

RECORD OF PROCEEDINGS

MANTUA TOWNSHIP TRUSTEES

REGULAR MEETING

Held May 16, 2013

Page 1 of 5

The Board of Trustees of Mantua Township convened in regular session from 7:30 P.M. to 9:40 P.M. in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Marie Stehli, Fiscal Officer. Jim Aldrich, Sexton. Phil Derthick, Roger Hurd, Dave Pollard, Zoning Commission. Susan Skrovan, Zoning Commission Secretary. Several residents.

Introduction

The regular meeting was called to order by Chairman Jason Carlton. The Pledge of Allegiance was led by Marie Stehli.

RES 124-13 Motion to approve the minutes of the last regular meeting as corrected and suspend their reading by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Jason introduced the correspondence book.

Financial Report

The Fiscal Officer presented the following correspondence:

- Donation letter from Doll Lumber
- Chagrin River Watershed Partners request for designation
- Insurance Proposal from Love Insurance
- Veterans Memorial not approved at building department
- Dam safety meeting with ODNR
- NEFCO meeting agenda
- Chagrin River Watershed Partners annual meeting
- Western Reserve Land Conservancy Landline newsletter
- Love Insurance letter granting extension

The Trustees signed a thank you letter to Doll Lumber for donated mulch.

RES 125-13 Motion to pass the following supplemental appropriation by Jason Carlton, seconded by John Festa to increase the Other Expenses account and decrease the Other Dues & Fees account by \$61 to provide for Memorial Day Flowers and Land Bank Expenses. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The Fiscal Officer presented the following financial report:

2013 Appropriations:	\$1,340,929.00
2013 Payments:	\$ 517,067.10
Encumbered, not paid:	\$ 124,698.64
Unencumbered balance:	\$ 699,115.72
2012 Receipts:	\$ 658,269.06
Cash balance:	\$ 746,809.16 with
	\$ 714,397.24 invested

Main Meeting

Zoning Report

None

RECORD OF PROCEEDINGS

MANTUA TOWNSHIP TRUSTEES

REGULAR MEETING

Held May 16, 2013

Page 2 of 5

Sexton Report

None

Road Report

Jason reported that Brian has obtained a copy of the bid book. (Chip & Seal). Vic has one crack seal bid so far and they will be opened on May 23.

Club & Committee Reports

Sue Skrovan announced the Garden Club sale June 1.

Barbara Herbold said that the LCA would be planting on Saturday at 9 a.m. There were actually 7 maples planted in Westlawn.

John Festa reported from the Chamber about the clean-ups, Art on the Hill and the Potato Festival.

Dottie Summerlin from the Historical Society said that she and her husband have received an anonymous letter and has filed reports with the Sheriff and the Post Office. She read the Historical Society mission statement. She said that it took 13 years to raise \$30,000 to renovate the Townhall, between the Historical and Restoration societies (in the 1970's). There was no heat or air cooling except for a space heater, and they pay for their own insurance. The Historical Society tried to set up a veteran's memorial three years ago but had to stop due to a lack of funds and a disagreement with the artist over the Merchant Marines. They are in the process of digitizing their collection.

Charles Foster said that there has been \$8000 raised for the (current) veteran's memorial and that Dave Green will donate plaques.

Trustee Reports

Jason Carlton Nothing tonight.

John Festa asked about insurance. Marie Stehli has the update. Vic talked to Travis from Ohio Insurance Group and the road report is OK to use. We already satisfy a lot of the questions, but we do need signage. We can approve the insurance tonight.

Victor Grimm Thanked all of the volunteers and the following:

Larry Lietzow for the use of his backhoe and help

Bob Stehli for 3 sheet pizzas

John Metzko for 2 large pizzas from Teresa's

A Haylett's employee for donuts and coffee

Sean Haylett for ice and soda.

There were 9 40 yard dumpsters for trash, 7 for tires, and 2 loads of steel. We got around \$1901 for steel and batteries.

Ohio Edison said that the pole by the townhall belongs to the township. They will drop the power but need an electrician. We can get a pole from 84 lumber for \$212, Ohio Edison will charge up to \$300 and a new meter socket will be \$240.

There is one crack seal bid so far.

RECORD OF PROCEEDINGS

MANTUA TOWNSHIP TRUSTEES

REGULAR MEETING

Held May 16, 2013

Page 3 of 5

Old Business

Todd Peetz has the information on the Land Bank and will review with Chris Meduri.

Document shredding day is Saturday.

Jason feels that Tierney doesn't have any meat behind Sec. 200 of the zoning code. He sent a draft procedure to Regional Planning. John Festa asked Jason to review Sec. 305-1-305-5 on enforcement. John asked if Tierney could get an ID badge or cards. Marie thought John Vechery had some magnetic signs for his car.

John Festa thinks he can get a phone with a number ported to it for \$35/month. Vic said that Tierney has blocked her number. What about Jim? (he uses the same phone number as Tierney). John said we will have to do something about Jim. Jason said that people want their phone calls answered right away, but both jobs are part time. John will get an exact cost.

Vic said that Ron Kotkowski will remove the display cases.

John met with Chris on the feasibility study. Chris suggested that the trustees facilitate. A bond issue was suggested rather than a levy, which will require bond counsel. The outline is vague. Jason said let the residents decide. It is similar to what RP Architects presented in 2003. Jason said we don't have the money to put into the building in the budget. Vic thinks we will need to hire someone like an architect to put it together. We may need to work on all of the buildings.

Bids will be opened May 23 at 7 p.m. The trustees decided to set up a meeting on June 10 at 7 p.m. to discuss the feasibility study.

