

RECORD OF PROCEEDINGS

MANTUA TOWNSHIP TRUSTEES

REGULAR MEETING

Held June 6, 2013

Page 1 of 6

The Board of Trustees of Mantua Township convened in regular session from 7:30 P.M. to 10:55 P.M. in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Marie Stehli, Fiscal Officer. Tierney Bryant, Zoning Inspector. Jim Aldrich, Sexton. Phil Derthick, Lynn Harvey. Roger Hurd, Dave Pollard, Zoning Commission. Susan Skrovan, Zoning Commission Secretary. Several residents.

Introduction

The regular meeting was called to order by Chairman Jason Carlton. The Pledge of Allegiance was led by Victor Grimm.

RES 133-13 Motion to approve the minutes of the last regular meeting as presented and suspend their reading by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. **RES 134-13** Motion to approve the minutes of the last regular meeting as corrected and suspend their reading by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Marie Stehli thanked John Festa for taking the minutes in her absence.

RES 135-13 Motion by Jason Carlton to move the July 4 and July 18 meetings to July 2 and July 16 respectively at 7:30 and to set the budget hearing on July 2 at 7:00 p.m., seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 136-13 Motion by Jason Carlton to set the budget workshop on June 17 at 7:00 p.m., seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Jason introduced the correspondence book.

Financial Report

The Fiscal Officer presented the following correspondence:

- Report on Townhall
- Letter from prosecutor-confidential
- June 2013 Grassroots clippings
- Akron Air Quality newsletter
- 2 OPERS notices

The Trustees signed thank you letters to for the spring clean-up.

The Fiscal Officer presented the following financial report:

2013 Appropriations:	\$1,020,029.00
2013 Payments:	\$ 551,167.08
Encumbered, not paid:	\$ 102,423.21
Unencumbered balance:	\$ 687,167.08
2012 Receipts:	\$ 672,889.99
Cash balance:	\$ 727,330.11 with
	\$ 714,397.24 invested

RECORD OF PROCEEDINGS

MANTUA TOWNSHIP TRUSTEES

REGULAR MEETING

Held June 6, 2013

Page 2 of 6

Main Meeting

Zoning Report

Tierney Bryant reported on her zoning activities. There were 2 permits issued and a couple of upcoming BZA applications, along with two complaints and several inquiries.

John Festa asked how prior notices are handled. Tierney discussed the 30 day notice. She is waiting to hear back from several people. John asked her to study Sec. 305 and follow these procedures. He also asked about unlicensed car violations. Jason asked about non-conforming use properties. Frank Horack interjected that the BZA should have a list. Vic said that it is probably in the boxes that have yet to be filed. John Festa wants a copy of the list.

Sexton Report

Jim Aldrich reported burial fees of \$1145
Grave sales of \$ 570
Footer fees of \$ 235
Total of \$1950

Jim thanked everyone for making the cemetery look nice for Memorial Day. John Festa wants a copy of the cemetery policies.

Road Report

Olde Taylor Woods project should be started next week.

RES 137-13 Motion by Jason Carlton to buy the Road Crew an automatic grease gun, not to exceed \$250, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Club & Committee Reports

Frank Horack said that the veterans memorial plans were now approved. ADA requirements don't apply any more in Ohio, they are now enforced through the building code. We should have received new permits from the building department. The flag is in stock. Frank had signed volunteer forms and new approved plans. To date they have over \$12,000 in checking. He thanked all of his helpers. The trees and flag won't be in each other's way. Vic said that the biggest concern that he hears is the effect of the sidewalk on the trees. Frank said that the cannon and sidewalk will both float. There will be minimum digging. He hopes to have it laid out by this weekend. They are still in need of donations.

Sue Skrovan reported that the Garden Club plant sale went very well. She thanked all who contributed and helped.

Barbara Herbold thanked the Road Crew and Amy Janca for mulching and trimming. She was not pleased with the mowing service.

Trustee Reports

Jason Carlton had a draft rental policy for not-for-profits. John wants to define non-profits. Vic asked about limiting hours and also setting up a "community day". Jason suggested only renting the civic center. (in other words, no free rents on it). The townhall has always been a community building (and is not rented). Marie asked

RECORD OF PROCEEDINGS

MANTUA TOWNSHIP TRUSTEES

REGULAR MEETING

Held June 6, 2013

Page 3 of 6

about the 501(c)(3) designation requirement. Vic added that an individual has rented with her own funds and opened up to the community. Jason will revise.

