

**MANTUA TOWNSHIP TRUSTEES
SPECIAL MEETING**

Held January 10, 2013

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The Board of Trustees of Mantua Township convened in special session from 6:35 P.M. to 7:25 P.M. in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Road Crew members Mike Richards, Brian Tayerle & Dan Wysznski

Motion by Jason Carlton to go into executive session to discuss employment reviews, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Meeting recessed, 6:36 and reconvened, 7:25. Motion to reconvene by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Motion to adjourn the meeting by John Festa, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The meeting was adjourned till January 17, 2013 at 7:30 p.m. at the Townhall for the regular meeting.

Victor Grimm

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Jason Carlton

John Festa

Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

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The Board of Trustees of Mantua Township convened in regular session from 7:35 P.M. to 10:01 P.M. in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Marie Stehli, Fiscal Officer. Road Crew members Brian Tayerle & Dan Wysznski. Lynn Harvey, Dave Pollard, Zoning Commission. Susan Skrovan, Zoning Commission Secretary. Several residents.

Introduction

The regular meeting was called to order by Chairman Jason Carlton. The Pledge of Allegiance was led by Linda Ehlert.

The End of the Year minutes were discussed. **RES 22-13** Motion to approve the End of the Year minutes and suspend their reading by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The Beginning of the Year minutes were discussed. **RES 23-13** Motion to approve the Beginning of the Year minutes and suspend their reading by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The minutes of the January 10 regular meeting were discussed with one correction. **RES 24-13** Motion to approve the minutes as corrected and suspend their reading by John Festa, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Financial Report

The Fiscal Officer presented the following correspondence:

- NEFCO meeting agenda
- OPERS notice
- OPERS Outreach

The Fiscal Officer presented the following financial report:

2013 Temporary Appropriations:	\$ 758,241.66, including carryover purchases
2013 Encumbrances:	\$ 386,724.30, including carryover purchases
2013 Payments:	\$ 330,052.89
Encumbered, not paid:	\$ 56,523.87
2012 Receipts:	\$ 306,828.25
Cash balance:	\$ 582,382.56 with \$ 568,922.44 invested

Main Meeting

Zoning Report

Victor Grimm reported that the Zoning/Cemetery phone from John Vechery's office has been rolled over to his location. If we move to the administration building, the phone company will not charge to move the line.

There is one zoning permit in process. Vic will issue the permit in the name of the Board of Trustees. It involves a generator question at St. Joseph church. He has only had one cemetery question so far.

Road Report

Brian reported that the dump body has been scrapped for around \$400. He has not turned in the money at this point. The Road crew has been

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patching roads and working on the trucks. Brian thanked TL Express and OK Brugmann Jr. & Sons for lending us tools.

Club & Committee Reports

Sue Skrovan reported on the Garden Club. Martha Levine is President, Anita Vechery, Vice President, Wendolyn Taylor, Treasurer, and Shirley Ferris, Secretary. They will not be meeting year round, but the annual plant sale will continue. The Garden Club decorates the Township buildings for Christmas. They have found a lot of decorations at 65% off and asked if the township can help pay for some of them. **RES 25-13** Motion to reimburse the Garden Club to pay for decorations for the Township buildings for \$75.56 by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

John Festa said that the Chamber had a speaker from Benefits One (Worker's Comp). Marie Stehli added that the DMRC has given the village a grant to work on the flagpole, and that Shalersville Township is providing Senior activities and lunches.

Trustee Reports

Jason Carlton deferred to Old Business

John Festa read the statue on Inventory. 505.04. He will also go to worker's comp training on February 12. John wants to check into wellness activities.

Victor Grimm had a letter in support of the Solid Waste District which Jason read and the Trustees signed.

