.

Old Business

Jason said that the Townhall has been opened up in 3 places. John Festa said that there were varmints in the building. Jason thinks things look pretty good. Vic said that Cal has looked at it and has asked Reuben to check on it also. The walls are 4X4. Reuben's rate is \$40/hour. Marie said that there is \$8257 available and can probably get another \$3000 from insurance. Vic suggested \$4000 to set aside. Jason suggested \$5000. Vic said that Steve Coon will let us use his lift. **RES 111-14** Motion to set aside \$5000 for work on the east side of the Townhall by Victor Grimm, seconded by Jason Carlton. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

MANTUA TOWNSHIP TRUSTEES REGULAR MEETING

Held May 15, 2014

Page 4 of 6

Anthony Zumba put together information on Chip & seal for Winchell, Wayne and Pioneer Trail. It will be done in sections. We can start preparing Old Frost this year. Vic said per a recent survey we can only move Frost to the east. Dave Pollard said that to the west by him is a large embankment. Vic said that Wayne east needs to be ditched. Mantua Center berm is bad. Jason will have a bid book put together. **RES 112-14** Motion to work with the Portage County Engineer to finalize a bid book for Wayne East, Winchell from Townline to Chamberlain and Pioneer Trail from Peck to State Route 44 by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

Focus groups were discussed. Jason suggested drafts for committees. We can advertise for Committees # 2,3,4. Regional Planning will interview. Vic said that Portage County is having a volunteer day on its website. We could do this also. Vic will work on an ad.

The bike race will use the administration building on Saturday and the Civic Center on Sunday. The starting gate will be by the township garage. The sheriff and fire department have been contacted.

John is getting a price for ~~a newsletter~~ electrical service for a camera from Frank.

Vic will do pictures for the website.

RES 113-14 Motion to select Careworks for the MCO by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

Marie will get Jason a sample letter on speed study.

Public Comments

The following spoke during public comments:

Carole Pollard said that MRSI appreciated it that all 3 trustees came to the annual meeting and got to talk to Steve Coon. She wants it on record that she is not connected with Dawn Pechman.

Phil Derthick apologized to ~~Jason-John~~ for losing patience. He asked about the agricultural permit. Chris said it isn't legal. John said no apology necessary. Jason and John said that there was a problem with people hiding behind "agricultural use". Vic suggested looking in the ORC. Marie noted that the paperwork was never passed by the Trustees.

Dave Pollard discussed Frost right of way and explosions. Per Sec. 600.00-ag buildings are exempt.

Steve Zielinski suggested advertising for rentals by putting flyers in businesses and on the website and newsletter.

Finale

Vic said that he got gas cans and is checking on a locksmith. Jason said that Chris wants statements regarding Mike. Marie noted that there were problems in the switch from Medical Mutual to Anthem.

Jason said Infoshred will be here May 24 from 9-12.

MANTUA TOWNSHIP TRUSTEES REGULAR MEETING

Held May 15, 2014

Page 5 of 6

RES 114-14 Motion made by Jason Carlton to pay the following bills, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

| MANTUA TOWNSHIP PAID BILLS | | | 5/15/2014 |
|----------------------------|-----------------------------|------------------------------|-----------|
| VOUCHER | BANK OF NEW YORK | SEMI-ANNUAL LEASE PAYMENT | 16,190.00 |
| VOUCHER | MIDDLEFIELD BANK | WIRE TRANSFER FEE | 25.00 |
| 20374 | JAMES ALDRICH | MAY SALARY | 352.51 |
| 20375 | JASON CARLTON | MAY SALARY | 515.36 |
| 20376 | JOHN DICKEY | MAY SALARY | 527.38 |
| 20377 | JOHN FESTA | MAY SALARY | 738.60 |
| 20378 | VICTOR GRIMM | MAY SALARY | 529.46 |
| 20379 | RHETTA HALL | MAY SALARY | 132.26 |
| 20380 | SUSAN SKROVAN | MAY SALARY | 253.44 |
| 20381 | MARIE STEHLI | MAY SALARY | 1,050.00 |
| 20382 | BRIAN TAYERLE | MAY 1-15, 2014 | 1,304.16 |
| 20383 | DAN WYSZNSKI | MAY 1-15, 2014 | 1,215.84 |
| 20384 | JOHN DICKEY | BUSINESS CARDS REIMBURSEMENT | 14.99 |
| 20385 | MARIE STEHLI | SPRING CLEAN-UP LUNCH REIMB | 142.37 |
| 20386 | RECORD PUBLISHING | LEGAL ADS | 261.00 |
| 20387 | FRANK GATES SERVICE COMPANY | BWC CLASS-JOHN FESTA | 40.00 |
| 20388 | ROBINSON HEALTH AFFILIATES | DRUG & ALCOHOL TRAINING | 98.00 |
| 20389 | AMERICAN LEGION POST #193 | 20 FLAGS | 240.00 |
| 20390 | COMMUNITY JOURNAL | ADS FOR SPRING CLEAN-UP | 67.50 |
| 20391 | DOMINION EAST OHIO | APRIL SERVICE | 650.47 |
| 20392 | OHIO EDISON | APRIL SERVICE | 658.52 |
| 20393 | ARIS COMPANY | APRIL SERVICE | 150.00 |
| 20394 | MILLER & COMPANY | APRIL SERVICE | 75.00 |
| 20395 | SUNBURST ENVIRONMENTAL | APRIL SERVICE | 45.35 |
| 20396 | SPIRIT SERVICE COMPANY | 10 HOODED SWEATSHIRTS | 199.50 |
| 20397 | MARATHON | FUEL | 155.09 |
| 20398 | BUTCH'S WELDING | OXYGEN | 20.00 |
| 20399 | WEISKOPF INDUSTRIES | SUPPLIES | 111.82 |
| 20400 | WESTERN RESERVE FARM COOP | CEMETERY SUPPLIES | 59.01 |
| 20401 | LOWES | MAINTENANCE ITEMS | 67.30 |
| 20402 | MANTUA HARDWARE | MAINTENANCE ITEMS | 59.59 |
| 20403 | MANTUA AUTO PARTS | MAINTENANCE ITEMS | 212.12 |
| 20404 | SOUTHEASTERN EQUIPMENT | MAINTENANCE ITEMS | 96.42 |
| 20405 | DOVER HYDRAULICS | REPLACE CYLINDER ON BACKHOE | 1,139.00 |
| 20406 | WHOLESALE BUILDERS SUPPLY | MATERIALS FOR FISCAL OFFICE | 145.25 |
| 20407 | HOME DEPOT | MATERIALS FOR FISCAL OFFICE | 207.74 |
| 20408 | RC GIEL LANDSCAPING | LAWN MAINTENANCE CONTRACT | 1,705.63 |
| 20409 | MAR-ZANE | 3.93 TONS COLD PATCH | 373.35 |
| 20410 | OSCAR BRUGMANN SAND & GRAV | 4.06 TONS GRAVEL | 56.95 |
| | | | 29,885.98 |

RES 115-14 Motion to adjourn made by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

Victor Grimm

Jason Carlton

John Festa

Marie Louise Stehli, Fiscal Officer

MANTUA TOWNSHIP TRUSTEES
REGULAR MEETING

Held May 15, 2014

Page 6 of 6

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.