

RECORD OF PROCEEDINGS

MANTUA TOWNSHIP TRUSTEES

REGULAR MEETING

Held December 19, 2013

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The Board of Trustees of Mantua Township convened in regular session from 7:30 P.M. to 9:37 P.M. in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Marie Stehli, Fiscal Officer. Jim Aldrich, Sexton. Dave Pollard, Zoning Commission. Susan Skrovan, Zoning Commission Secretary. Betsy Woolf, BZA Secretary. Several Residents.

Introduction

The regular meeting was called to order by Chairman Jason Carlton. The Pledge of Allegiance was led by Victor Grimm.

RES 246-13 Motion to approve the minutes of the last regular meeting as corrected and suspends their reading by John Festa, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Jason introduced the correspondence book and asked that all cell phones be turned off or to vibrate.

Financial Report

The Fiscal Officer presented the following correspondence:

- Love insurance Agency has bonds for Trustees
- 4 letters of interest for zoning board positions
- December Grassroots Clippings
- OTARMA Newsletter

RES 247-13 Motion by Jason Carlton to approve the following supplemental appropriation, seconded by Victor Grimm:
General Fund: From Property Insurance to Trash Service \$40.82
Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The Fiscal Officer presented the following financial report:

2013 Appropriations:	\$ 990,029.00
2013 Payments:	\$1,042,272.64
Encumbered, not paid:	\$ 52,497.06
Unencumbered balance:	\$ 214,710.71
2012 Receipts:	\$1,010,673.99
Cash balance:	\$ 574,023.55 with
	\$ 565,493.44 invested

RES 248-13 Motion to adopt the following 2014 Temporary Appropriations by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

FUND	2014
General	132,640.50
License Tax	7,050.00
Gas Tax	51,550.00
Road & Bridge	105,000.00
Cemetery	12,150.00
Zoning	5,850.00
Road Levy	85,000.00
County License	15,000.00

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Agency 1,500.00

Totals 415,740.50

Main Meeting

Zoning Report

None tonight.

Sexton report

None tonight.

Road Report

| None tonight.

Club & Committee Reports

Sue Skrovan reported that the Garden Club had their holiday dinner at Jakes and selected new officers, who are to be installed next year.

Trustee Reports

Jason Carlton discussed the solid waste district. The trustees signed a letter in support of the tire amnesty program.

RES 249-13 Motion by Jason Carlton to enter into an agreement between the Portage County Commissioners and the Solid Waste District to provide curbside recycling services to all residential dwellings in Mantua Township through December 31, 2019, seconded by Victor Grimm. Vote as follows: Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The health insurance funding options were discussed, suggesting \$250 deductible and an additional \$950 maximum out of pocket. Jason has reviewed this with the road crew. **RES 250-13** Motion effective January 1, 2014 to adopt an 80/20 funding plan with a \$250 deductible and a maximum out of pocket of \$1200 (includes the deductible) for anyone insured under the Mantua Township health plan by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The Gary Carlton zoning situation was discussed. John Festa thinks we should move forward with it. He doesn't believe that Gary Carlton acted intentionally to go against zoning laws, but we need to move forward with the resolution. Jason said that he will abstain due to the relationship issue.

John Festa moved to adopt the following **RES 251-13**:

WHEREAS, the Township Zoning Inspector and the Portage County Prosecuting Attorney have notified Gary Carlton, 11771 State Route 44, Mantua, Ohio, 44255 that he is operating a non-conforming business and violating section 410.02 (c) (3)-outside storage of goods, materials and equipment at 11771 State Route 44, Mantua, Ohio, 44255, violating the Mantua Township Zoning Resolution Sec, 410.02 and

WHEREAS, as of the date of this Resolution, Gary Carlton has not complied with the violation notices and the storage of materials,

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goods and equipment outside continue to be in violation of the Mantua Township Zoning Resolution Section 410.02 (c) (3),
NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF MANTUA TOWNSHIP,
PORTAGE COUNTY, OHIO:

THAT the Board hereby directs the Portage County Prosecuting Attorney to take whatever civil action deemed necessary against Gary Carlton to stop the storage of goods and equipment outside, including the filing of a civil complaint; and

That the Board hereby directs the Township Zoning Inspector to assist in such actions as required by the Prosecutor; and

That the Mantua Township Fiscal Officer is directed to maintain a copy of this resolution in the Township office for inspection by the public; and,

That the Board of Trustees finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Victor Grimm seconded the motion and the roll call was called on the question of its adoption. The vote was as follows: Jason Carlton, Abstained, John Festa, Yes. Victor Grimm, Yes.

RES 252-13 Motion to approve the costs of the winter conference by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Marie Stehli said that due to her job, she can't attend the winter conference in February, but could go to the Auditor's Local Official's Conference in March. She asked the Trustees to think about either changing the meeting or having a secretary do the minutes. Deferred to January.

John Festa said that the state will be closing State Route 44 at the bridge in Mantua and that the fire department may have to open a satellite station to the east. (Actually to the North)

John also asked about the inventory. Vic has made some changes. Some of the items counted belong to Vic. John read ORC 505.04. Marie said that she never received a copy of 2013 inventory. John will get her a copy.

