

RECORD OF PROCEEDINGS

MANTUA TOWNSHIP TRUSTEES

REGULAR MEETING

Held June 5, 2014

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The Board of Trustees of Mantua Township convened in regular session from 7:30 p.m. to 10:30 p.m. in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Marie Stehli, Fiscal Officer. Brian Tayerle, Road Supervisor. Jim Aldrich, Sexton. John Dickey, Zoning Inspector. Bob Stehli, BZA. Betsy Woolf, BZA secretary. Sue Skrovan, Zoning Commission secretary. Stacie Turner from the Villager.

Introduction

The Pledge of Allegiance was led by Marie Stehli.

RES 120-14 Motion to accept the minutes of the last regular meeting as corrected and suspend the reading by John Festa, seconded by Victor Grimm. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes. **RES 108-14** Motion to accept the minutes of the special meeting of May 27, 2014 as presented and suspend the reading by John Festa, seconded by Victor Grimm. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

Financial Report

The Fiscal Officer presented the following financial report:

2014 Appropriations:	\$ 901,304.54
2014 Payments:	\$ 244,900.73
Encumbered, not paid:	\$ 131,193.68
2014 Receipts:	\$ 356,385.21
Cash balance:	\$ 677,535.27 with
	\$ 641,329.34 invested

The Fiscal Officer presented the following correspondence:

- Spring Mental Health & Recovery Board newsletter
- Western Reserve Land Conservancy Landline Newsletter
- Akron Regional Air Quality newsletter
- Mercer survey results letter
- Ohio Insurance Agency new health plan
- Chagrin River Watershed Partners annual meeting & financials
- 2 OPERS notices
- ODOT Ohio LTAP training needs survey
- AFLAC enrollment date is June 1
- Ellerhorst Russell follow up letter to OTARMA insurance
- Love Insurance answers to questions posed
- 3 confidential letters regarding legal issues
- Shalersville asphalt pricing
- Mercer Survey results
- June Grassroots Clippings
- OTARMA newsletter

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Main Meeting

Zoning Report

John Dickey reported income of \$919.25. He has been issuing verbal citations for unlicensed vehicles, campers & trailers and objects in the right of way. Court cases are being prepared for 3 properties. Call volume is up for routine questions and appraisals. The internet is up and working, the printer is installed and he is still working on the files.

Bob Stehli reported on the recent BZA hearing for Lonnie Herr. They had asked for a variance to build a building near a cell tower. Bob said that the zoning book doesn't regulate how far a building is from a cell tower, and that the lot was land-locked. The property owner agreed to combine the lots, giving the land-locked lot frontage. The building now becomes an accessory building and the BZA ruled that there was no need for a variance. Bob recommended that the Zoning Commission look into building a residence near a cell tower. (the building of a cell tower near a residence is addressed, but not the reverse). John Festa said that the BZA did a good job. Bob said that the BZA recommended that the zoning inspector arrange to have some of the fee refunded, since this is now an accessory building instead of a primary building. His Board is also looking forward to another All Boards meeting at which there is a mock hearing. John Dickey added that the trustees need to address fees for buildings of more than 4000 square feet.

Cemetery Report

Jim Aldrich reported cemetery income of \$435 for foundations and \$495 for burials. He thanked the Road Crew for the help in the cemetery.

Road Report

Brian Tayerle said that they have been patching when asphalt is available. Pioneer Trail, Allyn and Mantua Center have been worked on. The mower is ready to go. John Festa asked about the Skinner Road driveway at Maynards. Brian felt that there is no obvious reason to change it-3 driveways to the west are worse. John said we should write a letter to Maynards to let them know nothing will be done. Jason felt that there doesn't appear to be a issue. Victor Grimm said that we had promised to do the job. The problem is it is on top of cement. Jason asked Brian to have Todd Lamb quote it when he is out. Brian said that the last 2 slabs of the driveway would have to come out. We can fix it with asphalt. Brian will meet Todd on Olde Taylor Woods.

Jason presented a priority list for road work. First is to patch potholes, then to get roads ready to chip & seal. The bid books are in to chip & seal Pioneer Trail, Winchell & Wayne. The bid opening will be June 19. Books will be delivered to Jason's house. Mantua Center has berm problems.

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Remington Point will need to have asphalt hauled. Frost road is to be prepped for chip & seal next year.

