

# MANTUA TOWNSHIP TRUSTEES REGULAR MEETING

Held December 18, 2014

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The Board of Trustees of Mantua Township convened in regular session from 7:30 p.m. to 10:20 p.m. in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Marie Stehli, Fiscal Officer. Brian Tayerle, Road Supervisor. Lynn Harvey, Zoning Commission member. Sue Skrovan, Zoning Commission secretary. Betsy Woolf, BZA Secretary. Todd Peetz, Regional Planning director. Several residents.

## Introduction

The pledge of Allegiance was led by Victor Grimm. Chairman Jason Carlton announced the correspondence book and reminded people to silence their cell phones.

**RES 223-14** Motion to approve the minutes of the last regular meeting as presented and suspend the reading thereof by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

## Financial Report

**RES 224-14** Motion to transfer \$5000 from the General Fund to the Zoning Fund as budgeted by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The Fiscal Officer presented the need to make a few transfers within the funds. **RES 225-14** Motion to approve the following supplemental appropriations by Jason Carlton, seconded by Victor Grimm.

	From	To
General Fund		
Parks-Contracts	\$150	
Parks-Salaries		\$150
Road & Bridge Fund		
Contracts	\$200	
Supplies		\$200
Worker's Comp	\$200	
Uniforms, Tools		\$200

Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Open purchase orders were discussed and decided to leave them for now, except for Brant Carpentry.

The Fiscal Officer suggested that the need for a new copier be included in the temporary budget, and also asked if there should be any other changes to the budget that was presented in July. Vic said that the heating system in the Administration building would need some repairs. The temporary budget would be ½ of the July approved budget as modified. **RES 226-14** Motion to pass the following temporary budget for 2015 by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

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FUND	<i>TEMPORARY BUDGET 2015</i>
General	116,320.50
License Tax	7,080.00
Gas Tax	44,600.00
Road & Bridge	96,004.84
Cemetery	14,225.00
Zoning	5,850.00
Road Levy	85,000.00
County License	-
Issue 2 #4401	
Capital-Equipment	5,000.00
Capital-School	-
Bequests-5	
Agency	_____
 Totals	 374,080.34

The Fiscal Officer presented the following financial report:

2014 Appropriations:	\$ 902,237.68
2014 Payments:	\$ 689,932.51
Encumbered, not paid:	\$ 31,757.40
2014 Receipts:	\$ 707,193.61
Cash balance:	\$ 583,311.89 with
	\$ 565,261.17 invested

The Fiscal Officer presented the following correspondence:

- OTARMA newsletter
- December Grassroots Clippings
- Working Partners agreement
- OTARMA letter
- OTA News release regarding local government distributions
- Lake Business Products-our copier is too old to service

### **Main Meeting**

Todd Peetz gave an update on the committees and asked for some clarifications. The contractors Assessment Committee) is meeting. This committee is to determine what will be needed. The Sponsorship meeting needs to happen as grants are coming available. Todd needs clarification-do the trustees want him to manage or facilitate? As he defined them, to facilitate would be the process to kick off the committees and attend committee meetings if requested and conduct community meetings quarterly as needed. To manage would be to coordinate volunteer committee meetings, attend committee meetings as needed and distribute information, including updating the trustees and providing status reports of the volunteer committees.

He suggested trustees and public be notified of meetings at least one week in advance. Committees should have agendas and minutes and the entire committee should get the same information. He estimates that facilitation would require 3

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more meetings and estimates 12 hours. Regional Planning's technical assistance hours would cover the cost @ \$20/hour to facilitate. Management would require about 8 more meetings and he estimates 46 more hours. This would cost the township approximately \$1824.60 over the allotted technical assistance hours. Jason suggested facilitation with check points.

In an unrelated issue, Marie asked Todd if the normal annual bill will be issued soon, as each community will be required to report their population along with their financial reporting.

### Zoning Report

None.

### Cemetery Report

None.

### Road Report

Brian Tayerle reported that the road crew has been working on Old Frost. The salt shed is full and we should be OK for the balance of December. Dave Pollard told Brian that his fence is live and to let him know if they hit it, and also asked Brian to check on stakes.

### Club & Committee Reports

Sue Skrovan reported that the Garden Club met at Millers of Mantua for their holiday gathering and will not meet again until March.

John Festa reported that the Chamber also held a holiday gathering.

Mark Hall said that the Restoration Society (MaRSI) has brought a cake to celebrate the paying off of the Administration Building. Vic said that we appreciate all of the work that MaRSI has done to help on the Townhall and Administration Building, and also thanked Larry & Gloria Lietzow for their donation as well as Cal for donating a lot of extra work.

