

RECORD OF PROCEEDINGS

Minutes of

Meeting

MANTUA TOWNSHIP TRUSTEES

DAYTON LEGAL BLANK, INC., FORM NO. 10148

REGULAR SESSION

Held OCT. 4TH 2012 20

Held Page 1 of 5

The Board of Trustees of Mantua Township convened in regular session from 7:30 P.M. to 10:10 P.M. in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Marie Stehli, Fiscal Officer. John Vechery, Zoning Inspector. Brian Tayerle, Acting Road Supervisor. Dave Pollard, Terri Vechery, Zoning Commission. Susan Skrovan, Zoning Commission Secretary. Several residents.

Introduction

The regular meeting was called to order by Chairman Jason Carlton. The pledge of Allegiance was led by Brian Tayerle. The meeting minutes of the last regular meeting were discussed.

RES 242-12 Motion to approve the minutes of September 20, 2012 as corrected and suspend the reading thereof by John Festa, seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Financial Report

The Fiscal Officer presented the following correspondence:

- Ohio Plan annual report cover letter
• Terry Asphalt/Strawser Construction newsletter
• 2012 Planning & Zoning Workshop brochure
• October Grassroots Clippings
• Maplewood fall newsletter
• PCTA letter on emergency meeting
• Ohio Plan Annual Report
• Attorney-client letter from Chris Meduri

RES 243-12 Motion by Jason Carlton to approve the following supplemental appropriations, seconded by Victor Grimm.

Table with 4 columns: Fund, Item, From, To. Rows include General Fund UAN Fees, Travel & Meeting Expense, Zoning Fund Printing, Legal Ads.

Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The Fiscal Officer presented the following financial report.

Table with 2 columns: Description, Amount. Rows include 2012 Appropriations, Encumbrances, Payments, Receipts, Cash balance.

Main Meeting

Zoning Report

John Vechery reported Zoning Receipts of \$475, Cemetery Receipts of \$3220 for a total of \$3695.

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Minutes of

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

## REGULAR SESSION

Held \_\_\_\_\_

20

Held September 20, 2012

Page 2 of 5

Jason Carlton spoke to Ron Fedor's fence violation presented at the last meeting. John Vechery said he had no comments. The violation is being dealt with. Jason and John both talked with Chris Meduri. Ron has picked up a BZA application and requested that the fee be waived. Jason asked the trustees if they would waive the fee due to a misunderstanding. Victor Grimm and Jason were both concerned about setting precedents. John Festa asked John Vechery if there was, in fact, a misunderstanding. Yes. John Festa said that there is a misunderstanding on our part. John Vechery said that everything that goes to the BZA is to appeal his decision. He added that HE did not misunderstand. Marie Stehli asked if the fee is waived, would the BZA members be asked to waive their fees. No. Marie said that we still have to pay the Board. John Festa said that he doesn't want to set a precedence either.

Victor Grimm gave the Trustees a packet from the Zoning Commission on a hearing set for October 22 at 7:30. The hearing is to clear up items identified in meetings with BZA members.

Road Report

Brian Tayerle reported patching on Winchell. Pioneer Trail is done, but there is 75' west of Mantua Center that needs to be addressed. The asphalt is already coming apart. Also, Perrin started berming with crushed concrete, instead of #304 limestone, as was spec'd. Brian talked to Tim Perrin about it. They finished up with the limestone, but there is about .7 mile with the wrong material. Vic talked to Chuck Perrin about it. Perrin tried to switch the material, but Vic said-limestone was spec'd, use that. Vic said that there is still a little to do on the force account. Marie said that we have the option of holding back a retainer, although we usually don't.

Jason congratulated Brian on his promotion to Acting Supervisor.