Jason has received a call from a resident who was contacted by Enervest Energy. The resident borders township property. Dave Pollard interjected that Enervest and Range Resources are working together. He wondered if the Clinton and Shale wells can be near each other. Vic said that we have 13 acres under contract with Range. Jason asked if we are interested in a non-drilling lease.

Jason received a letter from the Ohio Historical Society on the school. It is being considered for placement on the National Register of Historic Places. There will be a hearing on June 21. John Festa will attend. Jason said that we would not be bound by certain regulations.

John Festa got a quote from Graphic Design and Sign to replace the sign at the baseball field. \$121 for a one sided sign, \$150 for a two sided sign. We would also need new posts. He estimates \$225 for the whole project. Vic thinks that turning the sign would make it stick out into the ball field's way. Jason thinks it would be easier to see. **RES 138-13** Motion to put up a 2 sided sign with posts, not to exceed \$225 by John Festa, seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Abstained.

John would like to see grass planted at the trailer sites and get the gravel cleaned up in preparation for the PCTA meeting in August. Vic will get the weeds in the back cleaned up.

Victor Grimm had bids for the new electric pole at the townhall:

JC Electric:	\$1425
Aurora Mantua Electric:	1270.50
Kearney Electric:	840

Also, we would need to pay Ohio Edison \$300 for service and additional for a pole. **RES 139-13** Motion by Victor Grimm to allocate \$1500 to replace the pole, electric hookup, and have Kearney Electric to the work, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 140-13 Motion by Victor Grimm to purchase six signs from Municipal Sign for the park @ \$300, seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

John complimented Vic on the nice job on the pole across the street.

Old Business

Jason reported that the Land Bank is in process. Marie said that she would like to submit the bills for the title search and postage.

Vic had only one bidder for crack seal. **ERS 141-13** Motion to accept Asphalt Fabrics bid for \$10,300 to crack seal various roads by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 142-13 Motion to move \$90,000 in the Road & Bridge Fund and \$93,800 in the Road Levy fund from OPWC Contracts to Contracts by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RECORD OF PROCEEDINGS

MANTUA TOWNSHIP TRUSTEES

REGULAR MEETING

Held June 6, 2013

Page 4 of 6

Chip & seal was discussed. Five sections were bid.

- Mennonite Road east of Mantua Village-single chip
- Pioneer Trail from Peck to State Route 44-single chip
- Wayne from Mantua Center to State Route 44-double chip
- Pioneer Trail from State Route 44 to Mantua Center-double chip
- Winchell from Sheldon to State Route 44-double chip

There were 4 bids, with H. Luli being the lowest at \$208,556.18. The engineer's estimate was \$280,000. Vic suggested dropping a single chip road. Edith Hughes passed on her concerns about the project waiting two weeks between layers. Vic thinks the stone would be gone from the first layer. **RES 143-13** Motion to award the bid to H Luli for chip & seal **except** Pioneer Trail between Peck and State Route 44 (Part B) for \$185,005.46 by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

There will be a meeting on the Mantua Center school building on Monday, June 10 at 7:00 p.m. Streetsboro wants one of the cabinets. Ron Kotkowski can have the rest.

Jason discussed Ambassador Construction Consultants report on the Townhall. There is some lead paint. It can't be properly dehumidified. Paint dates back to the 1800's. A foam insulation barrier was suggested. There is also a problem with the ~~wireless non-vented~~ heater upstairs, and the cold air returns aren't sealed. There were several suggestions, ranging from a 5-10 year plan of new paint, to a 40 year plan. Vinyl was discussed, with insulation on the outside. Jason called Tina Harrah at the Ohio Historical Society about vinyl siding. If we are not using federal funds, OHS has no say. If we overlay wood with vinyl it would be OK. There are at least six layers of paint. Vic asked if that wouldn't cause the wood to rot. He suggested starting with the vapor barrier downstairs.

John Festa had several quotes for vinyl and painting:

Champion-Vinyl	\$23969
Expert Roof-vinyl	\$14895

Jason had Strawberry Remodelers ~ \$18000

Scott's Painting	\$14185
All Pro painting	\$ 9500

Marie added that there is \$ 9900 in the account for the townhall.

John asked for executive session tonight.

John Festa has a quote from Verizon for a \$35/month cell phone with \$70 start up fees. He asked Tierney if this would help. She said her problem is reaching people. **RES 144-13** Motion to get a cell phone for the zoning inspector and port the 330-274-9663 number to Verizon by John Festa, seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, No. Vic said we will lose our plan on the phone at the school if we do this. John will also get Tierney a badge.

