

# MANTUA TOWNSHIP TRUSTEES REGULAR MEETING

Held March 20, 2014

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The Board of Trustees of Mantua Township convened in regular session from 7:30 p.m. to 11:30 p.m. in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: John Festa, Victor Grimm, Trustees, Marie Stehli, Fiscal Officer, Susan Skrovan, Zoning Commission Secretary, Betsy Woolf, BZA Secretary, Lynn Harvey, Zoning Commission. A few residents.

## Introduction

The Pledge of Allegiance was led by John Festa.

**RES 65-14** Motion to approve the minutes of the Special Meeting held on February 24, 2014, made by Victor Grimm, seconded by John Festa. Vote as follows: John Festa yes, Jason Carlton yes, Victor Grimm, yes.

**RES 66-14** Motion to accept the minutes as corrected and suspend the reading of the Regular Meeting on March 7, 2014 made by John Festa, seconded by Victor Grimm. Vote as follows: John Festa, yes, Jason Carlton yes, Victor Grimm yes.

The minutes of the Special Meeting held on March 7, 2014 were not ready. They will be presented at the next meeting.

## Financial Report

The Fiscal Officer presented the following financial report:

2014 Appropriations:	\$ 901,304.54
2014 Payments:	\$ 116,557.18
Encumbered, not paid:	\$ 64,464.83
2014 Receipts:	\$ 40,542.22
Cash balance:	\$ 490,035.83 with
	\$ 480,945.54 invested

The Fiscal Officer presented the following correspondence:

- Ohio Plan info on potholes
- OTARMA newsletter
- March Grassroots Clippings
- Gas change ad
- Ohio Utilities Protection Service class
- Flag Store order form
- ODOT salt contract
- Regional Planning 2014 CDBG grant application
- OTA grant workshops
- Country Inn liquor permit application
- LaDue Reserve plat map letter

## Main Meeting

### Cemetery Report

The Cemetery Sign has been fixed and painted. Marie stated that a transfer for \$1,000.00 from contracts to improvement and sites is needed to pay for the work.

**RES.67-14** Motion made by Jason Carlton to move \$1,000.00 from contracts to improvement and sites in the Cemetery fund seconded by John Festa. Vote as follows: John Festa, yes, Jason Carlton, yes, Victor Grimm, yes. Jason questioned Larry Lietzow about the scroll work on the sign. Larry stated that Jim Aldrich took care of it. Jason will follow up with Jim. The landscape prices are the same as last year for the next two years. Jason had Miller change out a port-a-potty for a new one. Need to look at other companies. Marie to get prices. Jason want white and make sure there are had sanitizers.

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## Club & Committee Reports

**Garden Club:** Sue Skrovan advised they hadn't had a meeting yet, but will elect officers at the next one and will discuss spring planting.

**Restoration Society:** Mark Hall distributed invitations for a luncheon on April 27, 2014 at 1:00 p.m.. Speakers will include Steve Coon and a representative from Jonathan Sanvic, architects.

**Chamber:** Shalersville received a grant.

## Trustee Reports

Jason Carlton advised the MSFD will park a squad and a truck at F & S Automotive during the 90 days State Route 44 will be closed by Canada Road. He feels that 90 days is too long for the highway to be closed. This will drastically impact the township and the Village. Chief Stoneberg has discussed this with ODOT and he is very concerned. 90 days is the usual length for this type of job. No date has been set for the start up. Jason attended the conference and trade show in Columbus. He looked at trucks and plows. We may need to look at upgrading the trucks in the next 2 years. Vic stated that Auburn is getting a new International truck at \$130,000.00 A new heavy duty truck could cost \$150,000.00. Jason suggested getting started specing out for the next one or two years down the road and start putting money away. Victor will get with Brian on equipment bids for next meeting to be put out by the end of April. He suggested adding a grader to the bid. Ashtabula County is interested in the V-plow. We need to call around and find out what it's worth. If under \$2500.00 we don't have to advertise. Jason will follow up. Mark Russell will do a presentation on Risk Insurance at the April 17 meeting. Shred-It will match what was paid last year for the document shredding. They will be here on May 17, 2014, ~~tentatively-~~

Country Inn's D-5 License is due. The State send out a form for approval. There were no incidents or problems.

**RES.68-14** Motion to approve the renewal of the D-5 license for the Old Country Inn made by Jason Carlton, seconded by John Festa. Vote as follows: John Festa, yes, Jason Carlton yes, Victor Grimm yes.

Jason discussed the Plat Map of the 2<sup>nd</sup> phase of the LaDue Reserve Development. Victor will call Zoning Inspector John Dickey and go over the process.