Old Business

Jason reported on the Moving Ohio Forward Land Bank. In accordance with Ohio Revised Code Section 505-86 we need to have the Fire Department, Health & Building Departments evaluate the properties. The mobile home park is private-they can't be condemned. The township would be out of the mix-it would be between the mobile home park and the land bank. Jason would be the representative to Judge Enlow to allow the entities to enter the property. The first resolution results in no action. Then there would be a public hearing to notify the property owners. Vic said that the house at 11755 Mantua Center Road will be occupied and requested that it be removed from the list.

Jason Carlton moved the adoption of the following resolution:

A RESOLUTION No. 26-13

Requesting the inspection of the building(s)/structure(s) located at 12803 Samuel Drive, Mantua Township Ohio, and a title search of such real estate for purposes of proceeding under Ohio Revised Code Section 505.86.

Whereas, pursuant to Ohio Revised Code Section 505-86, the Board has the authority to abate dangerous property conditions under certain circumstances;

Whereas, the Board requires certain governmental departments to inspect the building/structure at 12803 Samuel Drive, Mantua Township, Ohio, and report to the Board on its condition given the standards described in Ohio Revised Code Section 505-86;

Whereas, the Board requires an owner and lien search of the real estate at 12803 Samuel Drive, Mantua Township, Ohio, to identify the record landowners and legal and equitable lien holders;

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Now, therefore, be it resolved by the Board of Trustees of Mantua Township, Portage County, Ohio, that:

Resolved, that the following Township Representative Jason Carlton, is directed to notify the Mantua-Shalersville Fire Department, the Portage County Building Department, and the Portage County Combined General Health District requesting each department to inspect the building/structure(s) at 12803 Samuel Drive, Mantua Township, Ohio, and report to this Board on its condition given the applicable standard described in Ohio Revised Code Section 505-86; and it is further

Resolved, that the Fiscal Officer, Marie Stehli, is directed to employ, on behalf of the Township, a title company to perform an owner and lien search of the real estate at 12803 Samuel Drive, Mantua Township, Ohio, to identify any and all record landowners and legal and equitable lien holders.

John Festa seconded the motion, and the roll was called on the question of its adoption. The vote was as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

John Festa moved the adoption of the following resolution:

A RESOLUTION No. 27-13

Requesting the inspection of the building(s)/structure(s) located at 4957 State Route 82, Mantua Township Ohio, and a title search of such real estate for purposes of proceeding under Ohio Revised Code Section 505.86.

Whereas, pursuant to Ohio Revised Code Section 505-86, the Board has the authority to abate dangerous property conditions under certain circumstances;

Whereas, the Board requires certain governmental departments to inspect the building/structure at 4957 State Route 82, Mantua Township, Ohio, and report to the Board on its condition given the standards described in Ohio Revised Code Section 505-86;

Whereas, the Board requires an owner and lien search of the real estate at 4957 State Route 82, Mantua Township, Ohio, to identify the record landowners and legal and equitable lien holders;

Now, therefore, be it resolved by the Board of Trustees of Mantua Township, Portage County, Ohio, that:

Resolved, that the following Township Representative Jason Carlton, is directed to notify the Mantua-Shalersville Fire Department, the Portage County Building Department, and the Portage County Combined General Health District requesting each department to inspect the building/structure(s) at 4957 State Route 82, Mantua Township, Ohio, and report to this Board on its condition given the applicable standard described in Ohio Revised Code Section 505-86; and it is further

Resolved, that the Fiscal Officer, Marie Stehli, is directed to employ, on behalf of the Township, a title company to perform an owner and lien search of the real estate at 4957 State Route 82, Mantua Township, Ohio, to identify any and all record landowners and legal and equitable lien holders.

Victor Grimm seconded the motion, and the roll was called on the question of its adoption. The vote was as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Victor Grimm moved the adoption of the following resolution:

A RESOLUTION No. 28-13

Requesting the inspection of the building(s)/structure(s) located at 12530 Mantua Center Road, Mantua Township Ohio, and a title search of such real estate for purposes of proceeding under Ohio Revised Code Section 505.86.

