

RECORD OF PROCEEDINGS

MANTUA TOWNSHIP TRUSTEES

REGULAR MEETING

Held September 19, 2013

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The Board of Trustees of Mantua Township convened in regular session from 7:30 P.M. to 10:08 P.M. in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Marie Stehli, Fiscal Officer. BZA Member Terrie Nielson Dave Pollard, Zoning Commission. Susan Skrovan, Zoning Commission Secretary. Betsy Woolf, BZA Secretary. Trustee Candidates Matt Parsons, Dawn Pechman, Carole Pollard. Several residents.

Introduction

The regular meeting was called to order by Chairman Jason Carlton. The Pledge of Allegiance was led by Victor Grimm.

RES 205-13 Motion to approve the minutes of the last regular meeting as corrected and suspend their reading by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Terrie Nielson is also a Board member of the Mental Health & Recovery Board and presented information on the upcoming renewal levy, Issue #3. She asked for the support of the Trustees. Jason Carlton thought that the Trustees have supported in the past, but Victor Grimm added that usually we don't endorse. John Festa said he is not prepared to decide. Terrie asked what he needs to be prepared. Jason said that unless it directly affects the township, it is tough for the Board to support anything.

Jason introduced the correspondence book and asked that all cell phones be turned off or to vibrate.

Financial Report

The Fiscal Officer presented the following correspondence:

- NEFCO meeting agenda
- Medical Mutual Summary of Benefits & Coverage
- Chagrin River Watershed Partners
- Western Reserve Land Conservancy

The Fiscal Officer presented the following financial report:

2013 Appropriations:	\$ 990,029.00
2013 Payments:	\$ 732,683.58
Encumbered, not paid:	\$ 242,284.92
Unencumbered balance:	\$ 335,912.96
2012 Receipts:	\$ 924,836.26
Cash balance:	\$ 797,759.88 with
	\$ 789,952.29 invested

Main Meeting

Club & Committee Reports

Sue Skrovan said that the Garden Club reviewed the constitution and bylaws and will be doing clean-up and plantings.

Barbara Herbold of the LCA thanked the township workers for working on the back beds.

John Festa said that the Chamber has adopted a donation form. Marie added that the Chamber will post the flu clinic when we have the

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information. Victor Grimm said it would be October 15 from 4-6 in the Civic Center. Flyers will be available.

Mark Hall reported for the Restoration Society that the Mantua Center school building has been put on the National Register of Historic Places. This should open the door for grants. He also spoke of a couple of fundraisers. John Festa said he didn't remember saying that the Restoration Society would be allowed to speak as a committee.

Trustee Reports

Jason Carlton wanted to discuss the agenda. He wants to move club & committee reports to the second meeting of each month, and keep the Veteran's memorial committee on the first meeting. John added that the reports seem to overlap.

Jason said that Bobcat is offering \$20,000 for the grader as a trade in. They had not offered this before. The Case machine comes with 4 workbrow buckets, an edge and an angle blade for \$65742. The Bobcat comes with an angle blade and 5 buckets (48" is a workbrow) for \$59934.44. Interest rates were discussed. Bobcat is 2% higher.

John Festa had quotes from Brian Savage from Anthem. He (Brian) is steering toward the D58 plan. John read comparative figures and has also contacted Summa. Summa said that our group is at maximum rating and is not competitive. Anthem is apparently trying to undercut. Marie Stehli said that we are 67% through the year and have used less than 54% of the budget. John doesn't think we can sustain. Jason wants to meet with Brian. All newly elected will pay 10%. Marie said that she will be reducing her premium by more than 10% shortly.

John Dickey has had some public record requests and has been putting in full time hours. He has asked for an assistant to help organize files. He also wants a lock on the door. It could be a temporary position or the trustees can help sort the records. Jason said that transferring records can be difficult. John (Dickey) is having trouble finding things. Victor Grimm said that the small rooms has file cabinets for zoning and cemetery. John (Dickey) is concerned that files have personal information (social security numbers, etc.). He does not want to just hand someone a file. He would need to go through each record. He is also updating files and forms and wants to put FAQ's (Frequently Asked Questions) on the website.