John Festa stated the health department ~~will be holding a open house on April 9, 2014~~ held its annual meeting on March 19, 2014, from 3:00-6:00. The Board ~~will be voting-voted~~ on combining health boards at the next meeting. Evelyn Cutlip is the newest member of the board. John asked Marie to explain what agreed upon procedures are regarding the Audit. This is offered to entities who have had several good audits. The testing is limited, it doesn't require as much time and it costs less. Do we have a audit committee. Yes, the Trustees and Fiscal Officer are the members. John asked for a copy of the resolution. Marie will have to go several years back to find it. She will also obtain a Land Use Plan for John. Time Warner will guarantee a fee of \$69.00 per month for 2 years. The one time installation fee is \$99.00. Internet and phone service is \$165.00. This would contain 3 lines, unlimited local calls and long distance caller ID, and Voice Mail for \$159.96

Victor Grimm discussed the cost of replacement flags. Roy Mayfield of the American Legion can get a 3 X 5 flag for \$12.00 The Flagstore price is \$29.95.

**RES.69-14** Motion to purchase 20 USA made 3 X 5 flags from the American Legion made by Victor Grimm, seconded by Jason Carlton. Vote as follows: John Festa, yes, Jason Carlton, yes, Victor Grimm, yes.

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Spring Clean Up will be May 9<sup>3</sup>, 2014. Republic matched last year's price of \$368.00 per dumpster and we had 9. Waste Management quoted \$495.00 per dumpster + \$50.00 delivery fee. for a total estimate of \$4360.00.

**RES 70-14** Motion made by Victor Grimm to hire Republic for Spring clean up for May 9<sup>3</sup>, 2014. 9 dumpsters at a cost of \$3312.00. Seconded by Jason Carlton. Vote as follows: John Festa, yes, Jason Carlton, yes, Victor Grimm, yes. The dumpsters will be dropped off on Friday and removed on Monday. Jason will e-mail Christine Pitsinger for an ad to be placed with the date and time in her newspaper.

Victor will discuss the salt delivery for this year with Brian. Last year 995 ton was used. Summer fill-up, 100 ton in May, 700 ton in winter.

**RES.71-14** Motion to proceed with ODOT for summer salt fill of 418-15 100 ton, and 018-15 700 ton for winter. Seconded by John. Vote as follows: John Festa, yes, Jason Carlton, yes, Victor Grimm, yes.

### Old Business

Vic reported the back of the Townhall is in bad shape. Brian and Vic can remove the fire escape to have it sandblasted and painted while the work is done on the hall. Two quotes were submitted: Cal Brant - \$11,580.00 with a retainer of \$3,000.00 and Troy Construction - \$15,300.00. Both quotes were turned over to Marie. Vic stated it gives an idea what we're looking at for what needs to be done. The trustees agreed to look at the hall and discuss at a later time.

The insurance company has not gotten back with rental agreements.

Nothing has been received from Mr. Bogden on the damage at the Annex.

The Ponytail league has asked for permission to use the ball fields. They have been asked for a copy of their insurance policy. They would like to do fence work. They have contacted a local company with no response. Jason will get dimensions and Victor will get a quote.

Center School- Todd Peets gave his findings and thoughts at last meeting. Need to have separate meeting to discuss (with Todd) recommendations for committees. Moody-Nolan offered to do a feasibility plan. Jason will ask them to come in and talk to us. They can put together design documents, a conceptual estimate and a conceptual 3D model.

John said we still need to know how much it's going to cost. Can we afford it? And how are we going to get the money? He doesn't have a problem with bringing in Moody-Nolan to discuss. Todd Peetz could help with this. Jason is to call Moody-Nolan and set a meeting. He noted that the people want the school, according to the surveys. Vic noted that we had a reasonable estimate using volunteers before this. We should try Todd's suggestion of committees first.

John reported on the recent meeting of the Fire District. ERG Manual. CPR class.

John brought up the pricing of the newsletter. We need to do a better job of communicating. He doesn't understand why there is so much resistance to this. Vic stated that there are 3 newspapers and our web site with the information. Who would be the editor? John stated the web-site is "lame". No bearing on Brent. He can only put on what he is given. Everyone needs to bring in something to be put on the web-site.

### Public Comments

The following spoke during public comments:

Mark Hall talked about the website, subdivisions, and suggesting checking on Time Warner. He has found them to not be reliable.

Sue Skrovan felt that people can communicate with the trustees at meetings. There are 3 newspapers around.

Lynn Harvey asked about the plat map. The BZA and Zoning Commission have talked about concerns. Chris Meduri said that the zoning book is fine.

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Carole Pollard said we should be doing what we can afford. People will find us. She asked if we could put part 2 of the Regional Planning survey on the website.

Dave Pollard suggested contacting the National Guard about the bridge.

Steve Zielinski said that the MRSI website had a link to the survey. MRSI got it from the newspaper.

Dawn Pechman asked about public records and the website. Will there be executive session?

Larry Lietzow asked what it matters if the newsletter is thrown out. Many don't have a computer. The cemetery signs are done. Vic's biggest concern is the ORC.

