

MANTUA TOWNSHIP TRUSTEES
REGULAR SESSION

Held November 15, 2012

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The Board of Trustees of Mantua Township convened in regular session from 7:30 P.M. to 9:50 P.M. in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Marie Stehli, Fiscal Officer. Brian Tayerle, Acting Road Supervisor. Lynn Harvey, Dave Pollard, Terri Vechery, Zoning Commission. Susan Skrovan, Zoning Commission Secretary. Several residents.

Introduction

The regular meeting was called to order by Chairman Jason Carlton. The pledge of Allegiance was led by Brian Tayerle.

The meeting minutes of the last regular meeting were discussed with one correction. **RES 266-12** Motion to approve the minutes of the last regular meeting as corrected and suspend the reading thereof by John Festa, seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Financial Report

The Fiscal Officer presented the following correspondence:

- Maplewood Career Center newsletter
- November Grassroots Clippings
- Chagrin River Watershed Partners meeting announcement
- Election results
- Response to the BZA secretary ad
- Christmas Party invitation from Shalersville

RES 267-12 Motion to transfer \$1000 from the General Fund to the Zoning Fund by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The Fiscal Officer presented the following financial report.

2012 Appropriations:	\$1,492,359.00
2012 Encumbrances:	\$1,197,859.83
2012 Payments:	\$ 772,133.50
Encumbered, not paid:	\$ 425,726.33
2012 Receipts:	\$ 723,910.95
Cash balance:	\$ 664,670.68 of which
	\$ 657,265.76 is invested.

Marie said that the move is almost complete. There are only a few more boxes to move in addition to the desk and file cabinets. She does need more room than the small room she has moved in to. She thanked the following for help: Trustee Victor Grimm, Mantua Restoration Society members Sue Skrovan, Cal Brant, Brian Summerlin, Mark Hall, Roger Hurd, Carole Pollard and any others that she didn't know about, also family members Bob and Martin Stehli for helping to get the rooms ready and move items in.

Main Meeting

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Zoning Report

Lynn Harvey presented the approved packet from the hearing to the Trustees. The Trustees discussed when to have the hearing. It has to be within 30 days of receipt of the packet.

Road Report

Brian Tayerle reported that the Road Crew went to New Philadelphia to the District 11 ODOT headquarters for a program on Snow & Ice control. He felt it was better than the one that they usually attend in Solon. He also discussed the melting point of ice. The state recommends stopping salting roads at 15° because it loses its effectiveness.

Brian thanked Vic for the Drill press. Vic said that the value should be \$200.

Brian asked if the road crew could take Christmas Eve off instead of the day after Christmas, since Christmas is on a Tuesday this year.

RES 268-12 Motion by Jason Carlton to change the paid holiday from December 26 to December 24, 2012, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Brian said that they have put in over 1100 ft of culvert pipe this year. John Festa asked Brian to get up to Remington Pointe and patch some potholes.

Jason asked Brian to see what is sitting around the garage unused that could be sold.

Club & Committee Reports

Terri Vechery said that the Garden Club will put up the Christmas Tree on November 29 and that the Christmas party will be the third Wednesday in December.

Trustee Reports

Jason Carlton has talked to the Portage County Board of Elections about parking at the school, and suggested that maybe the Civic Center could also be used.

John Festa announced that the Fire Department has refinanced their bonds, saving roughly \$180,000. They also purchased a Lucas II device which automatically does CPR. University Hospitals has matched the purchase, so now there are two.

Also, recently the Fire Board awarded repairs to the ladder truck for \$88,000.

RES 269-12 Motion to approve the expenses of the winter convention by John Festa, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The Portage County Township Association is meeting on Saturday. John thinks that they will be voting on the Solid Waste District plan.

Victor Grimm heard from Chuck Perrin, who ground Pioneer Trail yesterday and paved today. Marie reviewed the contract figures. We will hold \$10,000 until the project is done. She and Vic need to finish up the disbursement request. There is a check for Perrin tonight.

Eight trees have been planted in the cemetery, with five more marked out.

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Old Business

John Festa said that the pipe is going in next week at the townhall. Vic said that gutters will also be done this year.

Jason presented an updated list of work to be done at the school. John Festa has reviewed utility costs and addressed air conditioning, zoned heating, roof, electrical, windows, front steps, security system and ADA accessibility. He had a study done by Spalding/Emig and others from 2002. Jason talked to Randy Roberts regarding ADA and sprinkler requirements. Because the building is an existing building with an existing use, there are no requirements for ADA or sprinkler upgrades. Also no occupancy permit is required. If the building is to be rented, Randy recommended keeping it business use and getting an occupancy permit. The building department would inspect for safety and electrical requirements, costing about \$100. John reviewed the Spalding/Emig report. Jason said that we would not need additional permits for what we want to do.

Jason felt we would probably have to review and get bids. We may not be able to afford to do all the work. We may have to put something on the ballot, which would be February 6 for a March or May election. John asked for input. Should we rent the second floor? We should do a project. Jason suggested that we could require a tenant to do the updates. Marie explained the building tax exempt financing and does not want to get in trouble with the IRS. Please be careful. She noted that we did have a tenant proposal that would have qualified, but no longer. John asked who-the Hiram Co-op Preschool. Also Marie said that she thought another preschool had also approached us. Vic wants to see the building used. He maintains the sewer plant monthly to avoid a charge. New windows in the gym have helped a lot. A big project will mean big fees. We may be able to do a lot with volunteers. We need a 2 hour class for paint for the EPA. Asbestos is not hard to remove. Some roof repairs were done on the north side of the building. The roof is 20-25 years old. John Festa asked if we could insulate the outside walls and do windows. Vic said he keeps the building in the "unoccupied" state at 55°. We need to figure our costs. Jason said we need to talk in phases. Vic asked about starting in the west room that Marie wants to use. We have volunteers ready to help, costing materials only. Marie added that once January comes she will be unavailable until April. Jason will call Littleton Kirkpatrick.

