

RECORD OF PROCEEDINGS

MANTUA TOWNSHIP TRUSTEES

REGULAR MEETING

Held August 15, 2013

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The Board of Trustees of Mantua Township convened in regular session from 7:30 P.M. to 10:35 P.M. in the Mantua Township Civic Center. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Marie Stehli, Fiscal Officer. Jim Aldrich, Sexton. John Dickey, Zoning Inspector. Lynn Harvey, Dave Pollard, Zoning Commission. Susan Skrovan, Zoning Commission Secretary. Trustee Candidates Matt Parsons, Dawn Pechman, Carole Pollard. Several residents.

Introduction

The regular meeting was called to order by Chairman Jason Carlton. He announced that the move to the Civic Center was necessitated due to problems with the Townhall electricity. The Pledge of Allegiance was led by Jim Aldrich.

RES 186-13 Motion to approve the minutes of the last regular meeting as presented and suspend their reading by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Jason introduced the correspondence book and asked that all cell phones be turned off or to vibrate.

Financial Report

The Fiscal Officer presented the following correspondence:

- Crestwood Community Day is August 17
- Letter on cannon move
- Portage County Regional Planning remaining hours: 42.5
- Potato Stomp race course
- Local Government Fund certification for 2014
- Email from Portage County Engineer to Jason on Public Works funding
- Quarterly Zoning Inspector meeting at RPC

RESOLUTION 187-13

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

Jason Carlton moved the adoption of the following Resolution:

RESOLVED, by the Governing Board of the Mantua Township Trustees, Portage County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2014; and

WHERE AS, the Budget Commission of Portage County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it

RESOLVED, By the Governing Board of the Mantua Township Trustees, Portage County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted' and be it further

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RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A				
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES				
			County Auditor's Estimate of Tax Rate to Be Levied	
FUND	Amount Approved by Budget Commission Inside 10 M. Limitation	Amount to Be Derived from Levies Outside 10 M. Limitation	Inside 10 M Limit	Outside 10 M limit
	Column I	Column II	III	IV
General	\$123,099		1.1	
Road & Bridge	\$190,244		1.7	
Road Levy		\$167,862		1.5
TOTAL	\$313,342	\$167,862	2.8	1.5
SCHEDULE B				
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES				
FUND	Maximum Rate Authorized to Be levied	Co. Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)		
Road Levy	1.5	\$167,862		

And be it further

RESOLVED, that the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County. Victor Grimm seconded the resolution, and the vote was as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The Fiscal Officer presented the following financial report:

2013 Appropriations:	\$ 990,029.00
2013 Payments:	\$ 689,459.11
Encumbered, not paid:	\$ 260,731.96
Unencumbered balance:	\$ 360,690.39
2012 Receipts:	\$ 708,492.50
Cash balance:	\$ 624,640.59 with
	\$ 619,952.29 invested

Main Meeting

Zoning Report

John Dickey gave a detailed zoning report on the following properties:

5447 Mennonite

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3561 State Route 82
4944 Winchell
11697 State Route 44
Lucky Sand has no violations
11488 Sheldon-variance
3936 Winchell-turned down BZA hearing
State Route 44 storage
Timber Pointe Trail
State Route 82 violations
Multiple car/vehicle reports-18
11711 State Route 44-time is up
Coldbrook fencing complaint
Sheldon-OK business
Pioneer Trail trash complaint
Quailcrest sign

John will be issuing permits the first 3 Thursdays of each month at the Townhall at 7:00 p.m.

Lynn Harvey said that the Zoning Commission is developing commercial conservation plans on Round Up Lake property.

Jason presented a copy of the quarterly Zoning Inspector meeting notification to go to the zoning chairs. Ravenna Township has a maintenance code. ~~Also on the agenda are~~ Subdivision regulations and zoning changes extensions of time were discussed at the Regional Planning meeting. He said to keep an eye on LaDue Reserve.

Sexton Report

None tonight.

Road Report

None tonight.

Club & Committee Reports

Jason asked Sue Skrovan if the Garden Club has any plans to weed across the street. Sue said that they ~~are~~ did not meeting this summer.

Trustee Reports

Jason Carlton discussed the damage and needs assessment and has determined that since the damage would have to be greater than ½ of 1% of the budget, we probably didn't meet the criteria.

The Road Crew has demo'd a Bobcat and Case mini-excavator. Lease purchase is usually 3-5 years and Case said we could add the trailer in. The dealer is interested in buying the grader for \$15,000. It is used to berm and grade Old Frost. The County can grade the road for us. John Festa said that they had ditched, bermed and leveled Old Frost with the mini and had increased the width of a portion from 16' to 20'.

