

MANTUA TOWNSHIP TRUSTEES  
**REGULAR SESSION**

Held December 20, 2012

Page 1 of 6

The Board of Trustees of Mantua Township convened in regular session from 7:30 P.M. to 9:30 P.M. in the Mantua Township Hall. Chairman Jason Carlton called the meeting to order with the following members and visitors present: Jason Carlton, John Festa, Victor Grimm, Trustees. Marie Stehli, Fiscal Officer. Road Crew members Brian Tayerle & Dan Wysznski. Dave Pollard, Zoning Commission. Susan Skrovan, Zoning Commission Secretary. Several residents.

**Introduction**

The regular meeting was called to order by Chairman Jason Carlton. The pledge of allegiance was led by Dan Wysznski.

The minutes of the hearing for the zoning amendment were discussed. **RES 282-12** Motion to approve the minutes of the zoning amendment hearing as presented and suspend the reading thereof by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The meeting minutes of the last regular meeting were discussed with two corrections. **RES 283-12** Motion to approve the minutes of the last regular meeting as corrected and suspend the reading thereof by Victor Grimm, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The liquor permit application was discussed. Class C is carryout and bottled liquor up to 42 proof with no Sunday Sales. This is the same as Haylett's Corner Store. None of the Trustees have received any objections. **RES 284-12** Motion to approve a new Class C liquor permit for Dolgen Midwest LLC by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

**Financial Report**

The Fiscal Officer presented the following correspondence:

- Mental Health & Recovery Board newsletter
- Akron Regional Air Quality Management District newsletter
- Moving Ohio Forward grant information
- Dominion notice
- NEFCO meeting notice
- Medical Mutual notice
- FYDA check
- Ohio Division of Liquor Control-**Action Required**
- OTARMA Newsletter
- Letters of interest for zoning commission position
  - o Joy Brunetti
  - o Nick Ehlert

**RES 285-12** Motion to transfer \$6000 from the General Fund to the Zoning Fund by Jason Carlton, seconded by Victor Grimm. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

**MANTUA TOWNSHIP TRUSTEES  
REGULAR SESSION**

Held December 20, 2012

Page 2 of 6

**RES 286-12** Motion to approve the following supplemental appropriations by Jason Carlton, seconded by Victor Grimm.

Account	From	To
Road & Bridge Fund:		
Worker's Compensation	300.00	
Miscellaneous		300.00
General Fund:		
UAN Fees	500.00	
Travel & Meeting Expense		500.00
Tools & Equipment	680.00	
UAN Fees		680.00
Property Tax fees	184.50	
Audit Fees		184.50
Reimbursements	200.00	
Travel & Meeting Expense		200.00

Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

The Fiscal Officer presented the following financial report.

2012 Appropriations:	\$1,492,359.00
2012 Encumbrances:	\$1,224,931.37
2012 Payments:	\$ 837,810.90
Encumbered, not paid:	\$ 387,120.47
2012 Receipts:	\$ 745,288.04
Cash balance:	\$ 620,370.37 of which
	\$ 588,265.76 is invested.

The Fiscal Officer expressed the need to set temporary appropriations until the year end cash balance can be established. We need to have spending authority in place as of January 1, 2013 for the new year. **RES 287-12** Motion to pass the following temporary appropriations by Jason Carlton, seconded by Victor Grimm. Vote as follows:

2013 Temporary Appropriations by Fund

General	129,325.50
License Tax	7,150.00
Gas Tax	56,750.00
Road & Bridge	113,425.00
Cemetery	12,150.00
Zoning	5,850.00
Road Levy	86,900.00
Permissive License Tax	15,000.00
Agency Fund	<u>1,500.00</u>
	428,050.50

The Fiscal Officer passed out the inventory listing which was given to Brian Tayerle with instructions to have Mike Richards take the

MANTUA TOWNSHIP TRUSTEES  
**REGULAR SESSION**

Held December 20, 2012

Page 3 of 6

inventory.

**Main Meeting**

Zoning Report

Dave Pollard said that there was a presentation by the Chagrin River Watershed Partners. The Zoning Commission is beginning to look at the Round Up Lake property.

Road Report

Brian Tayerle said that they are ready for snow. They have been cutting berm on Pioneer Trail. It's been a good year.

Club & Committee Reports

John Festa said that the Chamber had a nice holiday party at Jakes.