John Festa will meet with Marie on the AT&T contract for the hotspot.

Victor Grimm needs the GPS coordinates for the cannon. He has the paperwork almost ready to submit. He read a letter to go with the application and will make Frank a copy.

Vic talked to Steve Coon who wants to meet on the township building. John & Jason both said they had tried to contact Steve.

Reuben Byler's work on the township estimate was \$1280 + \$190 each for shutters. The shutters were \$414. The Historical Society and MRSI have both pledged up to \$800. Should the township pay for the shutters? Marie has a check for the full amount and is going to bill MRSI and the Historical Society. There was a lot of discussion on this.

Vic wants to schedule Mr. Moore's culvert. Jason will call. Mr. Moore needs to schedule a contractor.

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Old Business

Luli has questions on the chip & seal striping. Our roads vary in width. Jason told them to do what they need to do to just stripe the centerline. This was OK'd with the county.

Todd Peetz will set up meetings on the school at the Civic Center. There will be no charge.

John will send a letter to Donna Maynard that her driveway won't be done this year.

Vic addressed Matt Parsons' letter on a McMaster Carr invoice from earlier. The checks were signed by all 3 trustees. Sue ordered for either Dennis or Steve. Brian Tayerle picked up the order.

John Festa checked on the sign invoice for Sue. It was \$150. 2 posts cost around \$7. Pavers were from a previous project and were behind the garage. John estimates the total project costs \$195.94. He thinks there was a resolution to put the new sign up in place of the old sign. The topsoil is ditch dirt and the flowers were donated.

We don't have a signed copy of Tierney's resignation letter. John read it aloud.

Public Comments

The following spoke during public comments:

Sue Skrovan asked about Trick or treat. **RES 206-13** Motion by Jason Carlton to set it for October 31 from 5-7 p.m., seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Sue has received several anonymous letters, calls and there is a website that is ridiculing her. She volunteers through the Garden Club, LCA, MRSI, works on the spring clean-up, plants at the historical marker, school and gardens, takes pictures for the fair board, and does a lot of cleaning and set up work. She said if the Trustees get calls about work not being done, to tell people to lend a hand. Jason said he appreciates donations but the bullpen was getting overgrown. Sue said that the Garden Club didn't ask the road crew because they felt that the road crew had better things to do.

Mark Hall asked if the excavator includes a trailer. No. He also discussed redaction. Vic said that there is an online public records class for \$20 Jason said Maplewood is having one in October. The Zoning Inspector should go.

Barbara Herbold said that Sue Skrovan is the secretary of the LCA.

Amy Janca thanked John Festa for the trimmer.

Terrie Nielson asked if we can buy health insurance through a group. Vic said we are in a consortium. Terrie volunteered to help set up a database for zoning records. Vic said we have a policy and have to take a class.

Dawn Pechman said she knows a lot about public records. She doesn't like the way club & committee reports go. She is willing to help with records.

Carole Pollard read some comments from the 2010 open house. Jason said we need feedback from an official organization. Regional Planning was approved by all 3 trustees. Carole said a lot of work has been done and should be taken into account.

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Dave Pollard said that 1.4% of the comments received were negative. Now the road crew's time is not tied back to a project, but when they worked on the school it was.

Betsy Woolf said that she has handled records and has the training. She is already here and is willing to help. She is moving the BZA files to the school. Vic promised that a lock is coming.

Dan Cozzens asked why the truck was in Hiram. Jason said that they were returning from getting a quote from Penney's. (in Garrettsville).