## Finale

**RES 72-14** Motion made by Jason Carlton to pay the following bills, seconded by John Festa. Vote as follows: John Festa yes, Jason Carlton yes, Victor Grimm yes.

MANTUA TOWNSHIP PAID BILLS		3/20/2014
20253	VOID	VOID
20254	BRIAN TAYERLE	MARCH 1-15, 2014 1,067.64
20255	DANIEL WYSZNSKI	MARCH 1-15, 2014 965.76
20256	JAMES ALDRICH	MARCH SALARY 352.51
20257	JASON CARLTON	MARCH SALARY 515.36
20258	JOHN DICKEY	MARCH SALARY 527.38
20259	JOHN FESTA	MARCH SALARY 738.60
20260	VICTOR GRIMM	MARCH SALARY 529.46
20261	RHETTA HALL	MARCH SALARY 132.26
20262	SUSAN SKROVAN	MARCH SALARY 253.44
20263	MARIE STEHLI	MARCH SALARY 1,050.00
20264	BETSY WOOLF	FILING ASSISTANCE 131.75
20265	JASON CARLTON	REIMBURSEMENT 75.00
20266	VICTOR GRIMM	REIMBURSEMENT 19.06
20267	MARIE STEHLI	REIMBURSEMENT 132.18
20268	TREASURER, OHIO	AUDIT IPA QUALITY REVIEW 82.00
20269	DOMINION EAST OHIO	FEBRUARY SERVICE 1,976.76
20270	OHIO EDISON	FEBRUARY SERVICE 849.22
20271	MILLER & COMPANY	FEBRUARY SERVICE 75.00
20272	RECORD PUBLISHING	LEGAL ADS 30.75
20273	STAPLES	OFFICE SUPPLIES 108.14
20274	LAKE BUSINESS PRODUCTS	MAINTENANCE CONTRACT 37.83
20275	WESTERN RESERVE FARM COOP	FUEL 1,440.66
20276	MARATHON	FUEL 330.59
20277	WEISKOPF INDUSTRIES	SUPPLIES 223.21
20278	AUTOMATIC DOOR COMPANY	REPAIR PARTS FOR GARAGE DOOR 126.00
20279	MANTUA LAWN & GARDEN	MAINTENANCE ITEMS 76.43
20280	MANTUA AUTO PARTS	MAINTENANCE ITEMS 12.14
20281	HOME DEPOT	MAINTENANCE ITEMS 99.70
20282	STUVER SPRING	REPAIRS TO MACK #1 1,279.00
20283	WARREN FIRE EQUIPMENT	ANNUAL FIRE EXTINGUISHER INSPECT 414.85
20284	AURORA MANTUA ELECTRIC	ELECTRIC REPAIRS FOR GARAGE HEAT 1,552.64
20285	MATT LAUER	SANDBLASTING WESTLAWN SIGN 200.00
20286	VANGUARD CNC LASER CUTTING	WORK ON WESTLAWN SIGN 242.15
20287	VILLAGE BLACKSMITH	WORK ON WESTLAWN SIGN 585.00
20288	MORTON SALT	25.06 TONS ROAD SALT 689.15
20289	OSCAR BRUGMANN SAND & GRAVEL	16.2 TONS GRAVEL 183.61
20290	VOID	VOID
20291	MICHAEL RICHARDS	MARCH 1-15, 2014 837.88
		17,943.11

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**RES 73-14.** Motion to enter into executive session in accordance with ORC 121.22 Public Meetings-exceptions-paragraph (G) section 1. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official by Jason Carlton, seconded by John Festa. Vote as follows: John Festa yes, Jason Carlton yes, Vic Grimm yes. Meeting recessed 10:45 and reconvened, 11:25 p.m.

**RES 74-14** Motion to reconvene the meeting by Jason Carlton, seconded by John Festa. Vote as follows: John Festa yes, Jason Carlton yes, Victor Grimm yes.

**RES 75-14** Motion by Victor Grimm to terminate Mike Richards' employment with Mantua Township for violation of the Employee Policy Manual, Section 5.1, number 3, Insubordination, and Section 5.2, number 5, Direct Insubordination, and furthermore, all Township property, uniforms, keys, or any other equipment of the Township be returned in good condition by March 26, 2014 by mail to 3898 Winchell Road, Mantua, Ohio, 44255; also that any unauthorized entry of any of the Mantua Township buildings will be deemed as trespassing. The motion was seconded by Jason Carlton. Vote as follows: John Festa yes, Jason Carlton yes, Victor Grimm yes.

**RES 76-14** Motion to adjourn made by Victor Grimm, seconded by John Festa. Vote as follows: John Festa yes, Jason Carlton yes, Victor Grimm yes.

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Victor Grimm

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Jason Carlton

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John Festa

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Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.