John Festa said that we don't have a fee for temporary signs. Victor Grimm said that years ago we were told not to charge for temporary signs. You get into yard sales, real estate and contractor signs among others. The definition of Temporary sign is "for a short period

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of time." The Zoning Inspector can have discretion. The permit is good for 6 months and is renewable.

The Zoning Inspector dropped the new phone, which shattered. **RES 188-13** Motion to purchase a new phone not to exceed \$85 by John Festa, seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Abstained.

John asked about a copy of the survey for the bullpen. It looks like the line goes right through the barn. Vic told John where the monument boxes are. He said it was surveyed for the Veteran's Memorial and the County has a copy. Jason said that we can leave it as is or work with the owner of the barn and take over the land, per Chris Meduri.

John wants to work on the wi-fi for the administration building. Marie's doesn't work well. Jason feels that Marie's computer is locked down by UAN. Marie said she is expecting a computer upgrade by the end of the month.

Victor Grimm talked about Brian Cole's ditch. He can move his ditch and we should be able to fill it in to make it work. Ferris' just want an extension on their pipe. Mr. Moore was promised his 315' ditch that the job would be done in full. It was to be done this fall. He was on the original grandfather'd list. Vic thinks we should do it, since it was promised long ago. Jason said that it costs a lot of money to do this, and we are the only township in Portage County that does this. John added that with the price/ft of gravel, topsoil and straw, it comes out to \$13.75/ft.

Vic had the cemetery rules, which were adopted in 2005 and amended in 2009. He has updated the phone number.

We can take custody of the cannon. We would need the GPS reading of the pad and a picture of the serial number. They want the front barrel plugged. TACON owns the cannon. (US Army). **RES 189-13** Motion to fill out the paperwork to take custody of the 3" anti-tank gun into the Mantua Township Trustees name by Victor Grimm, seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Jennie Gates will be starting a yoga class on Wednesday evenings. They will be incorporated into Ellie Monroe's community days.

RES 190-13 Motion to pay the cemetery sexton mileage for duties affecting the cemetery position while in the township by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 191-13 Motion to transfer \$500 from the contracted services account to the Misc account in the Cemetery fund to cover mileage by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Old Business

Land Bank. The owner of 3967 Herman Road is not happy. We have followed ORC 505.86 to the letter. The proper departments have inspected and condemned the property, proper notification was given and received, he attended the public hearing and the property is in extremely bad disrepair. Regional Planning is the administrator. The officials have certified the house. The owner is not living there. The house was just roofed. To demolish, Regional Planning will have an asbestos report done, then demolish and lien the property. Chris

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said that we are within our legal bounds. The shed is gone. We need to move on this soon or lose the grant. Vic said that the owner had come to him and said that the contractor had kicked the door in. The barn is down and he has done some clean-up. He wants the process stopped. John Festa said that the property is unsafe. Jason needs evidence that the property is being fixed. Jason said that if we grant an extension, the Health, Building and Fire Departments would all have to inspect the property and the reports would have to say that the property is good. John Festa is OK with a small extension. Jason said that the original removal date was August 1. Marie asked if the extension was until October 1, would that give enough time if we need to serve additional papers? **RES 192-13** Motion by Jason Carlton regarding the property at 3967 Herman Road owned by Robert Wolfe to amend **Res 101-13** to allow Robert E. Wolfe an extension of time to October 1, 2013 to allow him to make repairs to the structure in an attempt to come into compliance with the Building Department, the Health Department and the Mantua-Shalersville Fire Department. Whereby if after October 1, 2013 he is not in compliance with the Building, Health and Fire Departments, Mantua Township will order the structure removed. The resolution was seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Jason has also checked on the advertising requirements-if all of the people have been served and accepted, there is no need to advertise again.

The second pass of the Chip & Seal program will start tomorrow.

The meeting on the Mantua Center School was rescheduled to August 26 at 7:00 p.m. at the Townhall. Marie will advertise.

Townhall updates-Vic met with a carpenter to remove and repair the shutters. He estimates 32 hours @ \$40/hour (\$1280). This does not include painting. Also the cupola will be repaired, the siding fixed and vents added. The building will still need to be scraped and primed. It was last painted in 2001. John's quote from All Pro is for fixing boards and painting from last year for \$9500. It did not include vents. Jason asked John to get the painting quotes updated. The paint quoted was "superpaint". **RES 193-13** Motion by Victor Grimm to hire Reuben Byler to repair the Townhall to do the shutters, cupola, siding and vents, seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. The trustees agreed to paint the building afterwards.

Vic said that cement driveways were to stop 3' back to allow for culvert repairs. On Maynards, it should go back 10'.