Brian has asked about working 4 10 hour days. Jason thinks it is a good idea because of less set-up time. The only problem might be funerals, but Jim said that we require 48 hour notice. Brian thinks they can get more done working from 6-4:30. Jason said that the answering machine should be changed to reflect a change in work hours. **RES 122-14** Motion by Jason Carlton to adjust the road crew's summer schedule to 4 10 hour days, Monday through Thursday starting June 16, 2014, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

Jason asked if Dan can get maintenance pay. Marie said that it would be better to do it as an hourly rate. Tabled until later.

Club & Committee Reports

Frank Horack thanked everyone who participated in the Veteran's Memorial dedication and all who came. Special thanks to Matt Parsons who was Master of Ceremonies. The committee would like to put up 5 more flags, one for each branch of the service, and is looking for donations. Steve Zielinski is the chair for that. Frank cannot give Marie a replacement cost for insurance purposes until the flags are in. John Festa asked if the Township can link to the video of the dedication. Yes, that has been approved. There will also be pictures for the display case. Jason thanked all involved.

Trustee Reports

Jason Carlton proposed an ad for rental of the civic center. He had a mock up for the Community Journal and website. Vic also has pictures of the civic center and administration building with banquets going on. Marie said that we are half way through the advertising budget. The ad will run June 19. What about the Villager?

John Festa met with William Foster of PJC Development. John Dickey has cited them for outside storage of equipment. PJC said that they need to keep the equipment in order to further develop the site and will landscape. Vic said that the machine is to sort topsoil. John Dickey said that would be mining, which he can't do. Jason said he can't be using all of that equipment. John Dickey said that the storage trailer is full of junk. He can bring the equipment back to do site work. Jason thinks we need a notarized letter to say he is going to comply. This started in April 2013. Jason said that it takes over a year to get to court. We need to keep the court date. We can always call it off. John Festa told him we need a timeline.

The internet service is up and running. The zoning department is hooked up and public access is available. Most rooms in the building have internet ports. They can hook up wireless. Vic said that the wiring in the building is Ok.

Frank Horack Jr. has given us a price of \$325 for poles to connect a camera. John wants a demo of the camera first.

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Victor Grimm said that we had to drop a road off of the crack-seal bid. (Timber Pointe)

There will be a meeting at the Solid Waste District with the EPA on June 23 at 2:30 p.m.

Old Business

Vic had a couple of ads for the focus groups on the administration building. John Festa asked about the cost analysis committee for professionals. Jason said that Todd (Peetz) will make recommendations. We need to tell Todd the staffing requirements. The deadline will be the end of July.

The siding will be delivered tomorrow for the Townhall. Cal Brant is doing the work. Check with Cal on the sales tax charged by Keim Lumber.

John Festa said that the Townhall has chipmunks.

The Chip & Seal bids will be delivered to Jason's by 5:00 p.m. on June 19. Opening will be that evening.

John Festa wants to put the dedication in the newsletter. The first edition will be on the website.

The website will also contain the building rent ad and rental agreements.

Vic talked to Anthony Zumba on the OPWC project. Anthony recommended against Allyn Road. He is working with a trucking company to repair the road. He recommended adding Aurora Meadows to the project. We need 3.5" of asphalt on John Edward. **RES 123-14** Motion by Jason Carlton to rescind **Res 116-14**, seconded by Victor Grimm. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes. **RES 124-14** Motion by Victor Grimm to submit St. James, Vincent, Samuel and John Edward for Round 29, seconded by Jason Carlton. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes. **RES 125-14** Motion by Jason Carlton to amend **Res 123-14** to include rescinding **Res 117-14**, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes. **RES 126-14** Motion to name Victor Grimm as project Manager for the OPWC project to be submitted for Round 29 by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

Jason said that the summer fill salt contract is with Morton for \$40/ton.

We still have one container that hasn't been picked up from the spring clean-up. They had to bring in a small container for the overflow because people keep dumping. Vic has told Republic that we will not pay for that extra dumpster. They should have all been removed right after the spring clean-up.

Marie told the Trustees that we still need to address the OPEC funding plan. It will be addressed at the next meeting.

Public Comments-Jason said its late, please stick to one item.

The following spoke during public comments:

Mark Hall asked about committees and the internet. John Festa said that the building is hardwired. There is no wifi yet. Marie needs wifi, and the public access will be wifi.

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Carole Pollard read a letter about an anonymous matching donation to MRSI that will match up to \$10,000 for donations up to \$50. This will allow MRSI to provide matching funds for grants.

