

# RECORD OF PROCEEDINGS

## MANTUA TOWNSHIP TRUSTEES

### REGULAR MEETING

Held November 7, 2013

Page 1 of 4

The Board of Trustees of Mantua Township convened in regular session from 7:30 P.M. to 8:55 P.M. in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Marie Stehli, Fiscal Officer. John Dickey, Zoning Inspector. Jim Aldrich, Sexton. Dave Pollard, Zoning Commission. Susan Skrovan, Zoning Commission Secretary. Betsy Woolf, BZA Secretary. Several residents.

#### Introduction

The regular meeting was called to order by Chairman Jason Carlton. The Pledge of Allegiance was led by Marie Stehli.

**RES 229-13** Motion to approve the minutes of the last regular meeting as corrected and suspends their reading by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Jason introduced the correspondence book and asked that all cell phones be turned off or to vibrate.

#### Financial Report

The Fiscal Officer presented the following correspondence:

- ODOT putting flashing light at Chamberlain & SR82
- November grassroots clippings
- OPERS notice
- ODOT training session

**RES 230-13** Motion by John Festa to transfer \$180 from Contracts to Telephone in the Cemetery Fund, seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The Fiscal Officer presented the following financial report:

|                       |                        |
|-----------------------|------------------------|
| 2013 Appropriations:  | \$ 990,029.00          |
| 2013 Payments:        | \$ 986,465.10          |
| Encumbered, not paid: | \$ 65,107.84           |
| Unencumbered balance: | \$ 258,504.68          |
| 2012 Receipts:        | \$ 995,016.99          |
| Cash balance:         | \$ 614,159.09 with     |
|                       | \$ 605,493.44 invested |

#### Main Meeting

#### Zoning Report

John Dickey reported \$1210 in zoning receipts, including 1 BZA application. Verbal violations centered on trash and leaves in ditches, and also disabled vehicles and RV storage. There is a court hearing on January 14, 2014 on the Elmo case. He hopes to meet with the prosecutor on violations and to discuss enforcement procedures. He and Betsy have been getting the office up and running. The website is also being updated with forms.

Betsy Woolf said that there will be a BZA hearing on November 18 at 7:00 p.m. at the townhall for a side yard variance. She also asked about getting an inkjet printer.

# RECORD OF PROCEEDINGS

## MANTUA TOWNSHIP TRUSTEES

### REGULAR MEETING

Held November 7, 2013

Page 2 of 4

#### Sexton report

Jim Aldrich reported Burial fees of \$235  
Grave Sales of \$475 and  
Foundation fees of \$240  
For a total of \$950

Jim asked about getting driveway markers. He will be working on repairing the Westlawn signs. He met with the Ladies Cemetery Association and identified a problem with people planting on other people's grave sites. He asked about signs for rules. Victor Grimm suggested a bulletin board. John Festa has done some research on a cemetery board.

#### Road Report

John Festa will meet with the Chagrin River Watershed Partners on Pioneer Trail on Tuesday. He would like Brian there.

#### Club & Committee Reports

Frank Horack said that the committee is working on the handicapped parking signs and has installed 2 urns. The cannon has a floodlight. They used 16 16" blocks and 35 10" blocks around the flag and lights. Jason and John commented on the nice job.

#### Trustee Reports

Jason Carlton said that Chris Meduri is coming to the next meeting. Jason asked Marie to advertise for the upcoming zoning appointments. Terms are up for Lynn Harvey and Dave Pollard (Alt) on the Zoning Commission and Bob Stehli and Sandy Engelhart (Alt) on the BZA. The Commissioners are having a Veteran's Day ceremony on November 11 at 11 a.m.

John Festa wants to review the idea of a Cemetery Board with Chris. We can have one per ORC 517. He thinks that the Sexton, a member of the LCA and a Trustee should be on the committee. The Trustees have power over a cemetery board.

Victor Grimm said that Coon Restoration has started work on the Townhall. They took the shutters back to their shop. John Festa asked if we have a signed contract, liability and workers comp proof. Not yet. John expressed concern that there is someone on an aerial ladder without paperwork.

#### Old Business

The mini-excavator is on the lot and is awaiting attachments. The trailer is being built. Southeastern needs a credit ap.

There was no response on sealed bids for used equipment.

The Samuel Drive house has not been torn down yet.

John is working on the internet at the school. Marie will get him a copy of the cable contract.

Vic said some wood needs to be replaced on the townhall. He has called Reuben Byler and Cal Brant to look at it. Jason would like to see it get done, hopefully under \$800. John is concerned about

# RECORD OF PROCEEDINGS

## MANTUA TOWNSHIP TRUSTEES

### REGULAR MEETING

Held November 7, 2013

Page 3 of 4

painting in November. Vic suggested he call Steve Coon about his concerns. He pointed out that the offer was made in early September. John said it doesn't matter. He didn't call Steve Coon because he abstained on the vote.