Trustee Reports

Jason Carlton talked about the Loris Avenue cul-de-sac. There has been a complaint at the end of the road. All of the trustees have been called. The homeowner on the south of the cul-de-sac has a catch basin on his property. There is also one to the west. Vic said that this one is ½ on right of way, ½ on private property, according to our surveyor. The pipe is on private property that ties them together. The road has not been flooded, but the pipe is broken or clogged. Running a pipe on the west side was suggested. John Festa said that the property owner wants to run the pipe on someone else's property. We can't do that. We need to keep the catch basin clean. Brian said that the pipe between the catch basins was working and that there is a gas line on the open side of the road. Vic said that neither catch basin was put in by the township. Both are private and are probably tied by a 6" line. It is totally outside of the right of way. The township would not have put in a 4" line. Jason said that the homeowner wants a decision by the board in writing. The road and berm are not in danger. It is just a low spot. Vic said that the problem is outside the right of way of the township. Brian said that the only option is to fix the 700' on private property with a bigger line. Vic said that we would put in a minimum of 12" line. Jason will write the homeowner a letter. John said that we should just state our obligations.

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## REGULAR SESSION

Held \_\_\_\_\_ 20 \_\_\_\_\_

Held September 20, 2012

Page 3 of 5

The Portage County Township Association wants to have an emergency meeting. Can anyone go? Vic said that Bill Steiner has called. It is about privatizing the Solid Waste District. If 75% don't pass the plan the EPA will take over. If it is privatized, the center will close, and jobs would be lost. The money would go outside of the county. John and Vic are both planning to go. John wants to keep Portage County control within the county. There was also a concern that the recyclables would wind up in landfills.

The county is having an open house on used furniture on October 10 from 9-10.

John Festa asked the trustees to sign a letter to FYDA asking for payment.

John had several prices to fix the truck bed or replace it.

Vanguard would repair the bed for \$3600-labor only.

Akron Hydraulics quoted \$650,

Dover Hydraulics quoted \$2800 to fix the lifter.

Evans Equipment can get us a new bed & misc dump parts for \$6240, using our hydraulics.

LaPine in Brook Park quoted \$8725, not installed.

If we fix the bed we will still have problems with the pins & bushings. Also, Oscar & OK Brugmann are both interested in the old bed. Victor Grimm noted that Auburn Township only got 4 years from a 10 gauge steel bed. Marie said that in the Road & Bridge Fund there is \$3750 in Machinery & Equipment, \$8750 in Improvement of Sites and just over \$1700 in Repairs & Maintenance. Vic said that it would probably cost at least \$8000 by the time it is installed. Jason said that we need to act. It leaks gravel. John said it is also leaking hydraulic fluid. Vic was still concerned about the steel bed. He asked if stainless was also priced. No.

**RES 244-12** Motion to transfer \$5000 from Improvement of Sites to Machinery & Equipment in the Road & Bridge Fund by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Abstain.

**RES 245-12** Motion to purchase a new bed and equipment from Evans Equipment for \$6240 by John Festa, seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Abstain.

Victor Grimm reminded everyone that the Flu Clinic is October 15, 2012 from 4-6 at the Civic Center.

Trick or Treat was set for October 31 from 5-7.

Dominic has cut down the big tree by the Townhall and will grind the stump.

**Old Business**

John Festa said that he has been trying to get rid of the trailers, and can't even give them away. Dave Pollard said that he will move them both. He offered \$150 for both. John wants them gone by election day. If we have to demo(lish) them we will have to demo them. He wants to do this within two weeks. Dave said that it would cost the taxpayers a lot to demo. He will get them out by the end of the month, will pay \$150 for them and will seed. He only asks that the Trustees provide the seed so they get what they want. This was OK.

We have not received a re-quote on health insurance yet. Marie said that she had talked to the agency, who said that they weren't going

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Minutes of

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## REGULAR SESSION

Held \_\_\_\_\_ 20\_\_\_\_\_

Held September 20, 2012

Page 4 of 5

to quote since there was no price change. Jason wants quotes and will call on it.