Victor Grimm talked about the heaters in the garage. He has talked to several people who all recommended separate combustible units to draw in outside air. 2 100k btu units should be 82% efficient. Also a smaller heater for the third bay was discussed. Roger Hammel could install with our help. His cost is \$750/day. The current heaters are about 40 years old. **RES 253-13** Motion by Victor Grimm to have Roger Hammel install 2 Resnor UDAS 100 heaters in the main building and 1 EGAW heater in the 3rd bay of the garage, heaters and supplies not to exceed \$5800, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Old Business

RES 254-13 Motion by Jason Carlton to re-appoint Bob Stehli to the BZA full term, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 255-13 Motion by Jason Carlton to re-appoint Sandy Engelhart to the Alternate position on the BZA seconded by Victor Grimm. Vote as

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follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Jason would like to discuss the zoning commission in executive session.

Vic talked to Travis at Hylant about the risk insurance and the alcohol policy. They want a minimum of \$500,000 liability and host liquor liability of \$1 million. John said that some townships don't allow alcohol.

John is looking into internet at the school.

New shutters look nice at the Townhall.

John had an update on the east Pioneer Trail erosion issue. He received a recommendation from Chagrin River Watershed Partners to ditch and re-vegetate the hillside.

Public Comments

The following spoke during public comments:

Mark Hall asked what the cause of the erosion problem was.
Steve Zielinski said Merry Christmas.

Finale

RES 256-13 Motion to pay the following bills by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

MANTUA TOWNSHIP PAID BILLS		12/19/2013
20060	MICHAEL RICHARDS	DECEMBER 1-15, 2013 1,062.77
20061	BRIAN TAYERLE	DECEMBER 1-15, 2013 1,345.09
20062	DANIEL WYSZNSKI	DECEMBER 1-15, 2013 1,195.12
20063	JAMES ALDRICH	DECEMBER SALARY 264.54
20064	JASON CARLTON	DECEMBER SALARY 502.45
20065	JOHN DICKEY	DECEMBER SALARY 527.38
20066	JOHN FESTA	DECEMBER SALARY 737.25
20067	VICTOR GRIMM	DECEMBER SALARY 626.81
20068	RHETTA HALL	DECEMBER SALARY 132.26
20069	SUSAN SKROVAN	DECEMBER SALARY 252.99
20070	MARIE STEHLI	DECEMBER SALARY 1,050.00
20071	RANDALL ALGER	BZA FEES 15.00
20072	KEITH BARTON	BZA FEES 15.00
20073	SANDRA ENGELHART	BZA FEES 15.00
20074	VOID	VOID
20075	THERRESA NIELSEN	BZA FEES 15.00
20076	ROBERT STEHLI	BZA FEES 15.00
20077	BETSY WOOLF	BZA SECRETARY FEES 50.00
20078	JOY BRUNETTI	ZONING COMMISSION FEES 60.00
20079	PHILIP DERTHICK	ZONING COMMISSION FEES 75.00
20080	NICK EHLERT	ZONING COMMISSION FEES 15.00
20081	LYNN HARVEY	ZONING COMMISSION FEES 90.00
20082	ROGER HURD	ZONING COMMISSION FEES 75.00
20083	DAVID POLLARD	ZONING COMMISSION FEES 30.00
20084	TERRI VECHERY	ZONING COMMISSION FEES 60.00
20085	SUSAN SKROVAN	ZONING COMMISSION SEC FEES 150.00
20086	BRENT SIMON	WEBSITE 125.00
20087	VICTOR GRIMM	REIMBURSEMENT 150.00
20088	MARIE STEHLI	REIMBURSEMENT 137.09
20089	TREASURER, OHIO	UAN FEES 645.00
20090	RECORD PUBLISHING	LEGAL ADS 27.00
20091	OHIO EDISON	NOVEMBER SERVICE 894.84

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20092	MANTUA CENTER CHRISTIAN CHURCH	ANNUAL DUMPSTER COST	840.82
20093	STAPLES	OFFICE SUPPLIES	262.25
20094	MARATHON	FUEL & OIL	174.80
20095	HOME DEPOT	SUPPLIES & MAINTENANCE ITEMS	388.81
20096	DOLLAR GENERAL	SUPPLIES	21.00
20097	TL SERVICE CENTER	MAINTENANCE ITEMS	313.71
20098	INDUSTRIAL CONNECTIONS	MAINTENANCE ITEMS	29.89
20099	MANTUA HARDWARE	MAINTENANCE ITEMS	232.11
20100	APPALACHIAN TRAILERS	TRAILER	4,035.28
20101	KELLY SUPPLY	MATERIALS	16.05
20102	MORTON SALT	93.53 TONS ROAD SALT	2,572.08
20103	R C GIEL LANDSCAPING	LAWN CARE CONTRACT	<u>1,705.59</u>
			20,947.98

RES 257-13 Motion to go into executive session to consider the appointment of a public employee or official under ORC 121.22 by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Meeting recessed, 9:19 and reconvened, 9:35 p.m.

RES 258-13 Motion to reconvene the meeting by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 259-13 Motion to re-appoint Lynn Harvey to the full term on the zoning commission by John Festa, seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 260-13 Motion by Jason Carlton that for 2014 only one alternate position is needed on the zoning commission, therefore the Trustees are not filling the alternate position this year, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, No. Vic still believes there should be 2 alternates.

RES 261-13 Motion to adjourn the meeting by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The meeting was adjourned till January 9, 2014 at 7:00 p.m. for the End of the Year meeting.

Victor Grimm

Jason Carlton

John Festa

Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.