

RECORD OF PROCEEDINGS

MANTUA TOWNSHIP TRUSTEES

REGULAR MEETING

Held April 4, 2013

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The Board of Trustees of Mantua Township convened in regular session from 7:30 P.M. to 9:25 P.M. in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Marie Stehli, Fiscal Officer. Tierney Bryant, Zoning Inspector. Jim Aldrich, Sexton. Mike Richards, Road Crew. Dave Pollard, Zoning Commission. Susan Skrovan, Zoning Commission Secretary. Several residents.

Introduction

The regular meeting was called to order by Chairman Jason Carlton. The Pledge of Allegiance was led by Larry Lietzow.

RES 80-13 Motion to approve the minutes of the last regular meeting as presented and suspend their reading by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. Jason announced the correspondence book.

Financial Report

The Fiscal Officer presented the following correspondence:

- OPERS Notice
- Board of Elections notice for May 7, 2013

Since we didn't get the OPWC grant, the Fiscal Officer explained that the budget needs to be reduced, along with the salaries of the elected officials. She has taken care of the salaries. **RES 81-13** Motion to decertify \$320,900 in the Public Works Grant fund and to reduce appropriations accordingly by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. **RES 82-13** Motion to transfer \$35 from the Worker's Comp account to the Unemployment tax account in the Road & Bridge fund by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes

The Fiscal Officer presented the following financial report:

2013 Appropriations:	\$1,020,029.00
2013 Payments:	\$ 443,299.61
Encumbered, not paid:	\$ 61,916.10
Unencumbered balance:	\$ 835,665.75
2013 Receipts:	\$ 601,000.37
Cash balance:	\$ 763,307.96 with
	\$ 734,397.24 invested

Main Meeting

Zoning Report

Tierney Bryant reported that \$385 had been collected in zoning fees during March. The BZA has passed the Benjamin Land Split, and 2 violations have been forwarded to Chris Meduri.

Victor Grimm added that the zoning book is being recorded, and that the BZA has had their organizational meeting. Bob Stehli is Chairman, Joan Martin is Vice Chair.

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mastic have been removed. **RES 85-13** Motion to ~~have purchase the lights from~~ Gatto Electric ~~install lights~~ for \$630 by Victor Grimm, seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Old Business

Jason had letters that have gone to all landowners and lienholders. A public hearing has been set for April 25 in the Townhall.

An ad for the culvert pipe has been run which also includes the ditching head and broom. There is a minimum bid in the ad.

There is a letter from Dottie Summerlin of the Historical Society regarding the cabinets in the Administration Building and the piano in the Townhall. Homes have been found for these items and they will be moved.

Vic asked if anyone had called the consultant about the Townhall? No. John Festa has talked to the Ohio Historical Society.

The following lawn care bids were opened for a 2 year bid:

Industrial Landscaping (Bedford) \$15820/season Worker's comp certificate there, no insurance; Marie said they had one last year.

RC Giel (Mantua) \$13645/season Worker's comp and insurance certificate provided

Varkala (Mantua) \$13985/2013, \$14585/2014, Worker's comp and insurance certificate provided.

Marie noted that all are within our budget. Jason noted that Vakala is the only new bidder and that Giel is low. **RES 86-13** Motion to award RC Giel the 2013-2014 contract at \$13645/year by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. There is a 30 day clause to cease services included if unsatisfied. Marie needs a W-9. Jason kept the Giel packet.

Public Comments

The following spoke during public comments:

Steve Zielinski thanked the Trustees for moving forward on the veteran project.

Matt Parsons asked if the Restoration Society has done any work at the Administration building. Vic said they have done a lot of cleaning.

Ellen Monroe has had over 70 participants so far at her open gym days at the Administration building.

Carole Pollard said that the Restoration Society has offered money and volunteers several times but that the Trustees have not accepted anything at this point. For the open house 7-8 people worked over 10 days cleaning the building.

Carol Srajer said that the veteran's memorial will be awesome on the historical green.

Amy Janca asked about financial contributions to the veteran's memorial. Frank Horack said they would go under the Ruritan tax exemption by permission and there would be a separate account.

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Finale

Res 87-13 Motion to pay the following bills by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

MANTUA TOWNSHIP PAID BILLS			4/4/2013
19490	MICHAEL RICHARDS	MARCH 16-31, 2013	890.30
19491	BRIAN TAYERLE	MARCH 16-31, 2013	1,044.65
19492	DANIEL WYSZNSKI	MARCH 16-31, 2013	945.63
VOUCHER	INTERNAL REVENUE SERVICE	MARCH FEDERAL DEPOSIT	1,458.14
19493	TREASURER, OHIO	MARCH WITHHELD	302.93
19494	PERS	MARCH CONTRIBUTIONS	3,492.37
19495	AFLAC	MARCH WITHHELD	223.76
19496	OHIO DEFERRED COMP	MARCH WITHHELD	240.00
19497	ODJFS	FIRST QUARTER UNEMPLOYMENT TAX	128.45
19498	RHETTA HALL	REIMBURSEMENT	12.97
19499	BETSY WOOLF	HELP WITH PUBLIC RECORDS	144.50
19500	OHIO PUBLIC ENTITY CONSORTIUM	FUNDING FEE	42.00
19501	OHIO EDISON	MARCH SERVICE	126.99
19502	AT&T	MARCH SERVICE	113.94
19503	AT&T	MARCH SERVICE	254.42
19504	SUNBURST ENVIRONMENTAL	MARCH SERVICE	43.25
19505	SPIRIT SERVICE	MARCH SERVICE	135.45
19506	CLEARWATER SYSTEMS	MARCH SERVICE	29.50
19507	CHASE BANK	POSTAGE, WEBSITE, SUPPLIES	98.56
19508	HANLEY PRINT & PROMOTIONS	CHECK STOCK	189.19
19509	LOWES COMPANIES	MAINTENANCE ITEMS	55.21
19510	RAVENNA OIL	OIL & FLUID	974.00
19511	TEMPERATURE CONTROL CO	FURNACE REPAIRS	104.00
19512	INDUSTRIAL CONNECTIONS	MAINTENANCE ITEMS	83.31
19513	MANTUA AUTO PARTS	MAINTENANCE ITEMS	175.12
19514	T&B TOOLS	MAINTENANCE ITEMS	96.75
19515	CARGILL	49.38 TONS ROAD SALT	1,833.48
19516	OSCAR BRUGMANN SAND & GRAVEL	11.08 TONS GRAVEL	161.69
			13,400.56

Victor Grimm reviewed sketches of the west room that need to go to the building department. The Portage County Township Association dinner was also discussed.

RES 88-13 Motion to adjourn the meeting by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The meeting was adjourned till April 18, 2013 at 7:30 p.m. at the Townhall for the next regular meeting.

Victor Grimm

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Jason Carlton

John Festa

Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.