Trustee Reports

Jason Carlton asked the Fiscal Officer about Zoning Commission responses. The only ones were from the two with expiring terms, asking to be re-appointed. **RES 288-12** Motion to re-appoint Joy Brunetti as regular member and Nick Ehlert as alternate to the zoning commission by Victor Grimm, seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Employee Reviews were set for January 17 at 6:30 p.m. It will be a special meeting, executive session.

Jason estimates it will cost about \$1200-1500 to fix the clutch on the tractor, which has been slipping.

Todd Monroe's proposal for fertilizer last spring was for 4 applications-Jason said that he didn't have it in his notes, and had not told Todd that only 3 applications had been approved. Todd did a fourth application. **RES 289-12** Motion to approve and pay Todd's invoice for \$253 since it has been done by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

**RES 290** Motion to have Todd Monroe aerate the ball fields and township green areas twice for \$175 by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

John Festa has talked to FYDA. We received their check, but they claim that they did not receive our letter requesting payment. **RES 291-12** Motion by John Festa to send any letter signed by the Trustees requiring action by Registered Mail with a return receipt, seconded by Jason Carlton. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

Victor Grimm had prices on galvanized steel and aluminized culvert pipes. He thinks we should hold on to one piece. The trustees will put a "for Sale" sign on the pipe and use 50% off of the base price. **RES 292-12** Motion to sell the galvanized and aluminized pipe that the Township no longer uses via sealed bid by Jason Carlton, seconded by John Festa. No deadline was set. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

**MANTUA TOWNSHIP TRUSTEES  
REGULAR SESSION**

Held December 20, 2012

Page 4 of 6

**Old Business**

The gutters are on the townhall.

We are still waiting for the final Payment on Pioneer Trail.

Vic and Jason reviewed the first floor of the school with Hummel Construction. Jason has provided packets for contractors. More will look at the building.

Vic had two quotes for security for the school building.

	8 channel	16 channel
Wilson	\$4850	\$5050
Lewis	\$1700	
	\$2800 for high resolution	

A Monitor would be an additional \$100-150.

Vic also had prices for asbestos removal on the pipe and flooring. He thinks it would be better to remove rather than patch over. There are only two companies that do this work.

HEPA \$2925

Envirotech \$4483.05 with a 5% discount to pay up front.

Jason said that the pipe needs to come out. Littleton Kirkpatrick said we could skim coat over the floor. John wants to see a total package. He is still putting information together. Vic asked why would we hire a general contractor to have the same guy do the work, when we can oversee it ourselves? They are the only ones certified. He added that the townhall renovations have been done a bit at a time.

John Festa contacted Windstream, who said that they could service the (school) building. Marie said that the work crew has told her that it is out of Windstream's territory. John asked Marie for a key to her office. She will get keys to the copy room for the Trustees, but not her office. Absolutely not. Jason said he will call Chris. Marie will call also.

**Public Comments**

The following spoke during public comments:

Carole Pollard handed the trustees preservation briefs from the Department of the Interior.

Dave Pollard said that the Trustees have been working on the townhall one bit at a time, and the Restoration Society is ready to help with anything. Jason said that we have a good idea of the cost of the townhall, but not the school. He wants to know the total project cost before we work on it. It will also be done a bit at a time. When the ventilation, cupola and shutters are in the townhall will be done. Dave noted that the big picture keeps getting bigger.

There has been an estimate available for Marie's proposed office for months.

Dan Cozzens said that the road crew has done a good job. Do the volunteers have insurance? Vic said that it depends on what is being done. Dan said that the work done at the townhall was covered under his insurance. Jason added that we also have release of liability forms. Why shouldn't John Festa have a key to Marie's office? Jason suggested keeping a set at the garage.

Matt Parsons questioned some stop signs on Mantua Center. Vic said that the state put up the extra one according to state regulations. Brian added that ODOT has upgraded on State Routes 82 & 44. Now we have to maintain the signs.

Larry Lietzow doesn't like all the conversation on the schools. He accused Vic of trying to increase the budget. Vic said that we have

**MANTUA TOWNSHIP TRUSTEES  
REGULAR SESSION**

Held December 20, 2012

Page 5 of 6

saved a lot of money by having the trustees act as the general contractor.

**Finale**

**Res 293-12** Motion to pay the following bills by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes. Victor Grimm, Yes.