John asked about an incident at the school. Vic told about problems with a party that was supposed to have been no more than 40 people. There were complaints about music and the place was left filthy. A group had rented for the following morning, and they as well as Vic called in people to help clean. It took 11 people seven hours to clean to make the place useable again. Vic felt that the second party should not have to pay and the fee should be charged back to the first party. The others agreed. There should be another \$300 charged for clean-up. John Festa wants to try to collect.

#### Public Comments

The following spoke during public comments:

Mark Hall asked if the Township got a letter from Washington DC. It came certified to Jason. No one else has seen it. Mark also asked about costs of a bond issue. John said that we can't determine costs until we decide what is needed.

Dawn Pechman talked about her expectations. She said that public comments and committees should not run the meeting.

Dan Cozzens asked if a township representative is on site for rentals. No.

Steve Zielinski said that Jason has done a good job as chairman.

#### Finale

**Res 231-13** Motion to pay the following bills by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

| MANTUA TOWNSHIP PAID BILLS |                           |                          | 11/7/2013 |
|----------------------------|---------------------------|--------------------------|-----------|
| 19970                      | MICHAEL RICHARDS          | OCTOBER 16-31, 2013      | 1,032.18  |
| 19971                      | BRIAN TAYERLE             | OCTOBER 16-31, 2013      | 1,299.73  |
| 19972                      | DANIEL WYSZNSKI           | OCTOBER 16-31, 2013      | 1,187.57  |
| VOUCHER                    | INTERNAL REVENUE SERVICE  | OCTOBER FEDERAL DEPOSIT  | 1,442.11  |
| 19973                      | TREASURER, OHIO           | OCTOBER WITHHELD         | 316.67    |
| 19974                      | PERS                      | OCTOBER CONTRIBUTIONS    | 3,512.07  |
| 19975                      | AFLAC                     | OCTOBER WITHHELD         | 223.76    |
| 19976                      | OHIO DEFERRED COMP        | OCTOBER WITHHELD         | 80.00     |
| 19977                      | JASON CARLTON             | REIMBURSEMENT FOR INK    | 48.94     |
|                            |                           | REIMBURSEMENT FOR TRUCK  |           |
| 19978                      | P&S WELDING               | LIGHTS                   | 171.97    |
|                            | OHIO PUBLIC ENTITY        |                          |           |
| 19979                      | CONSORTIUM                | FUNDING PLAN             | 355.75    |
| 19980                      | BANK OF NEW YORK          | LEASE PAYMENT            | 16,880.00 |
| 19981                      | RECORD PUBLISHING         | LEGAL ADS                | 47.25     |
| 19982                      | DOMINION EAST OHIO        | OCTOBER SERVICE          | 256.89    |
| 19983                      | OHIO EDISON               | OCTOBER SERVICE          | 135.35    |
| 19984                      | AT&T                      | OCTOBER SERVICE          | 100.81    |
| 19985                      | AT&T                      | OCTOBER SERVICE          | 507.61    |
| 19986                      | SUNBURST ENVIRONMENTAL    | OCTOBER SERVICE          | 45.35     |
|                            |                           | OCTOBER SERVICE & SAFETY |           |
| 19987                      | SPIRIT SERVICE COMPANY    | VESTS                    | 329.59    |
| 19988                      | HANLEY PRINT & PROMOTIONS | CHECK STOCK              | 193.13    |
| 19989                      | HARPER WELL & PUMP        | SUPPLIES                 | 73.50     |
| 19990                      | GARRETTSVILLE HARDWARE    | SINK FOR GARAGE          | 93.93     |

# RECORD OF PROCEEDINGS

## MANTUA TOWNSHIP TRUSTEES

### REGULAR MEETING

Held November 7, 2013

Page 4 of 4

|       |                                 |                   |               |
|-------|---------------------------------|-------------------|---------------|
| 19991 | MANTUA AUTO PARTS               | MAINTENANCE ITEMS | 17.70         |
| 19992 | TL SERVICE CENTER               | MAINTENANCE ITEMS | 47.73         |
| 19993 | LOWES                           | PAINT FOR OFFICE  | 94.51         |
| 19994 | TODD MONROE                     | WEED CONTROL      | 209.00        |
| 19995 | LAKESIDE SAND & GRAVEL          | 18.38 TONS GRAVEL | 215.97        |
| 19996 | OSCAR BRUGMANN SAND &<br>GRAVEL | 78.46 TONS GRAVEL | <u>980.98</u> |
|       |                                 |                   | 29,900.05     |

**RES 232-13** Motion to adjourn the meeting by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The meeting was adjourned till November 21, 2013 for the next regular meeting.

\_\_\_\_\_  
Victor Grimm

\_\_\_\_\_  
Jason Carlton

\_\_\_\_\_  
John Festa

\_\_\_\_\_  
Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.