**RES 227-14** Motion to recess the meeting to enjoy some cake by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Meeting recessed from 8:10-8:20. **RES 228-14** Motion to reconvene by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Vic will write a thank you letter to Steve Coon.

### Trustee Reports

Jason Carlton said that the driver who damaged Mantua Center Road has paid for the damages. Insurance claim was not submitted.

Jason received a letter from the Portage County Engineer asking who should issue work permits for work in the right of way. Vic said that usually the gas company asks for this. If

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it is our road, he has given the go-ahead, if county or village road, he refers them to the appropriate agency. Jason asked if we need to inspect? Vic said that Dominion inspects. We only require a permit for a driveway culvert. Jason will ask for notification, otherwise we don't ask for a permit.

John Festa said that he did not approve of health insurance. Marie said that it is in the October minutes, but John said it was not on the video. (Which is on another website). He said that the ACA plan with Anthem would save almost \$25,000. The difference was in the deductible, which Marie said is huge. John objected to the fact that Brian (Savage-Ohio Insurance Services) did not call and explain this to him directly. He wants to review the plan and will call Brian. Vic said he remembers Marie bringing it up in the meeting including a 9% increase, and that he thought it was agreed on to continue the current plan. That had been Brian's recommendation.

John attended the Frank Gates program in Columbus and asked that the risk insurance review the program too.

John asked if we have been approved for the MORE grant? Marie has seen nothing.

## **Old Business**

On the Townhall, Vic has ordered screws for Cal. Cal said that all window shutters are OK but none of the cupola shutters are useable. New shutters would be about \$200 each, but he can fix them for \$450. We will keep the purchase order open. Cal is open for help.

ODOT will do a study on accidents at State Route 82 and Mantua Center. They will compare with Chamberlain, including sight lines.

Speed studies were also discussed.

The jake brake study from 1993 was discussed. Mantua Center Road speed limit is 45 mph. ODOT has not record of a speed study for Mennonite, although one was done in 2007. We need to check on all speed studies.

**RES 229-14** Motion by Victor Grimm to adopt the following resolution:

Whereas the Trustees of Mantua Township feel that motorists are traveling at a rate of speed that is unsafe for the driving conditions and feel that the speed limit should be reduced for safety reasons, now therefore be it

Resolved that the Mantua Township Trustees request a speed evaluation of Mantua Center Road between Mennonite Road and State Route 82 to see if reducing the speed is feasible.

John Festa seconded the motion, and the roll was called on the question of the adoption. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Jason will file the resolution with the Engineer.

John has received no news from Dave Toth. He will try something else.

John mentioned that Brent had added a section for legal ads on the website.

The OTARMA ballot was discussed and it was decided to vote at the conference.

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Vic said that the motor for the compressor (for the heat at the Administration Building) was under warranty.

## Public Comments-

The following spoke during public comments:

Barbara Herbold said that Amy Janca had done a lot of work at Westlawn and and donated the Eastlawn decorations. She also commented on the recent loss of Shirley Schuster.

Bud Foster is storing the flags for the Veteran's Memorial until spring so that they don't get ruined in the weather. The capsule should be ready by the end of December or January. He suggested a chain and sign for the cannon.

Cal Brant thanked Dave Pollard for helping with the shutters. The Assessment Committee met and needs to look at what is necessary vs. wants.

Carole Pollard thinks grits are working better than salt. She discussed the poor visibility at Mantua Center/SR 82. Jason explained how the study will be done.

Dave Pollard also commented on the loss of Shirley Schuster. He would like to see all 3 trustees start working on lining up money for the township. He asked if the PCTA could put together a list of bad intersections in the county that need to be graded.

Steve Zielinski read a list of people to thank for work on the Veteran's Memorial. Marie asked for a copy of the list to be included in the minutes. Steve thanked the Trustees for their support of the project.

Merry Christmas and Happy New Year!

## Finale

**RES 230-14** Motion made by Jason Carlton to pay the following bills, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes.