RES 145-13 Motion to recess the meeting by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Meeting recessed, 9:55 and reconvened 9:57. **RES 146-13** Motion to reconvene by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RECORD OF PROCEEDINGS

MANTUA TOWNSHIP TRUSTEES

REGULAR MEETING

Held June 6, 2013

Page 5 of 6

Public Comments

The following spoke during public comments:
Mark Hall suggested a maintenance levy for the buildings.
Phil Derthick asked what we need for a contract. Jason said that we can't work on a handshake.
Carole Pollard discussed the RP Architect proposal from 2003.
Larry Parsons had questions on zoning violations.
Dave Pollard was concerned about the lack of equipment rental bidders. Jason said we hired the third person so as to not use the contractors.
Larry Lietzow said that there more funds for the veteran's memorial. He will personally guarantee the project.
Don Cozzens said we could have done without any contractors last year.

Finale

Res 147-13 Motion to pay the following bills by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

MANTUA TOWNSHIP PAID BILLS	6/6/2013	
19623 MICHAEL RICHARDS	MAY 16-31, 2013	1,017.86
19624 BRIAN TAYERLE	MAY 16-31, 2013	1,077.02
19625 DANIEL WYSZNSKI	MAY 16-31, 2013	1,100.58
VOUCHER INTERNAL REVENUE SERVICE	MAY FEDERAL DEPOSIT	1,516.21
19626 TREASURER, OHIO	MAY WITHHELD	325.03
19627 PERS	MAY CONTRIBUTIONS	3,563.38
19628 AFLAC	MAY WITHHELD	223.76
19629 OHIO DEFERRED COMP	MAY WITHHELD	80.00
19630 SUSAN SKROVAN	REIMBURSEMENT	88.30
19631 TREASURER, OHIO	SEWER PLANT FEE	200.00
19632 POCHEDLY'S GREENHOUSE	GERANIUMS	20.00
19633 LOVE INSURANCE AGENCY	ANNUAL INSURANCE RENEWAL	12,653.00
19634 PORTAGE CTY TWP ASSN	DUES	164.00
19635 OHIO PUBLIC ENTITY CONSORTIUM	FUNDING PLAN	1,495.00
19636 DOMINION EAST OHIO	MAY SERVICE	231.84
19637 OHIO EDISON	MAY SERVICE	128.33
19638 AT&T	MAY SERVICE	54.47
19639 AT&T	MAY SERVICE	319.70
19640 SUNBURST ENVIRONMENTAL	MAY SERVICE	43.25
19641 CLEARWATER SYSTEMS	MAY SERVICE	23.75
19642 SPIRIT SERVICE COMPANY	MAY SERVICE	166.60
19643 CHASE BANK	SPRING CLEAN-UP & LAND BANK	185.78
19644 REPUBLIC SERVICES	SPRING CLEAN-UP DUMPSTERS	3,312.00
19645 INFOSHRED.NET	SPRING CLEAN-UP SHREDDING	270.00
19646 STAPLES	ZONING BOOKS	296.96
19647 URBAN GROWERS	FLOWER BASKETS FOR POLES	340.00
19648 DOLL LUMBER	MULCH	220.00
19649 RAVENNA OIL	DRUM OF OIL	425.00
19650 GARRETTSVILLE HARDWARE	TRASH CANS	43.98
19651 INDUSTRIAL CONNECTIONS	MAINTENANCE ITEMS	15.69
19652 TL SERVICE CENTER	MAINTENANCE ITEMS	14.18
19653 PERFECT CHOICE	A/C REPAIRS TO TRACTOR	140.75
19654 MCMASTER CARR SUPPLY	MAINTENANCE ITEMS	89.14
19655 SEDENSKY TRACTOR	TRACTOR REPAIRS	2,500.00
19656 GATTO ELECTRIC	LIGHTS FOR OFFICE	595.10
19657 AMBASSADOR CONSTRUCTION	CONSULTING AT TOWNHALL	390.00
19658 TODD MONROE	FERTILIZER	306.00

RECORD OF PROCEEDINGS
MANTUA TOWNSHIP TRUSTEES
REGULAR MEETING

Held June 6, 2013

Page 6 of 6

19659 OSCAR BRUGMANN SAND & GRAVEL MULCH & GRAVEL

463.32

34,099.98

RES 148-13 Motion to go into executive session by John Festa under ORC 121.22G¶1 regarding personnel, to consider appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Meeting recessed, 10:40-10:54 p.m.

RES 149-13 Motion to reconvene by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 150-13 Motion to adjourn the meeting by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The meeting was adjourned till June 10. 2013 at 7:00 p.m. at the Townhall to discuss the Mantua Center administration building.

Victor Grimm

Jason Carlton

John Festa

Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.