

MANTUA TOWNSHIP TRUSTEES
REGULAR MEETING

Held August 1, 2013

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The Board of Trustees of Mantua Township convened in regular session from 7:30 P.M. to 10:13 P.M. in the Mantua Township Civic Center. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Marie Stehli, Fiscal Officer. Jim Aldrich, Sexton. John Dickey, Zoning Inspector. Brian Tayerle, Dan Wysznski, Road Crew. Dave Pollard, Zoning Commission. Susan Skrovan, Zoning Commission Secretary. Stacey Turner, Weekly Villager. Several residents.

Introduction

The regular meeting was called to order by Chairman Jason Carlton. He announced that the move to the Civic Center was necessitated due to problems with the Townhall electricity. The Pledge of Allegiance was led by John Dickey, who was introduced as the new Zoning Inspector.

RES 180-13 Motion to approve the minutes of the last regular meeting as presented and suspend their reading by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. **RES 181-13** Motion to approve the minutes of the July 23, 2013 special meeting as presented and suspend their reading by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Marie Stehli thanked John Festa for having prepared the July 23 minutes.

Jason introduced the correspondence book and asked that all cell phones be turned off or to vibrate.

Financial Report

The Fiscal Officer presented the following correspondence:

- PERS Employer Outreach
- 2 OPERS Notices
- Liquor Permit renewal is coming up
- Jason Garey application for Zoning Inspector
- Ohio Historical Society notification of approval by advisory board for National Register of Historic Places
- Portage County Building Dept approval of Vet's Memorial
- Ohio Insurance Agency questionnaire-not needed per rep
- Ohio Insurance Agency shares IRS memo
- Ohio EPA fleet reporting reminder
- Health District Quarterly report letter
- Health District quarterly report
- Bio-Restor brochure
- August Grassroots Clippings
- Letter from Asphalt Systems on Bio-Restor
- ODOT-Morton gets salt bid
- Ohio Time Corp wants to sell us maintenance agreement
- AT&T Solicitation
- 2 Confidential letters from Chris Meduri

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The Fiscal Officer presented the following financial report:

2013 Appropriations:	\$ 990,029.00
2013 Payments:	\$ 663,613.93
Encumbered, not paid:	\$ 261,161.89
Unencumbered balance:	\$ 366,105.64
2012 Receipts:	\$ 694,807.66
Cash balance:	\$ 636,800.93 with
	\$ 634,952.29 invested

Main Meeting

Zoning Report

John Dickey has just started and has been meeting with residents. He has issued one agricultural permit.

Sexton Report

Jim Aldrich gave the following cemetery report:

Footer Sales	\$140
Burials	\$450
Grave Sales	<u>\$350</u>
	totaling \$940

Road Report

Brian reported that they are still cleaning up after the storm. They will be working in the cemetery and have been having varmint problems. Jason Carlton said that the chip & seal should begin next week. Brian asked about trimming the trees around the administration building. Vic will call Nebe's about the mulberry tree. Brian will also remove the old swing set and Todd Lamb was OK'd to sweep the drive area.

Club & Committee Reports

Veteran's Memorial-Frank Horack said that the columns are up and capped, the sidewalk excavated, and the concrete poured for the memorial and pump. Frank had plans for handicapped access. Jason said it looks very nice. One of the members is a professional painter and can renovate the cannon. Permission was asked to have F&S move the cannon to Doug Hocevar's for a couple of weeks for renovations. Doug has property insurance. Vic asked for documentation of the move. **RES 182-13** Motion by Jason Carlton to allow the Veteran's Memorial Association to move the cannon to Doug Hocevar's garage with a documentation letter, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Chamber-John Festa said that the lunch at Shirley Schuster's was very nice.

Trustee Reports

Jason Carlton said that the insurance company wants the old slide taken care of. Vic said that it is to come down. The posts will need to be pulled. Some people want it, and Vic will look into selling it.

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Jason had a Damage & Needs Assessment from Matt Roosa of the MSFD, received from Portage County EMA. The point of contact is to be identified for the July 10 flooding disaster relief. Marie had shared the FEMA forms that we have used in the past with Jason. Daily sheets will help to organize this.

John Festa -nothing tonight.

Victor Grimm said that the new phone number for the sexton is 330-274-8882.

The barn on Herman Road has been torn down and the owner is cleaning up the lot. Jason said he would have to work with the county because of the land bank.

Vic said someone wants to put a yoga class in the center room on the main floor of the administration building. It would be open to the community in the evenings and on Saturday. Ronnie Kotkowski is to move the cases this week. Marie uses that room for records viewing.

Vic asked how rules got on the website for the cemetery. They are not our rules. The stuff on the website is to be approved by the trustees. Jim and Marie send out cemetery rules (when graves are purchased) and the ones on the website are markedly different. John Festa signaled to Brent to remove the rules. **RES 183-13** Motion to remove the 11 pages of wrong rules and regulations, change the phone number and have Brent put up the correct 4 pages of (cemetery) rules by Victor Grimm, seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Jason said we need feedback on the website. John asked Vic about Jim's phone. Marie will check the minutes.

Old Business

Jason will handle the ad for the land bank.

We are trying to get the Administration building cleaned up for the dinner. John asked about restricting people to the annex. Jason will check on the feasibility study. The next meeting is August 12.

The townhall tuckpointing is done and pipe and gravel installed. Vic is checking for a carpenter. Jason wants to decide on siding/painting, etc. The Ohio Preservationist he talked to said to keep the original wood to keep the historical integrity. Vic is working with Sherwin Williams on the paint.

Maynard's driveway was discussed. Vic said it couldn't be done the year it was paved because the end of the paving season was there-it was to be saw cut, plated, hauled away and asphalted over. John Festa said that the road crew thinks they can handle it with our saw. Dan said we can dig it out and concrete it. Vic said it was to be asphalt. John asked Dan to put it on paper. Brian said that our saw will do it.