John Festa asked why he wasn't included in the health quote.

Public Comments

The following spoke during public comments:

Carole Pollard said that the Restoration Society is working on the second phase of the National Historic Register. Mr. Kirkpatrick would be a big asset. She suggested checking with Heritage Ohio for grants.

Lynn Harvey asked if we could qualify for grants. She suggested an energy audit. She asked what percentage of the basement is done? About 70%. Why not finish that so it can be rented out?

Cal Brant asked if the trailer site couldn't be used for parking. Cal can repair the cupola. We should use local contractors, many of whom are willing to donate time. Jason asked Cal to get a list of contractors. We need someone who is historically knowledgeable to oversee the project.

Dave Pollard agreed that parking at the trailer site would provide easy access to the building.

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Finale

Res 270-12 Motion to pay the following bills by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

MANTUA TOWNSHIP PAID BILLS		11/15/2012	
19184	JASON CARLTON	NOVEMBER SALARY	604.37
19185	JOHN FESTA	NOVEMBER SALARY	800.60
19186	JOHN VECHERY	NOVEMBER SALARIES	707.79
19187	MARIE STEHLI	NOVEMBER SALARY	1,050.00
19188	RHETTA HALL	NOVEMBER SALARY	132.22
19189	SUSAN SKROVAN	NOVEMBER SALARY	252.37
19190	VICTOR GRIMM	NOVEMBER SALARY	691.39
19191	JASON CARLTON	REIMBURSEMENT	35.93
19192	MEDICAL MUTUAL	HEALTH INSURANCE	5,935.59
19193	OHIO INSURANCE SERVICES	DENTAL, VISION, LIFE INSURANCE	317.75
19194	RECORD PUBLISHING	LEGAL ADS	21.20
19195	JAMES ZUPKA, CPA	FINAL AUDIT FEES	6,090.00
19196	OHIO LTAP	SNOW & ICE CONTROL SEMINAR	135.00
19197	LOVE INSURANCE AGENCY	INSURANCE	4,997.00
19198	SAM'S CLUB	DUES	35.00
19199	OHIO EDISON	OCTOBER SERVICE	873.70
19200	WINDSTREAM	OCTOBER SERVICE	51.47
19201	SUNBURST ENVIRONMENTAL	OCTOBER SERVICE	43.25
19202	DOLLAR GENERAL	SUPPLIES	45.90
19203	HOME DEPOT	SUPPLIES & MAINTENANCE ITEMS	216.49
19204	MARATHON	FUEL	93.56
19205	HAYLETT'S CORNER STORE & BP	FUEL	90.00
19206	WESTERN RESERVE FARM COOP	FUEL	1,075.15
19207	MCMASTER CARR SUPPLY	MAINTENANCE ITEMS	314.53
19208	MANTUA HARDWARE	MAINTENANCE ITEMS	613.91
19209	MANTUA AUTO PARTS	MAINTENANCE ITEMS	188.85
19210	INDUSTRIAL CONNECTIONS	MAINTENANCE ITEMS	180.98
19211	TL SERVICE CENTER	MAINTENANCE ITEMS	54.90
19212	ZIEGLER TIRE	TIRES FOR TRUCK	496.16
19213	T&B TOOLS	NEEDEL SCALER & REBUILD	224.95
19214	INDUSTRIAL LANDSCAPING	LAWN CARE	1,750.00
19215	PERRIN ASPHALT	LOCAL SHARE PIONEER/LORIS	136,333.98
19216	AUBURN PIPE & SUPPLY	CULVERT PIPES	454.10
19217	LAKESIDE SAND & GRAVEL	88.95 TONS #57 WASHED GRAVEL	1,000.72
19218	OSCAR BRUGMANN SAND & GRAVEL	9.29 TONS #304 CRUSHED GRAVEL	96.92
19219	PIPELINES	CULVERT PIPES	2,107.60
19220	SHALERSVILLE ASPHALT	11.13 TONS ASPHALT	651.11
19221	BRIAN TAYERLE	NOVEMBER 1-15, 2012	1,055.93
19222	DANIEL WYSZNSKI	NOVEMBER 1-15, 2012	941.96
19223	MICHAEL RICHARDS	NOVEMBER 1-15, 2012	<u>929.99</u>
			171,692.32

RES 271-12 Motion by John Festa to set the public hearing for the zoning amendment for December 4, 2012 at 7:00 p.m. seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes. The regular meeting will follow at its advertised time of 7:30.

RES 272-12 Motion to appoint Betsy Woolf as Board of Zoning Appeals secretary by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

RES 273-12 Motion to adjourn the meeting by Jason Carlton, seconded

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by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The meeting was adjourned till December 4, 2012 at 7:00 p.m. at the Townhall for the hearing on the zoning amendment.

Victor Grimm

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Jason Carlton

John Festa

Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.