We will not be able to submit a project for Round 28 small government. We were not high enough for the project points. Jason explained that Public Works grant money has helped a lot in the past. Vic added that no townships have been funded during the past 2 years. (in our district).

John Festa asked about the land grant property on Winchell. Vic said that the Mennonite property has until September 1.

We still can't get the electric box that Frank recommended for the Townhall. The electrician changed everything on the pole again today and called Ohio Edison's meter department. It should have been hooked up today. What was there before had been approved elsewhere.

Public Comments

The following spoke during public comments:

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Sue Skrovan said that we are paying the road crew regardless of what they are doing and we can't control other contractors on culverts.

John Moore has been waiting for his 315' of culvert for 15 years. His house floods when the ditch backs up. Please sink the pipe deep enough.

Amy Janca thanked the Trustees for working on the Townhall.

Matt Parsons gave a McMaster Carr invoice to the Trustees and asked who Sue is-why she ordered. Vic said Steve had probably asked Sue to order.

Ellen Monroe asked if the second layer of chip & seal will make the road smoother. Jason said it would help.

Dawn Pechman had complaints of lack of notification of meetings.

Dan Cozzens asked if the electrician is going to be paid for the extra work? No.

Dave Pollard said that the Townhall is 175 years old and the wood is still sound. Tyvek and vinyl would cause rot.

Bob Zullo had questions on the cannon transfer and thanked John Dickey for his extensive report.

Finale

Res 194-13 Motion to pay the following bills by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

MANTUA TOWNSHIP PAID BILLS	8/15/2013
19801 JAMES ALDRICH	AUGUST SALARY 264.43
19802 JASON CARLTON	AUGUST SALARY 500.35
19803 JOHN DICKEY	JULY-AUGUST SALARY 662.13
19804 JOHN FESTA	AUGUST SALARY 736.47
19805 VICTOR GRIMM	AUGUST SALARY 601.10
19806 RHETTA HALL	AUGUST SALARY 132.21
19807 SUSAN SKROVAN	AUGUST SALARY 252.82
19808 MARIE STEHLI	AUGUST SALARY 1,050.00
19809 OHIO INSURANCE SERVICES	AUGUST WITHHELD 25.00
19810 POSTMASTER	STAMPS 18.40
19811 SUSAN SKROVAN	REIMBURSEMENT 82.50
19812 RC GIEL LANDSCAPING	LAWN MAINTENANCE 1,705.63
19813 OHIO INSURANCE SERVICES	DENTAL, VISION, LIFE INS 337.75
19814 RECORD PUBLISHING	LEGAL ADS 26.90
19815 DOMINION EAST OHIO	JULY SERVICE 147.37
19816 OHIO EDISON	JULY SERVICE 689.77
19817 MILLER & COMPANY	JULY SERVICE 69.00
19818 SUNBURST ENVIRONMENTAL	JULY SERVICE 43.25
19819 ARIS COMPANY	AUGUST SERVICE 130.00
19820 WASTE MANAGEMENT	DUMPSTER FOR JULY 10 STORM 1,244.30
19821 MARATHON	FUEL 297.09
19822 WESTERN RESERVE FARM COOP	FUEL & GRASS SEED 1,107.02
19823 HOME DEPOT	SUPPLIES & MAINT ITEMS 28.89
19824 MANTUA HARDWARE	MAINTENANCE ITEMS 242.43
19825 MANTUA AUTO PARTS	MAINTENANCE ITEMS 4.99
19826 INDUSTRIAL CONNECTIONS	MAINTENANCE ITEMS 138.59
19827 ROBECK FLUID POWER CO	HYDRAULIC PUMP 1,125.00
19828 AUBURN PIPE & SUPPLY	CULVERT PIPES 166.55
	16.94 TONS #1 CRUSHED
19829 LAKESIDE SAND & GRAVEL	GRAVEL 185.49
19830 MARLBORO SUPPLY	CULVERT PIPES 736.00
19831 OSCAR BRUGMANN SAND & GRAVEL	138.62 TONS GRAVEL 2,289.56
19832 STAMM CONTRACTING	RECYCLED CONCRETE 332.88
19833 MICHAEL RICHARDS	AUGUST 1-15, 2013 900.33

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19834	BRIAN TAYERLE	AUGUST 1-15, 2013	1,070.48
19835	DANIEL WYSZNSKI	AUGUST 1-15, 2013	943.50
19836	MEDICAL MUTUAL	AUGUST WITHHELD	341.24
19837	MEDICAL MUTUAL	HEALTH INSURANCE	<u>7,215.76</u>
			25,845.18

RES 195-13 Motion to adjourn the meeting by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The meeting was adjourned till September 5, 2013 for the next regular meeting.

Victor Grimm

Jason Carlton

John Festa

Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.