John passed out a revised list on the culvert work. Vic asked Brian to talk to Ferris'. Jason asked if the ineligible people were notified that we can't do the work? He doesn't think we should do more than 80' long since we are no longer doing this kind of work. We charge for the pipe. Marie is not sure that we have billed out for all that were marked as complete. The Trustees will discuss limiting the length.

John asked about the trailer and excavator. Marie said we have \$40,000. Jason noted that Marie had suggested Lease-purchase. Prices

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are coming around \$50,000-\$60,000. If we do it in 2 years it would be \$30,000/year. Vic asked how desperate are we to get this this year? We haven't rented a mini-excavator for quite a while-maybe 2 years. He would rather save up and wait. Jason said that Shalersville uses theirs a lot. Lets try to get a demo out.

Brian Cole's ditch was then discussed. Jason said that Brian is concerned about water lying in his ditch. The road crew has measured. Jason also met with the County. The ditch is graded. The county suggested tiling the ditch. The ditches are there for the road and the Trustees are charged with maintaining the road. The road is not being impacted. It is more of an aesthetics issue. Chris Meduri said that if the road is drained properly and work on the ditch will not impact the road, then no action is necessary. Jason is concerned about precedent. Vic asked Brian (Tayerle) about measurements. Brian said that there is a discharge point at the downspouts into the bottom of the ditch. Dan said that there is 1" per 10' of fall. Vic noted that there are 3 low, wet spots. He asked about cutting out a high spot if Brian Cole can relocate the pipe. John Festa said that the township has obligations to keep the water off the road. He asked if it was a health issue (mosquitoes) then we could possibly do something. Brian Cole said that he has tried to fill in the ditch himself. The township truck went into the ditch and messed it up. They put in stones. Brian described his neighborhood's ditches. The Portage County Engineer has suggested routing the water. Standing water is a nuisance. Brian Cole said he will do his part. Jason said we no longer provide the service of installing culvert pipes. Jason doesn't see a problem since the water is flowing and is not on the road. Brian asked what the difference is between his ditch and those others that are going to be worked on. He has been trying to get this done for 8 years. Other culverts are not affecting the roads. Brian wants a cost to fix his ditch. Jason said we would clean the ditch and will give him a cost only. Vic said that pipe may need to be relocated. Jason asked to move on.

Public Comments

The following spoke during public comments:

Dave Pollard asked about cutting berm on old Frost-the road needs 2 culverts and a pull off. It is a safety issue. Also website comments.

Brian Cole asked about the website.

Carole Pollard read a letter from the Ohio Historical Society.

Mark Hall asked about the Herman Road land bank property and website. He said if the township committed to do the culverts they should be done.

Sue Skrovan asked about the sign. John Festa said that the flowers were disposed of when the sign went up. He apologized and took full responsibility. Sue said John told her 3 times he would call and hasn't. She is a resident.

Frank Horack had questions on the electric pole. He claimed that the job wasn't according to specs and said the same at the school. Vic said that the comments about the school were wrong and that all knew about the pole.

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Finale

Res 184-13 Motion to pay the following bills by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

MANTUA TOWNSHIP PAID BILLS			8/1/2013
19775	MICHAEL RICHARDS	JULY 16-31, 2013	1,020.36
19776	BRIAN TAYERLE	JULY 16-31, 2013	1,182.59
19777	DANIEL WYSZNSKI	JULY 16-31, 2013	1,032.49
VOUCHER	INTERNAL REVENUE SERVICE	JULY FEDERAL DEPOSIT	1,456.30
19778	TREASURER, OHIO	JULY WITHHELD	317.43
19779	PERS	JULY CONTRIBUTIONS	3,445.70
19780	AFLAC	JULY WITHHELD	223.76
19781	OHIO DEFERRED COMP	JULY WITHHELD	80.00
19782	POSTMASTER	STAMPS FOR ZONING INSPECTOR	9.20
19783	VICTOR GRIMM	REIMBURSEMENT	26.46
19784	RHETTA HALL	REIMBURSEMENT	19.94
19785	BRENT SIMON	WEBSITE SUPPORT	40.00
	OHIO PUBLIC ENTITY		
19786	CONSORTIUM	FUNDING PLAN	42.00
19787	OHIO EDISON	JULY SERVICE	142.16
19788	AT&T	JULY SERVICE	54.47
19789	AT&T	JULY SERVICE	310.97
19790	SPIRIT SERVICE COMPANY	JULY SERVICE	135.45
19791	WASTE MANAGEMENT	DUMPSTER FOR STORM DAMAGE	50.00
19792	STAPLES	OFFICE SUPPLIES/ZONING BOOK	204.91
19793	INDUSTRIAL CONNECTIONS	MAINTENANCE ITEMS	45.31
19794	MCMASTER CARR SUPPLY	MAINTENANCE ITEMS	25.74
19795	SOUTHEASTERN EQUIPMENT	MAINTENANCE ITEMS	76.06
19796	ROBERT BYLER	FOUNDATION REPAIRS-TOWNHALL	1,900.00
19797	KEARNEY ELECTRIC	ELECTRIC WORK IN PARK	840.00
	OSCAR BRUGMANN SAND &		
19798	GRAVEL	70.13 TONS GRAVEL	1,254.32
19799	ALLIED MATERIALS	11.39 TONS ASPHALT	680.55
19800	SHALERSVILLE ASPHALT	60.07 TONS ASPHALT	<u>3,514.10</u>
			18,130.27

RES 185-13 Motion to adjourn the meeting by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The meeting was adjourned till August 12, 2013 for another meeting on the school.

Victor Grimm

Jason Carlton

John Festa

Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.