Finale

Res 207-13 Motion to pay the following bills by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

MANTUA TOWNSHIP PAID BILLS			9/19/2013
19868	MICHAEL RICHARDS	SEPTEMBER 1-15, 2013	833.39
19869	BRIAN TAYERLE	SEPTEMBER 1-15, 2013	1,001.96
19870	DANIEL WYSZNSKI	SEPTEMBER 1-15, 2013	858.92
19871	JAMES ALDRICH	SEPTMEBER SALARY	264.43
19872	JASON CARLTON	SEPTMEBER SALARY	497.01
19873	JOHN DICKEY	SEPTMEBER SALARY	526.99
19874	JOHN FESTA	SEPTMEBER SALARY	736.47
19875	VICTOR GRIMM	SEPTMEBER SALARY	601.10
19876	RHETTA HALL	SEPTEMBER SALARY	132.21
19877	SUSAN SKROVAN	SEPTMEBER SALARY	252.82
19878	MARIE STEHLI	SEPTMEBER SALARY	1,050.00
19879	MEDICAL MUTUAL	SEPTEMBER WITHHELD	344.60
19880	OHIO INSURANCE SERVICES	SEPTEMBER WITHHELD	25.00
19881	JOHN FESTA	REIMBURSEMENT-PHONE	80.08
19882	JOHN DICKEY	MILEAGE REIMBURSEMENT	134.94
19883	JOHN FESTA	REIMBURSEMENT-TRAVEL	231.20
19884	POSTMASTER	STAMPS	90.00
19885	MEDICAL MUTUAL	HEALTH INSURANCE	7,245.79
19886	OHIO INSURANCE SERVICES	DENTAL, VISION, LIFE INS	337.75
19887	TREASURER, OHIO	UAN FEES	795.00
19888	RECORD PUBLISHING	LEGAL AD	10.60
19889	OHIO EDISON	AUGUST SERVICE	687.73
19890	LAKE BUSINESS PRODUCTS	COPIER CONTRACT	38.94
19891	STAPLES	OFFICE SUPPLIES	105.78
19892	SAMS CLUB	TABLES, CHAIRS, SUPPLIES	529.38
19893	RAVENNA OIL	DRUM OF OIL	445.00
19894	HAYLETTS CORNER STORE	ICE	12.00
19895	WEISKOPF INDUSTRIES	SUPPLIES	313.29
19896	MARATHON	FUEL	232.09
19897	WESTERN RESERVE FARM COOP	FUEL	1,082.82
19898	HOME DEPOT	SUPPLIES	110.86
19899	MANTUA HARDWARE	MAINTENANCE ITEMS	74.14
19900	MANTUA AUTO PARTS	MAINTENANCE ITEMS	303.52
19901	MCMASTER CARR SUPPLY	MAINTENANCE ITEMS	38.81
19902	CHROME DEPOT	MAINTENANCE ITEMS	76.00
19903	DEXTER COMPANY	MAINTENANCE ITEMS	424.56
19904	INDUSTRIAL CONNECTIONS	MAINTENANCE ITEMS	25.00
19905	BDI	MAINTENANCE ITEMS	154.53
19906	STUVER SPRING	STERLING REPAIRS	826.00
19907	VALLEY FREIGHTLINER	STERLING REPAIRS	707.66
19908	RC GIEL LANDSCAPING	LAWN MAINTENANCE	1,705.63
19909	REUBEN BYLER	TOWNHALL REPAIRS	1,721.00
19910	LAKESIDE SAND & GRAVEL	67.96 TONS GRAVEL	707.97
19911	MARLBORO SUPPLY	CULVERT MATERIALS	661.90

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19912	OSCAR BRUGMANN SAND & GRAVEL	17.05 TONS GRAVEL	215.98
19913	SHALERSVILLE ASPHALT	4.29 TONS ASPHALT	250.97
19914	STAMM CONTRACTING	PROPANE	32.90
			27,534.72

RES 208-13 Motion to adjourn the meeting by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The meeting was adjourned till October 3, 2013 for the next regular meeting.

Victor Grimm

Jason Carlton

John Festa

Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.