

RECORD OF PROCEEDINGS
MANTUA TOWNSHIP TRUSTEES
BEGINNING OF THE YEAR MEETING

Held January 9, 2014

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The Board of Trustees of Mantua Township convened in special session from 7:40 P.M. to 7:55 P.M. in the Mantua Township Hall. Fiscal Officer Marie Stehli called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Marie Stehli, Fiscal Officer. John Dickey, Zoning Inspector. Jim Aldrich, Sexton. Phil Derthick, Dave Pollard, Zoning Commission. Zoning Commission Secretary Susan Skrovan. BZA Secretary Betsy Woolf. Several residents.

The following officers were nominated and elected:

RES 1-14 Motion by John Festa to nominate Jason Carlton for Chairman for 2014, seconded by Victor Grimm. No further nominations. **RES 2-14** Motion to close the nominations by John Festa, seconded by Victor Grimm. All voting Yes. Vote for Jason Carlton as Chairman for 2014 as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Jason Carlton is Chairman for 2014.

RES 3-14 Motion by John Festa to nominate Victor Grimm for Vice Chairman for 2014, seconded by Jason Carlton. No further nominations. **RES 4-14** Motion to close the nominations by John Festa, seconded by Jason Carlton. All voting Yes. Vote for Victor Grimm as Vice Chairman for 2014 as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Victor Grimm is Vice Chairman for 2014.

RES 5-14 Motion by Jason Carlton to nominate John Festa for Representative to the Mantua-Shalersville Fire District for 2014, seconded by Victor Grimm. No further nominations. **RES 6-14** Motion to close the nominations by John Festa, seconded by Victor Grimm. All voting Yes. Vote for John Festa as Fire Board Representative for 2014 as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. John Festa is Fire Board Representative for 2014.

RES 7-14 Motion by Jason Carlton to nominate Victor Grimm for Alternate Representative to the Mantua-Shalersville Fire District for 2014, seconded by John Festa. No further nominations. **RES 8-14** Motion to close the nominations by John Festa, seconded by Jason Carlton. All voting Yes. Vote for Victor Grimm as Alternate Fire Board Representative for 2014 as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Victor Grimm is Alternate Fire Board Representative for 2014.

The Mantua Township Zoning Commission members are as follows:

Terri Vechery	12/31/14
Philip Derthick	12/31/15
Roger Hurd	12/31/16
Joy Brunetti	12/31/17
Lynn Harvey	12/31/18

Alternate to the Zoning Commission is Nick Ehlert. Meetings remain the second Thursday of each month at 7:30 p.m.

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The Mantua Township Board of Zoning Appeals members are as follows:

Joan Martin	2/28/15
Randy Alger	2/28/16
Theresa Nielson	2/28/17
Kathy Kelley	2/28/18
Robert Stehli	2/28/19

Alternates to the Board of Zoning Appeals are Keith Barton and Sandy Engelhart. The Board of Zoning Appeals meets on demand, usually on a Monday.

Jason said it is sometimes hard to get to the Regional Planning meetings and asked about the others or John Dickey being the representative. **RES 9-14** Motion by Jason Carlton to appoint Victor Grimm Regional Planning Commission Representative for 2014, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 10-14 Motion by Victor Grimm to appoint Sandy Engelhart as Alternate Regional Planning Commission Representative for 2014, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 11-14 Motion by Victor Grimm to appoint John Festa as Chagrin River Watershed Partners Representative for 2014, seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. **RES 12-14** Motion by Victor Grimm to appoint Jason Carlton as Alternate Chagrin River Watershed Partners Representative for 2014, seconded by John Festa. Vote as follows: Jason Carlton, Yes. Victor Grimm, Yes. John Festa, Yes.

Payroll is as follows:

Acting Road Supervisor Brian Tayerle's hourly rate is \$16.15, plus \$31.25 per pay for maintenance.
Road Man Mike Richards' hourly rate is \$14.35
Road Man Dan Wyznski's hourly rate is \$13.75
Members of the road crew are reimbursed \$12.50 per pay for cell phone usage.

Part Time Road Man CDL hourly rate is \$12.75

RES 12-14 Motion to increase the part time labor rate to minimum wage, which is \$7.95 per hour by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Part Time labor is \$7.95 per hour

Sexton Salary is \$300 per month.

RES 13-14 Motion to set the Assistant Sexton pay at minimum wage of \$7.95 per hour with a cap of \$50 per month, unless held by an elected officer, by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Assistant Sexton pay is \$7.95 per hour, with a \$50 per month cap, unless position is held by an elected officer.
Trustees salaries are \$51.44 per day, maximum 200 days pay.
(\$10,288)

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Fiscal Officer salary is \$16,977 for 2014.
Zoning Inspector salary is \$600 per month.
Both Zoning Board members are paid \$15 per meeting.
The Zoning Commission secretary is paid \$25 per meeting and \$35 per hearing, with an additional \$5 per hour for hearings that extend more than 6 hours.
The BZA secretary is paid \$50 per hearing with an additional \$5 per hour for hearings that extend more than 6 hours.
Custodian salaries are \$150 per month, with an additional \$150 per month for scheduling.

The legal and township holidays on the days observed for 2014 are:

January 1	New Year's Day
February 17	Presidents Day
April 18	Good Friday
May 26	Memorial Day
July 4	Independence Day
September 1	Labor Day
October 13	Columbus Day
November 27	Thanksgiving
November 28	Day after Thanksgiving
December 25	Christmas Day
December 26	Day after Christmas

Vacation Schedule: After 6 months: = 1 week
1 full year service = 2 weeks
5 full year service = 3 weeks

Additional vacation is awarded on the anniversary date.

Sick Pay: One (1) paid sick day per month earned, maximum of twelve (12) paid sick days a year, non-cumulative. Unused sick time will be bought back on December 31. Doctor's release needed if sick more than 3 consecutive days.

Funeral: 3 bereavement days with pay for immediate family only, as defined in the Employee Policy Manual.

Overtime: Employees will be paid overtime for all hours worked over 40 hours in any calendar week. No compensatory time, unless expressly approved by the Trustees. Pay periods begin on the 1st and 16th (except February). Vacation and Holidays are considered work days (8 hours) in calculating overtime. Overtime is time and one half.

RES 15-14 Motion by Victor Grimm that the meeting dates remain the first and third Thursdays of each month at the Mantua Township Hall at 7:30 p.m. Motion was seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 16-14 Motion to adjourn the beginning of the year meeting by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

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The meeting was adjourned at 7:55 pm. till January 9, 2014 immediately following this one at the Mantua Township Hall.

Jason Carlton

John Festa

Victor Grimm

Marie Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.