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Whereas, pursuant to Ohio Revised Code Section 505-86, the Board has the authority to abate dangerous property conditions under certain circumstances;

Whereas, the Board requires certain governmental departments to inspect the building/structure at 12530 Mantua Center Road, Mantua Township, Ohio, and report to the Board on its condition given the standards described in Ohio Revised Code Section 505-86;

Whereas, the Board requires an owner and lien search of the real estate at 12530 Mantua Center Road, Mantua Township, Ohio, to identify the record landowners and legal and equitable lien holders;

Now, therefore, be it resolved by the Board of Trustees of Mantua Township, Portage County, Ohio, that:

Resolved, that the following Township Representative Jason Carlton, is directed to notify the Mantua-Shalersville Fire Department, the Portage County Building Department, and the Portage County Combined General Health District requesting each department to inspect the building/structure(s) at 12530 Mantua Center Road, Mantua Township, Ohio, and report to this Board on its condition given the applicable standard described in Ohio Revised Code Section 505-86; and it is further

Resolved, that the Fiscal Officer, Marie Stehli, is directed to employ, on behalf of the Township, a title company to perform an owner and lien search of the real estate at 12530 Mantua Center Road, Mantua Township, Ohio, to identify any and all record landowners and legal and equitable lien holders.

John Festa seconded the motion, and the roll was called on the question of its adoption. The vote was as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Victor Grimm moved the adoption of the following resolution:

A RESOLUTION No. 29-13

Requesting the inspection of the building(s)/structure(s) located at 3967 Herman Road, Mantua Township Ohio, and a title search of such real estate for purposes of proceeding under Ohio Revised Code Section 505.86.

Whereas, pursuant to Ohio Revised Code Section 505-86, the Board has the authority to abate dangerous property conditions under certain circumstances;

Whereas, the Board requires certain governmental departments to inspect the building/structure at 3967 Herman Road, Mantua Township, Ohio, and report to the Board on its condition given the standards described in Ohio Revised Code Section 505-86;

Whereas, the Board requires an owner and lien search of the real estate at 3967 Herman Road, Mantua Township, Ohio, to identify the record landowners and legal and equitable lien holders;

Now, therefore, be it resolved by the Board of Trustees of Mantua Township, Portage County, Ohio, that:

Resolved, that the following Township Representative Jason Carlton, is directed to notify the Mantua-Shalersville Fire Department, the Portage County Building Department, and the Portage County Combined General Health District requesting each department to inspect the building/structure(s) at 3967 Herman Road, Mantua Township, Ohio, and report to this Board on its condition given the applicable standard described in Ohio Revised Code Section 505-86; and it is further

Resolved, that the Fiscal Officer, Marie Stehli, is directed to employ, on behalf of the Township, a title company to perform an owner and lien search of the real estate at 3967 Herman Road, Mantua Township, Ohio, to identify any and all record landowners and legal and equitable lien holders.

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John Festa seconded the motion, and the roll was called on the question of its adoption. The vote was as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Jason Carlton moved the adoption of the following resolution:

A RESOLUTION No. 30-13

Requesting the inspection of the building(s)/structure(s) located at 3581 Mennonite Road, Mantua Township Ohio, and a title search of such real estate for purposes of proceeding under Ohio Revised Code Section 505.86.

Whereas, pursuant to Ohio Revised Code Section 505-86, the Board has the authority to abate dangerous property conditions under certain circumstances;

Whereas, the Board requires certain governmental departments to inspect the building/structure at 3581 Mennonite Road, Mantua Township, Ohio, and report to the Board on its condition given the standards described in Ohio Revised Code Section 505-86;

Whereas, the Board requires an owner and lien search of the real estate at 3581 Mennonite Road, Mantua Township, Ohio, to identify the record landowners and legal and equitable lien holders;

Now, therefore, be it resolved by the Board of Trustees of Mantua Township, Portage County, Ohio, that:

