

# RECORD OF PROCEEDINGS

## MANTUA TOWNSHIP TRUSTEES

### REGULAR MEETING

Held February 21, 2013

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The Board of Trustees of Mantua Township convened in regular session from 7:35 P.M. to 9:55 P.M. in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Marie Stehli, Fiscal Officer. Jim Aldrich, Sexton. Brian Tayerle, Acting Road Supervisor. Dave Pollard, Zoning Commission. Susan Skrovan, Zoning Commission Secretary. Several residents.

#### Introduction

The regular meeting was called to order by Chairman Jason Carlton. The Pledge of Allegiance was led by Victor Grimm.

**RES 57-13** Motion to approve the minutes of the last regular meeting as corrected and suspend their reading by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

#### Financial Report

The Fiscal Officer presented the following correspondence:

- February Grassroots Clippings
- Western Reserve Land Conservancy Landline
- OPERS Notice
- NEFCO meeting agenda
- Chagrin River Watershed Partners Agenda
- Marlboro Supply open house
- Solid Waste Management District resolution
- Dominion East Ohio Cost recovery letter
- Dominion East Ohio Energy Choice Program
- Portage County certified mileage
- D. Pechman email

The Fiscal Officer presented the following financial report:

2013 Appropriations:	\$1,340,929.00
2013 Encumbrances:	\$ 116,434.79
2013 Payments:	\$ 380,311.63
Encumbered, not paid:	\$ 56,980.62
2012 Receipts:	\$ 334,280.90
Cash balance:	\$ 559,576.47 with
	\$ 553,922.44 invested

#### Main Meeting

##### Sexton Report

None.

##### Zoning Report

Victor Grimm said that there is a BZA hearing coming up and another in the works. Jason Carlton reported that Chris Meduri is putting together a letter on the Pratt property on Frost and also one on a property on State Route 82.

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#### Road Report

Brian Tayerle reported that they have been plowing and patching. Several road signs need repairs. The Dakota was in for warranty repair. New lights have been put in the salt shed. They are looking at a Case CX55, but Brian thinks we should wait to dispose of the grader. Old Frost needs grading. He thinks we can get along without a mini-excavator.

#### Club & Committee Reports

Garden Club-Sue Skrovan reported a field trip coming in March. The next meeting will be March 20.

Chamber-John Festa reported that Shalersville has donated \$500 toward the flagpole at the courthouse. The Village is working on sidewalks.

#### Trustee Reports

Jason Carlton noted that we have passed a resolution to deduct 10% of the health insurance premiums from the Road Crew's pay, and that some other townships volunteer to reduce their pay by a similar deduction. Jason will volunteer to take 10% of his health care premium (\$23.06) from his paycheck, and he signed and gave a sheet to that effect to the Fiscal Officer. Victor Grimm said that he has run the figures and that the Road Crew has been compensated for their health insurance contribution plus got an additional raise. The Ohio Constitution states that elected officials cannot increase or decrease their compensation within their term. At this time, Vic will stick with the Constitution. Marie Stehli was asked to contribute, and she responded that she would not at this time.

John Festa handed out ORC 505.603, which was effective until 9/28/12. He would like copies of the resolutions which are on the books.

Jason has talked to someone from ShredIt. They charge \$200/hour, with a minimum of 3 hours. Jason thought it would be good to offer shredding to the community for a minimum of \$600. Vic suggested talking to Bill Steiner. The Recycling Center shreds for free.

The tractor clutch needs replacing. Whitmer's estimated \$1500, while Bortnik's estimated \$2000. Towing would be needed. Vic suggested talking to someone in Garrettsville.

John Festa is waiting for the equipment at John Vechery's house to complete the inventory. Vic will pick it up.

John attended the safety seminar for Worker's comp. The instructor will call with some tips. He asked if someone had filed a claim. Marie said not to her knowledge.

K Hovinian Homes has purchased the lots in LaDue Reserve. The phone number for the zoning inspector will remain the same. Vic has updated the cemetery rules and removed John Vechery's name.

John Festa would like to evaluate two employees-Sue and Rhetta.

Victor Grimm said that Randy Roberts has inspected the four sites. Jason said that the inspections should all be done.

Vic asked about getting a PO Box for Zoning, Cemetery and veteran's



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Hummel Construction \$65,322

Brant Carpentry \$40,860- or \$30,900 with volunteer labor

Jason requested that the Trustees review all three bids. Vic asked Jason for copies of the specs that had been handed out. John Festa asked if this was a bid process. Marie will make copies for the trustees. Jason said we need to decide what to do.