MANTUA TOWNSHIP PAID BILLS		12/20/2012	
19252	BRIAN TAYERLE	DECEMBER 1-15, 2012	974.61
19253	DANIEL WYSZNSKI	DECEMBER 1-15, 2012	855.03
19254	MICHAEL RICHARDS	DECEMBER 1-15, 2012	852.62
19255	JASON CARLTON	DECEMBER SALARY	0.00
19256	JOHN FESTA	DECEMBER SALARY	800.57
19257	JOHN VECHERY	DECEMBER SALARIES	707.79
19258	MARIE STEHLI	DECEMBER SALARY	1,050.00
19259	RHETTA HALL	DECEMBER SALARY	132.22
19260	SUSAN SKROVAN	DECEMBER SALARY	252.37
19261	VICTOR GRIMM	DECEMBER SALARY	691.39
19262	JOY BRUNETTI	JULY-DEC ZONING COMM FEES	60.00
19263	PHILIP DERTHICK	JULY-DEC ZONING COMM FEES	60.00
19264	NICK EHLERT	JULY-DEC ZONING COMM FEES	15.00
19265	LYNN HARVEY	JULY-DEC ZONING COMM FEES	105.00
19266	ROGER HURD	JULY-DEC ZONING COMM FEES	90.00
19267	DAVE POLLARD	JULY-DEC ZONING COMM FEES	45.00
19268	TERRI VECHERY	JULY-DEC ZONING COMM FEES	90.00
19269	SUSAN SKROVAN	JULY-DEC ZONING COMM FEES	185.00
19270	SUE SKROVAN	REIMBURSEMENT	33.54
19271	MARIE STEHLI	REIMBURSEMENT	148.15
19272	TREASURER, OHIO	UAN FEES & AUDIT REVIEW	979.50
19273	RECORD PUBLISHING	LEGAL AD	15.50
19274	MEDICAL MUTUAL	HEALTH INSURANCE	6,946.91
19275	OHIO INSURANCE SERVICES	DENTAL, LIFE, VISION INSURANCE	317.75
19276	OHIO EDISON	NOVEMBER SERVICE	760.06
19277	WINDSTREAM	NOVEMBER SERVICE	50.01
19278	SPIRIT SERVICE COMPANY	UNIFORM SERVICE	66.64
19279	MANTUA CENTER CHRISTIAN CHURCH	ANNUAL DUMPSTER FEE	784.68
19280	STAPLES	INTERNET ACCESS & OFFICE SUPPLIES	150.06
19281	LAKE BUSINESS PRODUCTS	COPIER MOVE	275.00
19282	DOLLAR GENERAL	SUPPLIES	36.00
19283	HOME DEPOT	MAINTENANCE ITEMS	108.00
19284	MARATHON	FUEL	222.74
19285	INDUSTRIAL CONNECTIONS	MAINTENANCE ITEMS	214.40
19286	CHROME DEPOT	MAINTENANCE ITEMS	196.90
19287	MANTUA HARDWARE	MAINTENANCE ITEMS	453.95
19288	GARRETTSVILLE HARDWARE	MAINTENANCE ITEMS	25.70
19289	VALLEY FREIGHTLINER	EXHAUST PIPE FOR STERLING	242.87
19290	B&C COMMUNICATIONS	UPGRADE PORTABLE RADIOS	1,232.44
19291	INDUSTRIAL LANDSCAPING	LAWN CARE CONTRACT	1,750.00
19292	PRO-FLOW GUTTERS	GUTTERS FOR TOWNHALL	1,005.00
19293	KELLY SUPPLY	MATERIALS FOR TOWNHALL REPAIRS	484.82
19294	LAKESIDE SAND & GRAVEL	16.84 TONS GRAVEL	189.45
19295	SHALERSVILLE ASPHALT	9.04 TONS ASPHALT	528.85
19296	OSCAR BRUGMANN SAND & GRAVEL	38.16 TONS RIPRAP	762.73
19297	STAMM CONTRACTING	MATERIALS FOR TOWNHALL REPAIRS	19.03
19298	PERRIN ASPHALT	PIONEER TRAIL & LORIS PROJECT	1,878.31
			26,845.59

The Records Commission meeting was set for February 7, 2013 at 7:00 p.m.

**RES 294-12** Motion to adjourn the meeting by Jason Carlton, seconded by John Festa. Vote as follows: Jason Carlton, Yes. John Festa, Yes.

MANTUA TOWNSHIP TRUSTEES  
**REGULAR SESSION**

Held December 20, 2012

Page 6 of 6

Victor Grimm, Yes.

The meeting was adjourned till January 10, 2013 at 7:00 p.m. at the Townhall for the End of the Year meeting.

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Victor Grimm

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Jason Carlton

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John Festa

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Marie Louise Stehli, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.