John Festa said that a test hole was dug at the corner of the townhall. It is 2' from ground level to the base of the stone. The stone is sitting on a bed of crushed stone. He wants to grade away from the building and run a drain from the front to the back. What about a new window well? Vic has been trying to find a plastic or fiberglass one. He is only finding window escapes. The window well needs to be 4', 2' deep. Jason is concerned that the mulch is holding moisture. Vic said that is why there is stone on the south side. He said that we need a drain in the window well. Brian Tayerle met with Vic to discuss downspouts. Vic said that the south side goes into a gravel bed to avoid problems with the neighbor. Downspouts would cost around \$980. **RES 246-12** Motion by Jason Carlton to set aside \$2000 for downspouts and gravel for the townhall, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Vic said that the environmental tests are done. The samples should be finished and report sent to the Fiscal Officer. Testing was done for asbestos, mold and lead paint. John Festa asked about having five fans running in the school. Vic said that there is a dehumidifier and air circulation. The blower motor is on a switch and is temperature controlled.

John Festa wants the school electric bill.

Vic distributed revised specs for the school building. He specified the lighting and questioned the door stain. Marie said that there shouldn't be a second entrance to her office, especially one that cannot be seen from the main room.

**Public Comments**

The following spoke during public comments:

Bob Zullo asked if there has been a structural study of the school. No. Vic said someone had walked through before the purchase. Also the building department has been through it twice and said to start using the building.

Amy Janca thanked the road crew for patching Winchell.

Mark Hall asked about the zoning conference.

Carole Pollard said that the Historical Society will have a Harvest Dinner on October 21 at the school. There will be raffles and a silent auction. She also referred to 2003 & 2004 site inspections.

Barbara Herbold spoke about recycling.

Dave Pollard said that Pioneer Trail has a nice surface.

**Finale**

**Res 247-12** Motion to pay the following bills by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

MANTUA TOWNSHIP PAID BILLS	10/4/2012	
19099 BRIAN TAYERLE	SEPT 16-30, 2012	1,003.09
19100 DANIEL WYSZNSKI	SEPT 16-30, 2012	884.33
19101 MICHAEL RICHARDS	SEPT 16-30, 2012	883.11
VOUCHER INTERNAL REVENUE SERVICE	SEPTEMBER FEDERAL DEPOSIT	1,352.31
19102 TREASURER, OHIO	SEPTEMBER WITHHELD	286.55