John Festa attended the meeting of the Chagrin River Watershed Partners. (CRWP). They can help us a lot with parts of the township. Dave Pollard said that they came out in December and spent quite a bit of time. He is not sure of the future of Round-up Lake. Vic added that they also helped with water problems along the Black Brook. Dave felt that Townships that don't get proper advice can get blighted. CRWP can help with this.

#### Public Comments

The following spoke during public comments:

Dan Olszak is having problems with his neighbor pushing snow up into the road and blocking his mailbox. Vic said that there are monument boxes on Woodhollow, and that the right of way is 60'. The right of way allows the township to maintain. The properties on Woodhollow stop at the right of way, not the centerline. Vic doesn't think that zoning addresses mailboxes. Jason said that there is nothing we can do about the snow. Dave Pollard thought there was a prohibition against pushing snow onto a road.

Dave Pollard thinks the motivation for the harassment at the last meeting was to make money.

Dan Cozzens thanked Jason for donating his 10%.

Matt Parsons agreed with Dave Pollard relative to the handling of record requests.

#### Finale

**Res 61-13** Motion to pay the following bills by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

#### MANTUA TOWNSHIP PAID BILLS 2/21/2013

19389	MICHAEL RICHARDS	FEBRUARY 1-14, 2013	1,175.51
19390	BRIAN TAYERLE	FEBRUARY 1-14, 2013	1,349.59
19391	DANIEL WYSZNSKI	FEBRUARY 1-14, 2013	1,215.39
19392	JAMES ALDRICH	FEBRUARY SALARY	264.43
19393	JASON CARLTON	FEBRUARY SALARY	604.09
19394	JOHN FESTA	FEBRUARY SALARY	801.69
19395	VICTOR GRIMM	FEBRUARY SALARY	691.36
19396	RHETTA HALL	FEBRUARY SALARY	132.21
19397	SUSAN SKROVAN	FEBRUARY SALARY	252.82
19398	MARIE STEHLI	FEBRUARY SALARY	1,050.00
19399	MEDICAL MUTUAL	WITHHOLDING	238.92
19400	GREEN'S FUNERAL SERVICES	REFUND OVERPAYMENT	50.00
19401	JOHN FESTA	REIMBURSEMENT	543.81
19402	DAN WYSZNSKI	REIMBURSEMENT	1.75
19403	PORTAGE COUNTY TREASURER PORTAGE CTY REGIONAL	STORM WATER ASSESSMENTS	614.81
19404	PLANNING	ANNUAL DUES	3,420.78
19405	OHIO BUREAU WORKERS COMP	2012 PREMIUM	3,181.13
19406	MEDICAL MUTUAL	HEALTH INSURANCE	5,950.82

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19407	OHIO INSURANCE SERVICES	DENTAL, VISION, LIFE INSURANCE	452.75
19408	RECORD PUBLISHING	LEGAL ADS	87.50
19409	OHIO EDISON	JANUARY SERVICE	692.44
19410	MILLER & COMPANY	JANUARY SERVICE	66.00
19411	MARATHON	FUEL	184.62
19412	MCMASTER CARR SUPPLY	MAINTENANCE ITEMS	29.18
19413	STAPLES	OFFICE SUPPLIES	90.94
19414	ZEP MANUFACTURING	CLEANING SUPPLIES	329.24
19415	GATTO ELECTRIC	MAINTENANCE ITEMS	175.78
19416	INDUSTRIAL CONNECTIONS	MAINTENANCE ITEMS	167.86
19417	SIDLEY TRUCK & EQUIPMENT	MAINTENANCE ITEMS	364.21
19418	SOUTHEASTERN EQUIPMENT	MAINTENANCE ITEMS	75.98
19419	FYDA FREIGHTLINER	MAINTENANCE ITEMS	312.85
19420	ENTERPRISE TREE SERVICE	TREE & STUMP REMOVAL	400.00
19421	CARGILL	143.88 TONS ROAD SALT	<u>5,342.28</u>

30,310.74

**RES 62-13** Motion to go into executive session to discuss personnel matters regarding compensation of an official by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Meeting recessed, 9:40 and reconvened, 9:55 p.m.

**RES 63-13** Motion to reconvene the meeting by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

**RES 64-13** Motion to have Betsy Woolf help with large copy requests and pay her \$8.50/hour for assistance on a temporary basis as needed by Victor Grimm, seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

**RES 65-13** Motion to adjourn the meeting by John Festa, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The meeting was adjourned till March 7, 2013 at 7:30 p.m. at the Townhall for the next regular meeting.

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Victor Grimm

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Jason Carlton

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John Festa

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Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.