Resolved, that the following Township Representative Jason Carlton, is directed to notify the Mantua-Shalersville Fire Department, the Portage County Building Department, and the Portage County Combined General Health District requesting each department to inspect the building/structure(s) at 3581 Mennonite Road, Mantua Township, Ohio, and report to this Board on its condition given the applicable standard described in Ohio Revised Code Section 505-86; and it is further

Resolved, that the Fiscal Officer, Marie Stehli, is directed to employ, on behalf of the Township, a title company to perform an owner and lien search of the real estate at 3581 Mennonite Road, Mantua Township, Ohio, to identify any and all record landowners and legal and equitable lien holders.

John Festa seconded the motion, and the roll was called on the question of its adoption. The vote was as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The Sexton job description was discussed. **RES 31-13** Motion to adopt the job description of the Mantua Township Cemetery Sexton, pending a correction to item #7 by Jason Carlton, seconded by Victor Grimm. The vote was as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Jason proposed a 15% match from the employees on the health insurance. The benefits cannot change for the elected officials while in office. Jason anticipates saving \$4300 the first year. Vic asked for a chance to review the numbers. Jason said that 15% contribution would cost the road crew as follows on an hourly basis: Mike \$.88, Dan \$.98, Brian \$.20. John Festa said that Ravenna city is looking into doing the same. He also announced that he is considering taking part in the benefits package. Marie Stehli asked if anyone had consulted Chris Meduri? No. Marie is concerned with the discrimination factor, which has been the big stumbling block to changing plans.

RES #32-13 Motion was made by Jason Carlton to have the Board of Mantua Township Trustees authorize the Portage County Prosecutor to take any and all legal action to enforce the Township Zoning Resolution at 4781 State Route 82, Mantua Township, Ohio, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

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John Festa wants the shutters taken off of the cupola and cover the windows with plywood in the Townhall. Vic said most are already covered. Jason wants the road crew to remove and repair the shutters on the outside of the Townhall to repair.

John Festa wants to move the 995-2640 (the Fiscal Officer's phone number at her house). Marie said that the phone still needs to ring at her home so that she can answer calls when not in the administration building office, just as the Trustees answer their own phones. She has taken over paying for the phone line, since there is a phone available in the administration building. John then said that he wants a log of all calls.

Public Comments

The following spoke during public comments:

Lynn Harvey commented on a Sound Off comment in the Record Courier that she felt liabled a trustee. She talked to Roger DiPaolo (editor) and David Dix (publisher) but the damage has been done. John Festa said that he was outraged and called the paper asking for the Sound Off written policy. He called for DiPaolo, Dix called back. John then called Vic. Jason said that he doesn't get the paper but it was very unfortunate.

Faith Osborn said that she has cancelled her subscription.

Carole Pollard said that the "other" township related website has bashed Marie and Vic, but John Festa is listed as a supporter, and asked that he remove his name. This website has been mistaken as the township site. John said that he has asked that the public comment board come down, but did not ask the webmaster (Brent Simon, who is filming the meeting) to remove his name.

Carole Srajer agreed with the other comments on the Sound Off. She asked about the land bank-have the property owners been notified? Jason said no. They will later.

Dave Pollard said that the Sound Off comments were against every public official and constitute slander and liable.

Finale

Res 33-13 Motion to pay the following bills by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