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Minutes of

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MANTUA TOWNSHIP TRUSTEES

DAYTON LEGAL BLANK, INC., FORM NO. 10148

REGULAR SESSION

Held \_\_\_\_\_ 20 \_\_\_\_\_

Held September 20, 2012

Page 5 of 5

19103	PERS	SEPTEMBER CONTRIBUTIONS	3,280.00
19104	OHIO DEFERRED COMP	SEPTEMBER WITHHELD	230.00
19105	AFLAC	SEPTEMBER WITHHELD	223.76
19106	JOHN VECHERY	THIRD QUARTER MILEAGE	137.20
19107	BRENT SIMON OHIO PUBLIC ENTITY	WEBSITE UPDATE	20.00
19108	CONSORTIUM	FUNDING PLAN	42.00
19109	OHIO INSURANCE SERVICES	DENTAL, VISION, LIFE INSURANCE	317.75
19110	PROS RF	RADIO LICENSE FEES	125.00
19111	ASSOC PUBLIC TREASURERS	DUES	145.00
19112	DOMINION EAST OHIO	SEPTEMBER SERVICE	138.80
19113	OHIO EDISON	SEPTEMBER SERVICE	130.94
19114	AT&T	SEPTEMBER SERVICE	168.23
19115	MILLER & COMPANY	SEPTEMBER SERVICE	66.00
19116	ARIS COMPANY	SEPTEMBER SERVICE	130.00
19117	SUNBURST ENVIRONMENTAL	SEPTEMBER SERVICE	43.25
19118	SPIRIT SERVICE COMPANY	SEPTEMBER SERVICE	133.28
19119	SHIELD SECURITY	SECURITY AT CIVIC CENTER	80.00
19120	INDUSTRIAL CONNECTIONS	SUPPLIES	54.99
19121	MANTUA AUTO PARTS	MAINTENANCE ITEMS	197.90
19122	HAYLETTS CORNER STORE	FUEL	195.33
19123	VALLEY FREIGHTLINER	REPAIRS TO STERLING	442.98
19124	AERO-MARK	STRIPE BOWEN ROAD	2,797.95
19125	STRAWSER CONSTRUCTION	MICROSURFACE VARIOUS ROADS	68,681.90
19126	PEARSON SURVEYING	SURVEY WORK	1,090.00
19127	LAKESIDE SAND & GRAVEL	28.47 TONS LIMESTONE	498.23
19128	OK BRUGMANN JR & SONS	5 PRECAST INGOTS	225.00
19129	OSCAR BRUGMANN SAND & GRAVEL	43.1 TONS GRAVEL	493.07
19130	SHALERSVILLE ASPHALT	6.99 TONS ASPHALT	408.92
19131	MAR-ZANE	30.85 TONS ASPHALT	1,820.15
			86,727.02

**RES 248-12** Motion to send a maximum of 2 board members from each zoning board to the 24<sup>th</sup> Planning & Zoning Workshop by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

**RES 249-12** Motion to require the Zoning Inspector to keep a mileage log and turn it in for quarterly reimbursement by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

**RES 250-12** Motion to adjourn the meeting by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The meeting was adjourned till October 9, 2012 at 6:30 p.m. at the Townhall for the OPWC workshop

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Victor Grimm

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Jason Carlton

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John Festa

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Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

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MANTUA TOWNSHIP TRUSTEES

DAYTON LEGAL BLANK, INC., FORM NO. 10148

SPECIAL SESSION

Held \_\_\_\_\_ 20\_\_\_\_\_

Held October 9, 2012 \_\_\_\_\_ Page 1 of 1

The Board of Trustees of Mantua Township convened in regular session from 6:30 P.M. to 8:10 P.M. in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Marie Stehli, Fiscal Officer.

Jason Carlton announced that the meeting was to discuss the proposed Ohio Public Works Commission funded project for 2013. He explained why we are submitting another application-this is the follow-up to the pre-application submitted in the spring. We are eligible for a small government grant.

The project was discussed and the application draft completed. We need to add in several items including the Certificate of Resources (Fiscal Officer), Accident data from the Ohio State Patrol (Jason), Fire Department data (John Festa), design service capacity and Reason project deserves funding narratives (Marie), Readiness to proceed letter from Scott Miller, and pictures (Victor Grimm). Jason said that we had added in minutes on previous projects, but didn't think it necessary.

Vincent Drive has the only cul-de-sac in Aurora Meadows.

Marie said that we need to continue the five year plan. John asked about the dirt portion of Frost Road. Several residents want it improved-only one doesn't. Perhaps it could be double chipped & sealed to help widen it. It is 12' wide, according to the state inventory.

**RES 251-12** Motion by Jason Carlton to add Winchell Road between State Route 44 and Vincent to the five year plan, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

**Res 252-12** Motion by Jason Carlton to submit Winchell Road from the Aurora line to Vincent, John Edward Drive, Vincent, Samuel and St. James for Ohio Public Works Commission Round 27 for \$534,700 with the grant request for \$320,900 with Jason Carlton as CEO, authorized to negotiate this agreement and Victor Grimm as the project manager, seconded by Victor Grimm. The vote was as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

**RES 253-12** Motion to adjourn the meeting by Jason Carlton, seconded by John Festa. The vote was as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The meeting was adjourned till October 18, 2012 at 7:30 p.m. at the Townhall.

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Victor Grimm

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Jason Carlton

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John Festa

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Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.