Sue Skrovan said that the plant sale is Saturday, 9-2. It is the main garden club fundraiser.

Frank Horack apologized to John Festa for not staying at the last meeting. He asked who had done work at the bullpen. Frank felt that his reputation was being besmirched.

Dawn Pechman asked about recording meetings.

Dave Pollard gave Brian permission to look for stakes on his property. He suggested checking the state's definition of "mining".

Steve Zielinski thanked the Trustees for allowing the memorial to be put up and thanked all who helped with the dedication.

Finale

RES 127-14 Motion made by Jason Carlton to pay the following bills, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

MANTUA TOWNSHIP PAID BILLS			6/5/2014
20411	BRIAN TAYERLE	MAY 16-31, 2014	1,196.25
20412	DAN WYSZNSKI	MAY 16-31, 2014	1,003.18
VOUCHER	INTERNAL REVENUE SERVICE	MAY FEDERAL DEPOSIT	1,167.14
20413	TREASURER, OHIO	MAY WITHHELD	236.27
20414	PERS	MAY CONTRIBUTIONS	2,923.36
20415	AFLAC	MAY WITHHELD	26.52
20416	ANTHEM BLUE CROSS	MAY WITHHELD	259.74
20417	OHIO DEFERRED COMP	MAY WITHHELD	150.00
20418	MARIE STEHLI	REIMBURSEMENT	60.19
20419	POCHEDLY'S GREENHOUSES	24 GERANIUMS FOR MEMORIAL DAY	24.00
20420	OTARMA	PROPERTY/CASUALTY INSURANCE	8,813.00
20421	TREASURER, OHIO	UAN FEES	612.00
20422	PORTAGE CTY TWP ASSOCIATION	ANNUAL DUES 2015	164.00
20423	OHIO PUBLIC ENTITY CONSORT	FUNDING PLAN	924.20
20424	ANTHEM BLUE CROSS	HEALTH INSURANCE	4,846.40
20425	OHIO INSURANCE SERVICES	DENTAL, VISION, LIFE INSURANCE	316.95
20426	OHIO EDISON	MAY SERVICE	134.68
20427	AT&T	MAY SERVICE	101.41
20428	AT&T	MAY SERVICE	316.31
20429	ARIS COMPANY	MAY SERVICE	150.00
20430	MILLER & COMPANY	MAY SERVICE	75.00
20431	SUNBURST ENVIRONMENTAL	MAY SERVICE	45.35
20432	SPIRIT SERVICE COMPANY	MAY SERVICE	48.65
20433	STAPLES	OFFICE SUPPLIES/LAND USE BOOK	74.16
20434	COMMUNITY JOURNAL	ADVERTISEMENT	33.90
20435	INFOSHRED.NET	SHRED DAY	300.00
20436	REPUBLIC SERVICES	DUMPSTER SERVICE-PARTIAL	2,282.40
20437	DOLL LUMBER	8 YARDS MULCH	176.00
20438	INDUSTRIAL CONNECTIONS	BUNGIES	11.01
20439	AURORA MANTUA ELECTRIC	GROUND FOR CABLE IN ADMIN BLDG	94.00
20440	LOWES	MAINTENANCE ITEMS	139.27
20441	CHAES BANK	GAS CANS	79.98
20442	GRAINGER	FUNNELS FOR GAS CANS	27.38
20443	FRED J CRISP	GARAGE MAINTENANCE	1,256.00
20444	LAKESIDE SAND & GRAVEL	54.54 TONS GRAVEL	645.21
20445	MARLBORO SUPPLY	CULVERT PIPES	2,136.25
20446	MUNICIPAL SIGNS & SALES	SIGNS	42.00

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OSCAR BRUGMANN SAND & 20447 GRAVEL	28.37 TONS GRAVEL/5.3 YARDS SOIL	509.72
		31,401.88

RES 128-14 Motion by Jason Carlton to increase Brian Tayerle's hourly pay by \$.36 from \$16.50/hour to \$16.86/hour and remove his maintenance pay. This will not increase or decrease his salary, and to increase Dan Wysznski's hourly pay by \$.36 from \$14.25 to \$14.61. This will increase Dan's salary to compensation him for maintenance. These changes will be effective June 16, 2014. Motion seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

RES 129-14 Motion to adjourn made by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

Victor Grimm

Jason Carlton

John Festa

Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.