MANTUA TOWNSHIP PAID BILLS 1/17/2013

19323	MICHAEL RICHARDS	JANUARY 1-15, 2013	945.80
19324	BRIAN TAYERLE	JANUARY 1-15, 2013	1,121.83
19325	DANIEL WYSZNSKI	JANUARY 1-15, 2013	998.43
19326	JASON CARLTON	JANUARY SALARY	604.09
19327	JOHN FESTA	JANUARY SALARY	800.12
19328	VICTOR GRIMM	JANUARY SALARY	690.91
19329	RHETTA HALL	JANUARY SALARY	132.21
19330	SUSAN SKROVAN	JANUARY SALARY	252.37
19331	MARIE STEHLI	JANUARY SALARY	1,050.00
19332	MEDICAL MUTUAL	HEALTH INSURANCE	6,189.74
19333	OHIO INSURANCE SERVICES	DENTAL, VISION, LIFE INSURANCE	317.75
19334	RECORD PUBLISHING	LEGAL ADS	66.35
19335	ART & FLOWERS	FUNERAL ARRANGEMENT	65.99
19336	OHIO EDISON	DECEMBER SERVICE	698.79
19337	HOME DEPOT	MAINTENANCE ITEMS	54.75
19338	MARATHON	FUEL	111.90
19339	WESTERN RESERVE FARM COOP	FUEL	2,943.65
19340	MANTUA HARDWARE	MAINTENANCE ITEMS	46.10
19341	MANTUA AUTO PARTS	MAINTENANCE ITEMS	186.45
19342	SOUTHEASTERN EQUIPMENT	MAINTENANCE ITEMS	313.16
19343	INDUSTRIAL CONNECTIONS	MAINTENANCE ITEMS	110.31

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19344	VALLEY FREIGHTLINER	MAINTENANCE ITEMS	323.87
19345	KAUFFMAN TIRE	FLAT REPAIR	29.00
19346	SIDLEY TRUCK & EQUIPMENT	MAINTENANCE ITEMS	49.57
19347	TL SERVICE CENTER	MAINTENANCE ITEMS	245.56
19348	STUVER SPRING	SPRINGS FOR MACK #2	1,685.00
19349	CARGILL	166.12 TONS ROAD SALT	6,168.03
19350	MAR-ZANE	3.47 TONS COLD PATCH	312.30
19351	OSCAR BRUGMANN SAND & GRAVEL	7.76 TONS RIPRAP	155.10
19352	POSTMASTER	STAMPS	90.00
19353	BRENT SIMON	WEBSITE SUPPORT	59.04
			26,818.17

RES 34-13 Motion to go into executive session to discuss personnel matters regarding employment and compensation of public employees by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Meeting recessed, 9:40 and reconvened, 11:00 p.m.

RES 35-13 Motion to reconvene the meeting by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 36-13 Motion to move PERS from Gas Tax to Road & Bridge by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 37-13 Motion by Jason Carlton to increase the pay of the road crew's hourly wages as follows: Mike Richards by \$.90, Brian Tayerle by \$.60, and Dan Wysznski by \$1, effective January 1, 2013, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 38-13 Motion by Jason Carlton to take 10% of the health care premium (Medical Mutual) out of the pockets of the applicable participants on the health care plan effective with the January 31, 2013 payroll, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 39-13 Motion to adjourn the meeting by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The meeting was adjourned till February 7, 2013 at 7:30 p.m. at the Townhall for the next regular meeting.

Victor Grimm

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Jason Carlton

John Festa

Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

**MANTUA TOWNSHIP TRUSTEES
SPECIAL MEETING**

Held January 24, 2013

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MANTUA TOWNSHIP TRUSTEES
REGULAR MEETING

The meeting was called to order at 6:00 p.m. with the following members present: Jason Carlton, John Festa, Victor Grimm, Trustees. Jason Carlton took the minutes. The meeting was stated as being for interviewing Zoning Inspector and Sexton candidates.

RES 40-13 Motion to go into executive session to consider employment of a public employee by John Festa, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Meeting recessed, 6:02 and reconvened 9:10.

RES 41-13 Motion to reconvene the meeting by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 42-13 Motion to hire Jim Aldrich as Sexton, starting February 1, 2013 by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 43-13 Motion to adjourn the meeting by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The meeting was adjourned till February 7, 2013 at 7:30 p.m. at the Townhall for the next regular meeting.

Victor Grimm

Jason Carlton

John Festa

Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code