MANTUA TOWNSHIP PAID BILLS

12/18/2014

20852	VOID	VOID	VOID
20853	BRIAN TAYERLE	DECEMBER 1-15, 2014	1,178.40
20854	ADAM VANEK	DECEMBER 1-15, 2014	430.86
20855	DAN WYSZNSKI	DECEMBER 1-15, 2014	1,006.93
20856	JAMES ALDRICH	DECEMBER SALARY	352.53
20857	JASON CARLTON	DECEMBER SALARY	512.85
20858	JOHN DICKEY	DECEMBER SALARY	527.43
20859	JOHN FESTA	DECEMBER SALARY	738.68
20860	VICTOR GRIMM	DECEMBER SALARY	520.38
20861	RHETTA HALL	DECEMBER SALARY	132.27
20862	SUSAN SKROVAN	DECEMBER SALARY	369.26
20863	MARIE STEHLI	DECEMBER SALARY	1,050.00
20864	JOY BRUNETTI	JULY-DEC ZONING COMM FEES	75.00
20865	PHILIP DERTHICK	JULY-DEC ZONING COMM FEES	45.00
20866	NICK EHLERT	JULY-DEC ZONING COMM FEES	105.00
20867	LYNN HARVEY	JULY-DEC ZONING COMM FEES	90.00
20868	ROGER HURD	JULY-DEC ZONING COMM FEES	60.00
20869	TERRI VECHERY	JULY-DEC ZONING COMM FEES	90.00
		JULY-DEC ZONING COMM SEC.	
20870	SUSAN SKROVAN	FEES	175.00
20871	SANDRA ENGELHART	JULY-DEC BZA FEES	15.00
20872	KATHY KELLEY	JULY-DEC BZA FEES	15.00

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20873	THERESA NIELSEN	JULY-DEC BZA FEES	15.00
20874	ROBERT STEHLI	JULY-DEC BZA FEES	15.00
20875	BETSY WOOLF	JULY-DEC BZA SEC. FEES	50.00
20876	MARIE STEHLI	REIMBURSEMENT-TRAVEL	71.59
20877	P&S WELDING	REIMBURSEMENT-MORE GRANT	208.00
20878	RECORD PUBLISHING	LEGAL AD	24.70
20879	OHIO EDISON	NOVEMBER SERVICE	1,136.45
	MANTUA CENTER CHRISTIAN		
20880	CHURCH	ANNUAL DUMPSTER FEES	872.04
20881	STAPLES	SUPPLIES	164.99
20882	LAKE BUSINESS PRODUCTS	SERVICE CONTRACT	35.43
20883	HOME DEPOT	SUPPLIES	75.36
20884	MARATHON	FUEL	156.48
20885	WESTERN RESERVE FARM COOP	FUEL	747.16
20886	WEISKOPF INDUSTRIES	SUPPLIES	112.85
20887	MANTUA HARDWARE	MAINTENANCE ITEMS	71.16
20888	MCMASTER CARR SUPPLY	MAINTENANCE ITEMS	117.72
20889	INDUSTRIAL CONNECTIONS	MAINTENANCE ITEMS	7.29
20890	DEXTER COMPANY	AUGER	630.00
		TREE & STUMP	
20891	ENTERPRISE TREE SERVICE	REMOVAL/CEMETERY	1,400.00
20892	R C GIEL LANDSCAPING	LAWN CARE CONTRACT	1,705.59
20893	KELLY SUPPLY	GLOVES	33.40
20894	MORTON SALT	25.92 TONS ROAD SALT	2,799.62
20895	MULLETS HARNESS SHOP	BOOTS	220.00
20896	OSCAR BRUGMANN SAND & GRAVEL	39.4 TONS ICE GRITS	432.16
			18,591.58

**RES 231-14** Motion to enter into executive session in accordance with ORC 121.22 Public Meetings-exceptions-paragraph (G) section 1. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official by Jason Carlton, seconded by John Festa. Vote as follows: John Festa yes, Jason Carlton yes, Vic Grimm yes. Meeting recessed, 9:40 and reconvened, 10:15. **RES 232-14** Motion to reconvene by Jason Carlton, seconded by John Festa. Vote as follows: John Festa yes, Jason Carlton yes, Vic Grimm yes.

**RES 233-24** Motion to re-appoint Joan Martin to the Board of Zoning Appeals by Jason Carlton, seconded by Victor Grimm. Vote as follows: John Festa yes, Jason Carlton yes, Vic Grimm yes. **RES 234-14** Motion to re-appoint Nick Ehlert as the alternate to the Zoning Commission by Jason Carlton, seconded by Victor Grimm. Vote as follows: John Festa yes, Jason Carlton yes, Vic Grimm yes.

**RES 235-14** Motion to adjourn made by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton yes, John Festa yes, Victor Grimm, yes. The next meeting will be January 8, 2015 at 7:00 p.m. for the End of the Year meeting.

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Victor Grimm

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Jason Carlton

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John Festa

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Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.