Vic met with the expert on the townhall, and expects a report next week.

Vic said that Bonnie Marek is looking for a meeting place for 4H for Sunday evenings. She requested June 2 and 23. These were OK'd. The 4H meets about 8 times a year.

John returned to Ellen Monroe's question about waiving the rent. Chris said that we need a policy stating that township or community or non-profits can have a waiver. John said that the policy should be for everyone. Ellen agreed. Her letter had stated that there should be a policy, and it is open to the general public. It is not a Senior activity-she is calling it a community center open to all ages. John said that the townhall is open. Jason has no problem as long as there is no ulterior motive. He will draft a policy. Dottie Summerlin said that Kiwanis is looking for a site. The trustees agreed that the waiver would pertain to Mantua Township groups only.

John asked if there were any other events other than the Portage County Township Association meeting in August that might need lights. No.

Marie gave the trustees a letter asking that they not award bids on the chip & seal in her absence until she can certify the funds, per Chris. Bids can be opened and tabulated.

Public Comments

Jason said that the last meeting was unacceptable-there is to be no name calling or snickering. Keep it respectful or removal is possible. He read from the sunshine book. The public has a right to attend which does not include the right to participate or comment.

RECORD OF PROCEEDINGS

MANTUA TOWNSHIP TRUSTEES

REGULAR MEETING

Held May 16, 2013

Page 4 of 5

The following spoke during public comments:

Dottie Summerlin asked about paving in Olde Taylor Woods. Jason said that Todd has had problems with asphalt, which should be cleared up after Memorial Day.

Pat Magyarics asked about John Festa's conversation with Chris about bonds.

Phil Derthick had questions on spring clean-up.

Sue Cindric suggested open houses at the administration building.

Barb Herbold said the mulch looks nice.

Dave Pollard thinks we need separate phones.

Steve Zielinski thinks open houses and surveys are a good idea.

Roger Hurd said that there is precedence for no charge at the civic center. The Center Church had donated \$4500 and countless man hours to the work done there.

Dan Cozzens thinks the Zoning Inspector should have her own phone.

Finale

Res 127-13 Motion to pay the following bills by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

MANTUA TOWNSHIP PAID BILLS			5/16/2013
19586	MICHAEL RICHARDS	MAY 1-15, 2013	1,094.18
19587	BRIAN TAYERLE	MAY 1-15, 2013	1,240.32
19588	DANIEL WYSZNSKI	MAY 1-15, 2013	1,100.59
19589	JAMES ALDRICH	MAY SALARY	264.43
19590	TIERNEY BRYANT	MAY SALARY	485.38
19591	JASON CARLTON	MAY SALARY	506.29
19592	JOHN FESTA	MAY SALARY	736.47
19593	VICTOR GRIMM	MAY SALARY	601.10
19594	RHETTA HALL	MAY SALARY	132.21
19595	SUSAN SKROVAN	MAY SALARY	252.82
19596	MARIE STEHLI	MAY SALARY	1,050.00
19597	MEDICAL MUTUAL	MAY WITHHELD	261.98
19598	OHIO INSURANCE SERVICES	APRIL & MAY WITHHELD	50.00
19599	MEDICAL MUTUAL	HEALTH INSURANCE	5,927.76
19600	OHIO INSURANCE SERVICES	DENTAL, VISION, LIFE INS	312.75
19601	PORTAGE COUNTY RPC	10 ZONING BOOK DISCS	20.00
19602	RECORD PUBLISHING	LEGAL ADS	307.60
19603	COMMUNITY JOURNAL	DISPLAY AD	48.00
19604	DOMINION EAST OHIO	APRIL SERVICE	757.78
19605	OHIO EDISON	APRIL SERVICE	655.06
19606	SUNBURST ENVIRONMENTAL	APRIL SERVICE	43.25
19607	ARIS COMPANY	APRIL SERVICE	130.00
19608	MILLER & COMPANY	APRIL SERVICE	69.00
19609	HARPER WELL & PUMP	SALT FOR SOFTENER	32.00
19610	HAYLETT'S CORNER STORE	FUEL	43.69
19611	MARATHON	FUEL	43.92
19612	WESTERN RESERVE FARM COOP	FUEL & GRASS SEED	963.73
19613	DOLLAR GENERAL	SUPPLIES	65.75
19614	MCMASTER CARR SUPPLY	SHOVEL	29.78
19615	MANTUA HARDWARE	MAINTENANCE ITEMS	105.51
19616	MANTUA AUTO PARTS	MAINTENANCE ITEMS	142.48
19617	INDUSTRIAL CONNECTIONS	MAINTENANCE ITEMS	109.62
19618	ENTERPRISE TREE SERVICE	TREE & STUMP REMOVAL	625.00
19619	R C GIEL LANDSCAPING	LAWN MAINTENANCE CONTRACT	1,705.63
19620	MARLBORO SUPPLY	CULVERT PIPE	707.35
19621	MAR-ZANE	1.49 TONS COLD PATCH	141.55

RECORD OF PROCEEDINGS

MANTUA TOWNSHIP TRUSTEES

REGULAR MEETING

Held May 16, 2013

Page 5 of 5

19622 SHALERSVILLE ASPHALT

9.43 TONS ASPHALT

551.66

21,314.64

Vic said that the points on insurance are up from last year. **RES 128-13** Motion to renew the risk management insurance policy with Love Insurance based on their proposal by Jason Carlton, seconded by Victor Grimm. . Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 129-13 Motion to adjourn the meeting by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The meeting was adjourned till May 23, 2013 at 7:00 p.m. at the Townhall for a bid opening.

Victor Grimm

Jason Carlton

John Festa

Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.